

**CITY OF BURLINGTON
KIT CARSON COUNTY
CITY COUNCIL
REGULAR MEETING
AGENDA
20-2019
COMMUNITY BUILDING ROOM A
340 S 14TH STREET
October 28, 2019
6:30 PM**

1 Call to Order

2 Pledge of Allegiance

3 Consent Agenda Items

Any consent agenda item may be removed from the Consent Agenda and placed under Business if discussion is desired. Otherwise, one motion will pass all items.

Approval of minutes from 9-30-19 and 10-14-19

4 Public Comment

5 Unfinished Business

a. Continuation of 2020 Draft Budget presentation

6 New Business

7 Reports from City Departments

Administrator- Jim Keehne
Clerk- Suzanne Velasco
Treasurer- Becky Castillo
Airport- Daniel Melia
Police- Barry Romans

Economic Development- Rol Hudler
Activities- Tyson Weisshaar
Library- Nick McCarty-Daniels
Old Town- Nikki Wall

8 Council Comments

A. Mayor Dale Franklin
B. Kamron Weisshaar
C. Mark Burghart
D. Melvin Gilley
E. Harold McNemey
F. Greg Swiatkowski
G. Paul Velasco

9 Adjournment

Emergency matters that may come before Council may be discussed with decisions to be ratified at a subsequent Council meeting.

**MINUTES OF THE MEETING
OF THE MEMBERS OF THE CITY COUNCIL
CITY OF BURLINGTON
COUNTY OF KIT CARSON
STATE OF COLORADO
6:30PM
COMMUNITY BUILDING ROOM A
340 S 14TH STREET
September 30th, 2019**

Mayor Dale Franklin called the meeting to order at 6:34 PM.

1 The roll call of members was read and those answering were:

Harold McNerney
Greg Swiatkowski

Kamron Weisshaar
Melvin Gilley

Mark Burghart
Paul Velasco

Staff/Officials:

Jim Keehne, City Administrator
Suzanne Velasco, Clerk

Also: Paula Weeks
Gary Koop

2 Pledge of Allegiance

3 Consent Agenda Items:

Any consent agenda item may be removed from the Consent Agenda and placed under Business if discussion is desired. Otherwise, one motion will pass all items.

Approval of minutes from 9-9-2019.

MOTION by McNerney, second by Swiatkowski to approve the consent agenda items.
Those yea: Burghart, Weisshaar, McNerney, Swiatkowski, Gilley, Velasco
Those nay:
Motion passes.

4 Public Comment

5 UNFINISHED BUSINESS:

6 NEW BUSINESS:

- A. Approval of Resolution 2019-03 authorizing the Burlington FFA Animal Science Class to raise calves at Burlington High School during the 2019-2020 school year.

MOTION by Swiatkowski, second by Burghart to approve Resolution 2019-03 authorizing Burlington FFA to operate a bucket calf program at the Burlington High School during the 2019-2020 school year.
Those yea: Burghart, Weisshaar, McNerney, Swiatkowski, Gilley, Velasco
Those nay:
Motion passes.

- B. Approval of Mayors signature on the grant agreement between the City of Burlington and the Colorado Department of Transportation-Aeronautics Division.

MOTION by McNerney, second by Burghart to approve the Mayor's signature on the grant agreement between the City of Burlington and Colorado Department of Transportation-Aeronautics Division.
Those yea: Burghart, Weisshaar, McNerney, Swiatkowski, Gilley, Velasco
Those nay:
Motion passes.

- C. Approval of Resolution 2019-04 authorizing an agreement between the Colorado Department of Transportation-Aeronautics Division to provide grant funding for the Turn Around Project at the Burlington-Kit Carson County Airport.

MOTION by McNerney, second by Swiatkowski to approve Resolution 2019-04 authorizing an agreement between the Colorado Department of Transportation-Aeronautics Division to provide grant funding for the Turn Around Project at the Burlington-Kit Carson County Airport.

Those yea: Burghart, Weisshaar, McNerney, Swiatkowski, Gilley, Velasco

Those nay:

Motion passes.

- D. Approval of Mayors signature on the notice of award to Skarco, LLC.

- E. Approval of Mayor's signature on Atwell service order.

MOTION by McNerney, second by Velasco to approve the Mayor's signature on the Atwell service order.

Those yea: Burghart, Weisshaar, McNerney, Swiatkowski, Gilley, Velasco

Those nay:

Motion passes.

- F. Approval of Ordinance 943 vacating a utility easement appurtenant located in the Northeast quarter of Section 2, Township 9 South, Range 44 West, in Kit Carson County, Colorado

MOTION by McNerney, second by Burghart to approve Ordinance 943 vacating the utility easement appurtenant located in the northeast quarter of Section 2, Township 9 South, Range 44 West, in Kit Carson County, Colorado.

Those yea: Burghart, Weisshaar, McNerney, Swiatkowski, Gilley, Velasco

Those nay:

Motion passes

- G. Discussion on agreements between the City of Burlington and Kit Carson County.

1. Dispatch Service Agreement
2. Airport NAVAID Agreement
3. Public Health
4. KCC Fair and Rodeo

7 Department Head Reports:

Kehne- Report is in the packet.

Velasco - Report is in the packet.

Castillo -

Melia - Report is in the packet.

Romans - Report is in the packet.

Hudler - Report is in the packet.

Weisshaar- Report is in the packet.

McCarty-Daniels - Report is in the packet.

Wall - Report is in the packet.

8 REPORTS AND COMMENTS FROM MAYOR AND COUNCIL:

A. Mayor Dale Franklin

B. Kamron Weisshaar

- C. Mark Burghart
- D. Melvin Gilley – has concerns with the Housing Authority’s compliance status with HUD. Keehne provided an update on the Housing Authority’s compliance status to date. All requisite paperwork has been turned into HUD and is currently under review through HUD for approval. The Executive Director of the Housing Authority had a meeting with HUD on September 26th and will provide Keehne with an update on compliance status at their next regularly scheduled meeting.
- E. Harold McNerney
- F. Greg Swiatkowski
- G. Paul Velasco

8 MOTION by McNerney, second by Swiatkowski to adjourn the meeting at 7:44 PM.

Those yea: Burghart, Weisshaar, McNerney, Swiatkowski, Gilley, Velasco

Those nay:

Motion passes.

Dale Franklin, Mayor

Suzanne Velasco, Clerk

**MINUTES OF THE MEETING
OF THE MEMBERS OF THE CITY COUNCIL
CITY OF BURLINGTON
COUNTY OF KIT CARSON
STATE OF COLORADO**

**Community Building
340 S 14th Street
6:30 pm
October 14, 2019**

Mayor Dale Franklin called the meeting to order at 6:31PM.

1 The roll call of members was read and those answering were:

Kamron Weisshaar Mark Burghart Harold McNerney
Greg Swiatkowski Paul Velasco

Absent: Melvin Gilley

Staff/Officials:

Jim Keehne, City Administrator
Mike Grinnan, City Attorney
Suzanne Velasco, City Clerk
Becky Castillo, City Treasurer

Also: Donn Witzel, Lafe Murray, Nancy Gilley

2 Pledge of Allegiance

3 Consent Agenda Items

Any consent agenda item may be removed from the Consent Agenda and placed under Business if discussion is desired. Otherwise, one motion will pass all items.

Approval of minutes from 9-27-19.

MOTION by McNerney, second by Swiatkowski to approve the consent agenda items.

Those yea: Burghart, Weisshaar, McNerney, Swiatkowski, Velasco

Those nay:

Motion passes.

4 Public Comments

Nancy Gilley – Expressed concern regarding power outages. Keehne shared that engineers will be on site to review and test the City's electrical systems and provide recommendations to address the outages, if repairs are found to be necessary.

5 Departments

- A. Administrator- Jim Keehne- Report is in the packet.
- B. Attorney- Mike Grinnan-
- C. Clerk- Suzanne Velasco-
- D. Treasurer- Becky Castillo-

6 Work Session Topics

Unfinished Business

New Business

- A. Approval to remove Shelly Clark as a signer on all City bank accounts**

MOTION by Weisshaar, second by Burghart to approve the removal of Shelly Clark as a signer on all City bank accounts.

Those yea: Burghart, Weisshaar, McNerney, Swiatkowski, Velasco

Those nay:

Motion passes.

- B. Approval to add Suzanne Velasco as a signer on all City bank accounts**

MOTION by Swiatkowski, second by Burghart to approve the addition of Suzanne Velasco as a signer on all City Bank accounts.

Those yea: Burghart, Weisshaar, McNerney, Swiatkowski, Velasco

Those nay:

Motion passes.

- C. Approval to add Rebecca Castillo to all City bank accounts for inquiry purposes only**

MOTION by McNerney, second by Burghart to approve the addition of Rebecca Castillo to all City bank accounts for inquiry purposes only.

Those yea: Burghart, Weisshaar, McNerney, Swiatkowski, Velasco

Those nay:

Motion passes.

- D. Approval of Planning and Zoning Commission recommendation to amend Title 17, Chapter 20, Section 100(B)(X) to allow for mobile home use that already exists, as long as mobile home use meets federal regulations concerning manufactured home construction and safety standards; and under special review City Council may approve temporary trailer parks and campgrounds.**

MOTION by McNerney, second by Weisshaar to approve the Planning and Zoning Commission recommendation to amend Title 17, Chapter 20, Section 100(B)(X) to allow for mobile home use that already exists, as long as mobile home use meets federal regulations concerning manufactured home construction and safety standards; and under special review City Council may approve temporary trailer parks and campgrounds.

Those yea: Burghart, Weisshaar, McNerney, Swiatkowski, Velasco

Those nay:

Motion passes.

- E. Approval of Planning and Zoning Commission recommendation to change boundaries of the C-2, Highway Commercial Zoning District, to include all of Block 5, Lot 5, Old Burlington, also known as 139 6th Street, Burlington, Colorado, allowing for temporary trailer parks and campgrounds.**

MOTION by McNerney, second by Velasco to approve the Planning and Zoning Commission recommendation to change boundaries of the C-2, Highway Commercial Zoning District, to include all of Block 5, Lot 5, Old Burlington, also known as 139 6th Street, Burlington, Colorado, allowing for temporary trailer parks and campgrounds.

Those yea: Burghart, Weisshaar, McNerney, Swiatkowski, Velasco

Those nay:

Motion passes.

- F. Approval of Planning and Zoning Commission recommendation to change boundaries of the I-1, Light Industrial Zoning District, to include all of Block 24, Lots 1-4, First Burlington, also known as 55 Pomeroy Street, 2182 and 2196 Martin Avenue, currently zoned R-1, Single**

Family Residential, to allow for construction of small shops, garages, or warehousing of product, as current physical environment is not conducive to residential application.

MOTION by McNerney, second by Burghart to approve the Planning and Zoning Commission recommendation to change boundaries of the I-1, Light Industrial Zoning District, to include all of Block 24, Lots 1-4, First Burlington, also known as 555 Pomeroy Street, 2182 and 2196 Martin Avenue, currently zoned R-1, Single Family Residential, to allow for construction of small shops, garages, or warehousing of product, as current physical environment is not conducive to residential application.

Those yea: Burghart, Weisshaar, McNerney, Swiatkowski, Velasco

Those nay:

Motion passes.

G. Preliminary engineering report, Nitrate Removal Treatment, prepared by Merrick, to be submitted to CDPHE as final.

H. Presentation of Draft 2020 Budget.

7 REPORTS AND COMMENTS FROM MAYOR AND COUNCIL:

- A. Mayor Dale Franklin-
- B. Mark Burghart-
- C. Kamron Weisshaar-
- D. Melvin Gilley-
- E. Harold McNerney-
- F. Greg Swiatkowski-
- G. Paul Velasco-

8 MOTION by Burghart, second by McNerney to adjourn the meeting at 9:16PM.

Those yea: Burghart, Weisshaar, Gilley, McNerney, Swiatkowski

Those nay:

Motion passes.

Dale Franklin, Mayor

Suzanne Velasco, Clerk



October 28, 2019

City Administrator's Summary Report

October 14 – 28, 2019

Administration.

- During this season, numerous hours are spent keeping the draft budget updated, and effecting change where appropriate. This will be ongoing until year end when the 2020 budget will be adopted along with the requisite resolutions and ordinances. This council meeting, we will pick up where we left off and finish draft budget discussions pertaining to the enterprise funds (Electric, Water/Wastewater, Solid Waste, and Airport). Continue to review budget concerns and open for discussion at future meetings so that changes can be made prior to adoption. This year, since the first meeting of the month is so early in December, we may schedule for a second meeting depending on where we sit after the first monthly meeting. Attached for your review is an updated enterprise fund draft budget for your budget binder.
- After curing, all intersections experiencing street pan replacement have been opened for vehicular traffic.
- The 2019 Legacy Drainage project has been completed with all backfill work performed. For 2020, additional drainage work will be completed in the area to further move stormwater out of the area and to repair street access. The plan for next year is to extend concrete pan from its current terminus, East to 9th Street where it will connect to the state ditch. Additionally, the last 50 feet of Cedar Lane will be concreted to allow for turning purposes. The existing asphalt on Cedar Lane has been completely destroyed through washout, vehicle turning, and age.
- Weekly meeting held with Executive Director of Burlington Housing Authority where informed that a meeting took place with HUD in Denver to review progress of violations. They are working to resolve all deficiencies and another meeting will be held in November where City Administrator will be present and to finalize report. Director has taken online training courses in procurement policy implementation to further develop competency in this arena. Director is currently updating existing procurement policy to gain HUD compliance. Director is also in process of online training for Fair Housing and establishing Reasonable Accommodations Policy. Once training is complete Policy will be updated to reflect new rules and procedures established by HUD. Annual facility inspection was performed two weeks ago in which BHA received a passing score. Deficiencies identified during inspection have all been remediated. The newest maintenance person hired by BHA has already resigned, stating they don't like having to perform cleaning duties and did not enjoy the job. Advertising for position opening is being performed. Executive Director was again informed to provide Council member liaison with date and time of all Board Meetings.
- Have met with the Hometown Foundation and School Superintendent regarding partnership to begin addressing infrastructure needs in our Parks system. Previously Identified as priority for 2020 was to design and build new restroom, press box, concession facility at Merchant Park, with City contribution to this project for 2020 to ensure water/sewer lines are accessible to this location. Informed at the meeting that the project has changed to building

new baseball/softball complex West of town on 21 acre donated site. City would be involved here as currently both baseball and softball facilities are in need of major repair, and rather than investing in repair work, both Hometown Foundation and School District are interested in building new facilities. Participation would facilitate annexation. This will be a multi-year project involving several funding sources. The good news is that the City would not be responsible for all funding needs.

- Atwell, LLC Service Order for 3 Phase Conceptual Design and Estimate of Sub Station was executed and Atwell has begun the information gathering stage of phase one that will include design work. Will be meeting with Atwell at the end of this month to track progress. Will keep you informed.
- Airport Turnaround Project will be somewhat delayed as FAA is requiring a 100% performance and 100% payment bond for contractor on project. Skarko Construction, contractor on project has indicated an additional 2 week time frame is required to secure bonding for the project, delaying start until end October, first November time frame. We hope to get project completed by year end, depending on weather conducive for concrete pour.
- Final Copy of Preliminary Engineering Report Nitrate Removal Treatment prepared by Merrick for Burlington has been received. This report has been presented to CDPHE as final report for Order of Compliance concerning Nitrate Levels of potable water that resulted in the construction of our blending plant. This is the last of the reporting required by the State. Awaiting notification from CDPHE as to whether report is acceptable.
- Utility Asset Management has been contracted with to perform pole inspection and pole mapping throughout Burlington. Inspection will begin this week and be completed by end of November, weather dependent.

Operations

- Water/Wastewater
 - The 2019 Legacy Drainage project has been completed with all backfill work performed. For 2020, additional drainage work will be completed in the area to further move stormwater out of the area and to repair street access. The plan for next year is to extend concrete pan from its current terminus, East to 9th Street where it will connect to the state ditch. Additionally, the last 50 feet of Cedar Lane will be concreted to allow for turning purposes. The existing asphalt on Cedar Lane has been completely destroyed through washout, vehicle turning, and age. Last bit of concrete has been added to the Church property on Cedar Circle so as to allow drainage from their property to drain into Legacy Ditch.
 - Valves at swimming pool, where leakage occurring, have been replaced.
 - Currently performing monthly sampling of water system to determine nitrate levels and bacterial levels. Also performing daily process and control testing.
 - Painting of fire hydrants taking place.
- Parks
 - Mowing operations have ceased for the year though are being utilized in leaf removal efforts.
 - Winterization of irrigation systems at all City owned concerns has been completed.
 - Tree Row cleanup efforts at Parmer Park have been completed.
- Streets
 - Assisting parks and water department pool maintenance concerns, on replacing valve at pool prior to winterizing pool.

- Street sweeping underway
- After curing, all intersections experiencing street pan replacement have been opened for vehicular traffic.
- Pot hole repair and maintenance in process.
- Cleaning of alleys underway.
- Will be performing asphalt work at HS/Pool parking lot this spring as it is a little late in the year to mill and asphalt. Work will be performed by McCormack Paving and scheduled as soon as plant is fired up this next Spring.
- Electric
 - Currently working with administration to address auditor concerns surrounding inventory.
 - Working with Administration and Atwell to provide information concerning substation design and engineering.
 - Repair/replacement of street lights
 - Installation of risers on Railroad to negate power outages in area caused by high winds.
 - RBS Engineering and Atwell Engineering combined to assess our electrical system to determine cause for recent outages that resulted in the entire system being taken out when it has been designed to be able to reroute power during outages to minimize the impact. After review of the system 4 recommendations were made:
 1. Replace the batteries in all the reclosers
 2. Upgrade the old form 3A to form 6 control
 3. Perform ongoing maintenance on breaker 228 and circuit switcher 263
 4. Drop the tank and perform maintenance on the North recloser at the powerhouse sub.

The batteries have been installed, control panels have been ordered and will be switched upon arrival at which time the tank will be dropped and maintenance performed. This should be completed within the next couple of weeks. Maintenance on breakers will be scheduled and performed more regularly.

IT

- Have reached out to Reach for providing managed services for IT purposes throughout the remainder of the year. They will begin on November 4. During their time, will be working with City Staff to assist in the development of RFP for Managed Services with the City for 2020.

Airport

- Airport Turnaround Project will be somewhat delayed as FAA is requiring a 100% performance and 100% payment bond for contractor on project. Skarko Construction, contractor on project has indicated an additional 2 week time frame is required to secure bonding for the project, delaying start until end October, first November time frame. We hope to get project completed by year end, depending on weather conducive for concrete pour.
- Maintenance of airport grounds.
- 2020 Budget Preparation

Intergovernmental

- Participated in HEAL Focus group (Healthy Eating and Active Living) on October 21st at the Community Center. Discussion was heard on issues such as what prevents people from engaging in health eating and active living lifestyles and what can be done community wide to improve in these areas. Although the meeting was not well attended and did not really represent the community at large, those in attendance voiced their concerns as to what is needed to promote HEAL in our community. Issues raised were sidewalks and streets are in bad shape and in need of repair, lack of facilities in the community, affordability, and a robust trail system. The meeting was put on by Kit Carson County Department of Health and Environment, proctored by CU Anschutz School of Health. Information from this meeting will be available from KCC department of Public Health and Environment once all communities in the county have had the opportunity to weigh in. Information will be utilized by staff to update CIP for 2020 and beyond and to assist with the development of ballot language for our upcoming April Election regarding Sales and Use Tax.



www.burlingtoncolo.com

415 15th Street * PO Box 366 * Burlington, CO 80807 * Phone 719.346.8652
email: suzanne.velasco@burlingtoncolo.com

To: Council
From: Clerk's Office – Suzy Velasco
Date: 10/24/19
Re: Report for 10/28/19 Council Meeting

- Worked extensively with Lorraine to reconfigure duties and permissions within our financial software to allow for more optimal internal controls for both Finance and Administration, per her recommendations. This work will be ongoing.
- Assumed point of contact and general account responsibility for benefits administration, liability insurance, safety & compliance, workman's comp coverage.
 - In the process of updating point of contact and general account responsibility for retirement plan, supplemental insurances
- Processed several retail/restaurant liquor license renewal applications and sent them to the State for completion
- Working with a potential Transient Dealer License applicant to ensure compliance with all City requirements, should they elect to sell their items within Burlington
- Scheduled a Public Hearing for 11/1 with the Board of Adjustment and Appeals for a petitioner requesting special exception
- Completed Notary course—currently waiting on Notary stamp to arrive
- Researching Election statutes to continue the planning our previous Clerk had begun for the April 2020 election
- I will be off site to attend a CIRSA orientation in Denver on Wednesday, 10/30.

- **Notify Me Statistics as of 10/24/19:**
 - **Calendar Subscriptions**
 - 370
 - **Agendas Module**
 - Subscribers - 27
 - **Newsflash Subscriptions**
 - Business - 47
 - Community - 86
 - Government – 48
 - **Jobs Module Subscriptions**
 - 34
 - **Bids Module Subscriptions**
 - 59
 - **Total Subscriptions**
 - 671
- **Facebook Statistics as of 10/24/19**
 - 916 likes (Burlington, CO page)

“ Building a Stronger Community For Tomorrow!”



Memo

To: City Council
From: Becky Castillo, City Treasurer
Date: 10/24/2019
Re: Treasurer's Report

- ❖ Established internal controls in the cash receipting procedure
- ❖ Established internal controls in Utility Billing
- ❖ Established internal controls in Accounts Payable
- ❖ Established internal controls in Payroll
- ❖ Training with Lorraine
- ❖ Learning about budget and the process with it
- ❖ Process Quarterly 941 and SUTA Taxes
- ❖ Reviewing past Treasurer folders and files for treasurer duties and annual processing to have as few items slip through the cracks as possible with this transition.



480 15th Street * PO Box 423 * Burlington, CO 80807 * Phone 719.346.8353 * Fax 719.346.8302

Council Report October 28, 2019

Trunk or Treat is ready to go, several people and companies are registered for the event. It will take place in the same area as in the past with the 3 and 400 hundred blocks of 14th street being closed off for the event. There will also be water, hotdogs, and a movie at the Midway playing. We are also preparing to serve up to 600 folks this year at the Trunk or Treat event, which would be 100 more than last year.

Still working on resolving several abatements through neighborhood services at the moment. We have had one interested party contact the department about a patrol position and a second applicant send in an application. Both are P.O.S.T. certified.



ECONOMIC DEVELOPMENT REPORT FROM ROL

We need to provide you with information about the Kit Carson Correctional Center in Burlington. We are still in the running to house prisoners from another state. In fact, in conversing with Core Civic, they have expressed a great deal of optimism.

We have certainly been in this position several times since it was closed.

I need impute about the information I am now sharing with you about the status of the private prison industry in Colorado.

There are some in the state legislature and the governor's office that want to eliminate all Colorado prisoners from private run facilities by 2025.

A committee tasked with managing the state's prison population has been workshopping a proposal that calls upon the Colorado Department of Corrections to "study how to end the practice of using private prisons by 2025 in a responsible way."

The proposed bill also calls for Colorado to begin housing inmates at the remodeled Centennial South to reduce the number of private prison beds. The Canon City prison opened in 2010 to house solitary confinement prisoners but was closed two years later as the state phased out of the practice.

Three of the Colorado Department of Corrections prisons are privately owned. GEO owns one of these and Core Civic the other two. Notice there is no mention of the Kit Carson Correctional Facility in the mix.

State Rep. Leslie Herod, a Denver Democrat who chairs the committee on prison population management, said she assumes she would carry the potential bill in the house.

However, ending the state's use of private prisons would not be simple, according to Christie Donner, executive director of the Colorado Criminal Justice Reform Coalition.

The cost of remodeling the Canon City Centennial South is unknown and this will be a crucial factor in any decisions. She stated that, generally, private facilities operate at a lower cost per inmate.

Following direction from state lawmakers early this year, the DOC has been working on a roughly \$1 million retrofit of Centennial South.

Representative Herod also has said that she thinks a phase-out would "likely include buy-backs," as in the state purchasing some or all of the three DOC from GEO and Core Civic.

Notice, once again, nothing is being said about the Kit Carson Correctional Center. We have totally been eliminated from the buy-back discussion.

Now....let us do some assuming.....

At one time, with the last prison assessment in Colorado, the estimate at getting CSP 11 ready was over \$120 million. I am assuming it will be at least twice that amount in today's world.

If the state would include the Kit Carson Correctional Center in the mix, they could purchase approximately (from Core Civic) 4,200 beds. I am assuming this could be accomplished for no more than \$250,000,000. Large number, but a steal comparing it to remodeling CSP 11, and they get a huge number of available beds.

I have talked with a commissioner from Baca County (she called us) and they are quite concerned...as they should be. If you remember, the City of Burlington was collecting 25 cents per inmate from Core Civic. In Baca and Bent County, the figure is \$2 per head per day...\$1.75 per head per day more than Kit. That, alone, will be a hit of over \$1,000,000 to them.

My question to you is do we want to attempt to be included in the mix. If Kit became a state facility, there would be no property taxes and no head count per day.

We would, of course, have the utility billing except natural gas, and an employment number of 200.

We need some guidance on this so really want to hear from you about the direction you may want to go.

Hopefully, we can have a short discussion at Monday's meeting.

Safeway was to inform Don Herman on Friday, Oct. 11 by 5 p.m. if they were going to conclude the purchase of the Shopko building. They called him at approximately 4:45 p.m. and asked for a month extension.

They need another entrance to accommodate their supply trucks. They are working with the Colorado Department of Transportation to achieve this goal. Jim has informed Safeway 21st Century will be more than happy to cooperate with Safeway.

Nothing will be concluded until November.



340 S. 14th St Burlington, CO 80807 Tel:(719) 346-8918 Fax:(719) 346-8982 tyson.weisshaar@burlingtoncolo.com

Burlington Activities Department

October 24, 2019

→ Fall programs are in full swing with Martial Arts & Dance (year-round programs with monthly fees) and our new Acro-Tumbling (eight-week session, ending Nov. 22). All programs are running smoothly, and all meet in the rec room at the community center. Martial Arts meets on Monday nights and Saturday mornings and has an average of 25 participants. Dance meets on Tuesday & Thursday evenings for the regular classes, then has competition classes on Friday afternoons and has increased participation over last year with nearly 50 participants. The new Acro-Tumbling program meets on Friday afternoons as well and has about 30 participants for the first go-round. In the rec room, we worked with the dance program instructor, Shelbi Hall, to install mirrors once again on the north wall. They are a great tool for the activities that take place in the rec room. We are working on getting some curtains made to cover them up when that room is rented out for meetings, as the mirrors can become more of a distraction for the other events that take place in the rec room.

We were unable to do a fall volleyball program this fall due to the construction at the schools and the damage that the BMS gym floor sustained. With the school sports programs utilizing the two remaining gyms, we just couldn't make all the logistics work out to be able to offer volleyball. We are working to possibly have a spring volleyball program, if we have an instructor.

→ Youth Council has been busy working on the haunted house. We were able to start on Monday, Oct. 21 and will be in operation one day only, Saturday, Oct. 26. Family-friendly will be in conjunction with Old Town Ghost Town and go 3-5pm. That same evening, the "scary" version of the haunted house will be open 7-9pm. To help with the planning for our haunted house, a group of youth council members went to Elitch's to get tours of their haunted houses back on September 29. They got some good ideas from this trip and have put some of them in motion for this year's haunted house.

Another event that youth council members completed was the Trick or Treat So Kids Can Eat program. Members spent a couple hours collecting nonperishable food items on Sunday, Oct. 6, with all items collected being donated to the local food bank. This year, 12 members participated in this event, and ended up collecting 375 pounds of food. We will also be accepting donations for \$1 off admission to the haunted house to donate with the food collected from the youth council members.

→ Planning for winter events/programs will be underway once the haunted house is wrapped up. We are looking at traveling basketball (grades 3-6), basketball skills camp (grades 1-6), Breakfast with Santa event (Dec. 21), Father/Daughter dinner/dance (Feb. 28).

Community Center

→ Rentals continue to be consistent with several rentals each week and several weekends, including the annual OHCF fundraiser. We also have the annual Gift Gala (Nov. 2) and Craft Fair (Dec. 7) quickly approaching. Registrations from vendors have been coming in for both events, which we are almost full for the Gift Gala and $\frac{3}{4}$ full for the Craft Fair. We also have two big conferences booked in February, with the annual No Till Conference (Feb. 4 & 5) and the every three years CPIA Conference (Feb. 17-19).

→ Other Activities in the works: Rentals of Community Center, youth council events, basketball skills camp and traveling basketball, Breakfast with Santa, Gift Gala, Craft Fair

THE
LIBRARY

943

CHECKOUTS
THIS MONTH.

**14 Programs
with 133 people
in October**

Preparing
digital
historical
archive

Replacing and updating
shelving

Handing out books
during Trunk-or-
Treat

October 2019 City Council Report—Old Town Museum

- Our DOLA grant project for the east end face lift, and west side greenbelt project is nearly complete. Install of gateway arch and text panel bases will be completed this week. This will complete the west side short of additional plants that will have to wait until spring now. Mural for east end is in production. All new directional signage is up, and working I might add as we have had several tourists come over after noticing the new signs.
- October numbers have already exceeded 2018 by \$3200. Thankfully, the gift shop continues to be a steady revenue stream.
- I attended the Colorado Tourism conference in Denver at the end of September. There was much to take away including Lodging Tax initiatives from other communities which will be useful as we look to opportunities there.

