

**BURLINGTON CITY COUNCIL
REGULAR MEETING MINUTES
County of Kit Carson
State of Colorado
Burlington Community and Education Center
340 S. 14th St., Recreation Room
January 9, 2023
6:30 p.m.**

1. Call to order

Mayor Pro Tem Paul Velasco called the meeting to order at 6:30 p.m.

2. Pledge of Allegiance

3. Roll Call

Council members present:

Paul Velasco, Mayor pro tem
Lana Mireles
Glen Marciniak

Hal McNerney
Troy Schultz

Adrian Hernandez, entered 6:32 p.m.

Council members absent:

Greg Swiatkowski, Mayor

Staff/Officials present:

Jim Keehne, Administrator
Georgia Gilley, Clerk

Ashley Gutierrez, Utility Clerk/Deputy Clerk
Michael Grinnan, City Attorney

Others present:

Deb Gutierrez
Andy Foose, Ready Roofers
Suzy Velasco, Reach Solutions

4. Review and Approve Agenda

Motion by Schultz and second from Mireles to approve the agenda as presented.

Motion passed unanimously.

Mireles: Aye

McNerney: Aye

Hernandez: Aye

Velasco: Presiding as mayor

Marciniak: Aye

Schultz: Aye

5. Consent Agenda Items:

Council minutes for Dec. 12, 2022

Motion by McNerney and second from Marciniak to approve the consent agenda.

Motion passed unanimously.

Mireles: Aye

McNerney: Aye

Hernandez: Aye

Velasco: Presiding as mayor

Marciniak: Aye

Schultz: Aye

6. **Public comment:** None

7. **Public hearings:** None

8. **Unfinished Business**

A. Pickleball – update on court surfacing

Keehne indicated he had met with a representative from PlayWell, who had come out to look at and measure the pickleball court surface. The City entered into a contract with PlayWell to have work start when weather allows this spring so the project may be completed mid-March. Plans include three pickleball courts, new fencing, lights, security cameras and seating.

9. **New Business:**

A. Suzy Velasco of Reach Solutions will demonstrate how to use Teams to view past council meetings.

Suzy Velasco reviewed with council how to use Teams to view past council meetings and answered questions.

B. Approve or deny application to renew Hotel & Restaurant liquor license for Tequila’s Restaurant Inc.

Motion by McNerney and second from Schultz to approve application to renew Hotel & Restaurant liquor license for Tequilas Restaurant Inc.

Motion passed unanimously.

Mireles: Aye	McNerney: Aye	Hernandez: Aye
Velasco: Presiding as mayor	Marciniak: Aye	Schultz: Aye

C. Approve or deny mayor’s signature on ECCOG Outback Express FTA Section 5311 Subcontract FY-2023 Transportation #1 contract.

Motion by McNerney and second by Hernandez to approve mayor’s signature on ECCOG Outback Express FTA Section 5311 Subcontract FY-2023 Transportation #1 contract.

Motion passed unanimously.

Mireles: Aye	McNerney: Aye	Hernandez: Aye
Velasco: Presiding as mayor	Marciniak: Aye	Schultz: Aye

D. Award bid or bids for Hail Damage Restoration 2022 Project.

Keehne provided a summary in the packet of the bid sheets for each bid schedule. Keehne explained the process GMS Inc., the consulting engineers the City engaged to steer this project, used to put out bids. Keehne pointed out each bidder had a low bid for each schedule. Total bids were as follows: Green Shield Construction - \$540,945.78; Ready Roofer - \$496,733.09; and Weathercraft Roofing & Overhead Door - \$601,599.29.

Motion by Mireles and second by McNerney to accept the lowest total bid and award the bid for the Hail Damage Restoration 2022 Project to Ready Roofer.

Motion passed unanimously.

Mireles: Aye	McNerney: Aye	Hernandez: Aye
Velasco: Presiding as mayor	Marciniak: Aye	Schultz: Aye

10. Reports from city departments

Spot reports were given from department managers present.

11. Council comments

Hernandez asked if there could be a turn arrow on the stop light at Rose and Lincoln on the north and south lanes. Keehne will need to reach out to CDOT for that answer.

Velasco asked about auditing safety lighting at library and Old Town.

Schultz presented a letter from Steve Daniel regarding KC Electric's interest in purchasing the City's electric enterprise. Council agreed to hear out communications KC Electric sends to the City directly. Schultz also thanked the electric department for its work during the snowstorm, and street departments for clearing snow at the scout building.

12. Adjournment

With a motion by Schultz, a second from Hernandez, and a unanimous vote, the meeting adjourned at 7:30 p.m.

Paul Velasco, Mayor Pro Tem

ATTEST:

Georgia Gilley, City Clerk

Approved