

**MINUTES OF THE MEETING  
OF THE MEMBERS OF THE CITY COUNCIL  
CITY OF BURLINGTON  
COUNTY OF KIT CARSON  
STATE OF COLORADO  
6:30PM  
COMMUNITY BUILDING ROOM A  
340 S 14<sup>TH</sup> STREET  
August 26,2019**

Mayor Dale Franklin called the meeting to order at 6:31PM.  
Mayor Franklin will act as a voting member to make a quorum.

**1 The roll call of members was read and those answering were:**

Harold McNerney                      Melvin Gilley  
Greg Swiatkowski

Absent: Kamron Weisshaar, Mark Burghart, Paul Velasco

**Staff/Officials:**

Jim Keehne, City Administrator  
Shelly Clark, Clerk/Treasurer  
Barry Romans, Police  
Rol Hudler, Economic Development  
Tyson Weisshaar, Activities  
Suzy Velasco, IT

**Also:**

**2 Pledge of Allegiance**

**3 Consent Agenda Items:**

*Any consent agenda item may be removed from the Consent Agenda and placed under Business if discussion is desired. Otherwise, one motion will pass all items.*

Approval of minutes from 7-29-2019 and 8-12-2019.

**MOTION** by McNerney, second by Gilley to approve the consent agenda items.

Those yea: McNerney, Swiatkowski, Gilley, Franklin

Those nay:

**Motion passes.**

**4 Public Comment**

**5 UNFINISHED BUSINESS:**

**6 NEW BUSINESS:**

A. Approval of Resolution 2019-02 approving change of cable television franchisee.

**MOTION** by McNerney, second by Gilley to approve Resolution 2019-02.

Those yea: McNerney, Swiatkowski, Gilley, Franklin

Those nay:

**Motion passes.**

B. Approval of Pest Control bids.

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BY SHELLEY CLARK,  
CLERK,  
CITY OF BURLINGTON, CO

Two bids were presented to Council:  
S & S Fumigation and Pest Control- \$7150.00  
AJ Pest Control and Fumigation-\$7236.00

Keehne recommended that we award the bid to the lowest bidder, which is S & S Fumigation and Pest Control.

Swiatkowski asked if the treatment is yearly? Keehne explained that the treatment is done monthly. Swiatkowski asked who provided services for the City last year. Keehne shared that S & S Fumigation and Pest Control provide services to the City last year and we did not have any concerns with the service that was provided.

McNerney pointed out that one of the bids has three power sprays and the other bid has two. Jamie Hayes with AJ Pest Control and Fumigation shared that the extra spray is about \$75.00 per unit. McNerney asked Jamie to explain the benefit of the extra spray. Jamie shared that it helps keep the little critters out of the inside of the buildings and keep the general pest down on the outside.

Gilley asked if this could be tabled? Keehne answered yes to tabling bid approval.

**MOTION** by Gilley, second by Swiatkowski to table the Pest Control bids until the next meeting.

Those yea: McNerney, Swiatkowski, Gilley, Franklin

Those nay:

**Motion passes.**

- C. Review of Dispatch Service Agreement between the Kit Carson County Commissioners for dispatch and communication operations conducted by Kit Carson County Sheriff's Office.

Keehne shared with Council that the service agreement between the Kit Carson County Commissioners for dispatch and communication operations conducted by Kit Carson County Sheriff's Office is on pages 13-16 of the Council packets. Keehne shared the draft document with the Chief of Police and the City Attorney before presenting it to Council and there were no concerns. Keehne asked Council to review the draft agreement and let him know if there are any charges that need to be made. Keehne would like Councils approval to share the draft agreement with the County Commissioners.

Discussion on concerns with the services that the Burlington Police Department is receiving from the Dispatch Center. Council requested that Keehne setup a meeting with the Kit Carson County Commissioners, Kit Carson County Sheriff's Office, Burlington City Council and Burlington Police Department to discuss the concerns. Keehne will arrange a meeting with all affected parties.

- D. Approval of terms and conditions listed in Burlington-Kit Carson County Airport Lease Agreement.

**MOTION** by McNerney, second by Swiatkowski to approve terms and conditions listed in Burlington-Kit Carson County Airport Lease Agreement.

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Those yea: McNerney, Swiatkowski, Gilley, Franklin

Those nay:

**Motion passes.**

- E. Authorization of Mayor's signature on contract to buy and sell real estate property from Mike and Teresa Golden (Lots 1&2 of Block 7, Yersin Addition).

**MOTION** by McNerney, second by Gilley to approve the authorization of the Mayor's signature on the contract to buy and sell real estate property from Mike and Teresa Golden (Lots 1 & 2 of Block 7, Yersin Addition).

Those yea: McNerney, Swiatkowski, Gilley, Franklin

Those nay:

**Motion passes.**

- F. Review of 2020 Capital Improvements Budget.

Keehne shared the 2020 Capital Improvements Budget with the Council. Keehne asked Council to review the documents and report back with the things that Council feels needs to be reallocated.

#### **7 Department Head Reports:**

**Keehne-** Report is in the packet.

**Clark -** Report is in the packet.

**Melia -** Report is in the packet. Absent

**Romans -** Report is in the packet.

**Hudler -** Report is in the packet.

**Weisshaar-** Report is in the packet.

**McCarty-Daniels -** Report is in the packet. Absent

**Velasco-** Report is in the packet.

**Wall -** Report is in the packet. Absent

#### **8 REPORTS AND COMMENTS FROM MAYOR AND COUNCIL:**

A. Mayor Dale Franklin-Asked about fixing the mud hole south of DDI's office.

B. Kamron Weisshaar-Absent

C. Mark Burghart-Absent

D. Melvin Gilley-Asked if Safeway owns the building that the Post Office is in?  
Shared information about bids for Pest Control Bids.

E. Harold McNerney

F. Greg Swiatkowski

G. Paul Velasco-Absent

**8 MOTION** by McNerney, second by Swiatkowski to adjourn the meeting at 8:45PM.

Those yea: McNerney, Swiatkowski, Gilley, Franklin

Those nay:

**Motion passes.**

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Dale Franklin, Mayor

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Shelly Clark, Clerk

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CLERK,  
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