

**BURLINGTON CITY COUNCIL
REGULAR MEETING MINUTES
County of Kit Carson
State of Colorado
Burlington Community and Education Center
340 S. 14th St., Recreation Room
January 30, 2023
6:30 p.m.**

1. Call to order

Mayor Greg Swiatkowski called the meeting to order at 6:30 p.m.

2. Pledge of Allegiance

3. Roll Call

Council members present:

Greg Swiatkowski, Mayor		
Lana Mireles	Hal McNerney	Adrian Hernandez
Paul Velasco, Mayor pro tem	Glen Marciniak	Troy Schultz

Council members absent:

None

Staff/Officials present:

Jim Keehne, Administrator	Ashley Gutierrez, Utility Clerk/Deputy Clerk
Georgia Gilley, Clerk	Michael Grinnan, City Attorney
Rol Hudler, Economic Development	Nate Hill, Police Chief
Nick McCarty-Daniels, Library	Chris Gramm, BPD
Mike Konecne, Public Works	Becky Castillo, Treasurer

Others present:

Ashley Hernandez, KCC Emergency Manager
Travis Belden, KCC Sheriff
Russ Miller
Deb Gutierrez

4. Review and Approve Agenda

Motion by McNerney and second from Hernandez to approve the agenda as presented.

Motion passed unanimously.

Mireles: Aye	McNerney: Aye	Hernandez: Aye
Velasco: Aye	Marciniak: Aye	Schultz: Aye

5. Consent Agenda Items:

Council minutes for Jan. 9, 2023

Velasco pointed out that Schultz was present but shown absent in voting.

Motion by Mireles and second from Velasco to approve the Jan. 9 minutes with the amendment.

Motion passed unanimously.

Mireles: Aye
Velasco: Aye

McNerney: Aye
Marciniak: Aye

Hernandez: Aye
Schultz: Aye

6. Public comment: None

7. Public hearings: None

8. Unfinished Business: None

9. New Business:

A. Russ and Kendra Miller – land and road maintenance at 1245 Jasmine.

Miller indicated there was a problem at his residence at 1245 Jasmine St. with drainage, road maintenance and weeds and was seeking a solution. He stated he met with Keehne and understands what the developer and City has planned for the area but there still was a problem going on now. Keehne reported he had met with the developer of the annexation and indicated a timeline is needed to put infrastructure in place. The developer and the City will work together to install water and sewer lines, underground electrical lines and complete the curb and gutter, which should help resolve issues at the Miller residence. More millings will be placed on the street and alley around the house to carry through winter.

No motion was made for this matter.

B. Ashley Hernandez, Kit Carson County Emergency Manager – initiating traffic control plans at Love’s Travel Stop and Sinclair.

Ashley Hernandez, Kit Carson County Emergency Manager, handed out a map and a description of routes proposed to divert traffic to Kit Carson County Fairgrounds when the truck stops on either end of town become full after Interstate 70 and Highway 385 close. After discussion, an agreement was made that Dispatch could let the police department know when the roads were closed so they could help keep an eye on traffic backing up and help divert traffic to the fairgrounds.

No motion was made for this matter.

C. Approve or deny Mayor’s signature on Agreement for Financial Plan, Cost of Service and Rate Design Study for Electric Rates.

Motion by McNerney and second by Marciniak to approve mayor’s signature on Agreement for Financial Plan, Cost of Service and Rate Design Study for Electric Rates.

Motion passed unanimously.

Mireles: Aye
Velasco: Aye

McNerney: Aye
Marciniak: Aye

Hernandez: Aye
Schultz: Aye

D. Approve or deny Mayor’s signature on Aviation Support and Maintenance Services Order Summary.

Motion by McNerney and second by Mireles to approve mayor’s signature on Aviation Support and Maintenance Services Order Summary.

Motion passed unanimously.

Mireles: Aye
Velasco: Aye

McNerney: Aye
Marciniak: Aye

Hernandez: Aye
Schultz: Aye

E. Approve or deny Mayor’s signature on Mayberry & Company LLC engagement letter for the 2022 financial audit.

Motion by Velasco and second by Hernandez to approve mayor’s signature on Mayberry & Company LLC engagement letter for the 2022 financial audit.

Motion passed unanimously.

Mireles: Aye	McNerney: Aye	Hernandez: Aye
Velasco: Aye	Marciniak: Aye	Schultz: Aye

F. Approve or deny offer from Adams Equipment Company to purchase and remove 4 engines and surrounding metal debris from the old light plant building on Webster Ave.

Motion by Mireles and second by McNerney to accept offer from Adams Equipment Company to purchase and remove 4 engines and surrounding metal debris from the old light plant building on Webster Ave.

Motion passed unanimously.

Mireles: Aye	McNerney: Aye	Hernandez: Aye
Velasco: Aye	Marciniak: Aye	Schultz: Aye

10. Reports from city departments

Spot reports were given from department managers present.

11. Council comments

Velasco thanked City for allowing the school district to hold classes at the community center while repairs were being made. He indicated there is a leak in the utility closet at the community center.

Marciniak gave kudos to crews keeping the streets clear of snow. He saw them out working during pre-dawn morning hours.

Schultz passed on his thanks to City crews for snow removal.

Other council members joined in with favorable comments about snow removal.

12. Adjournment

With a motion by Mireles, a second from Velasco, and a unanimous vote, the meeting adjourned at 8:04 p.m.

Greg Swiatkowski, Mayor

ATTEST:

Georgia Gilley, City Clerk