



Utility Change Request

By completing this form I understand-

- Service Changes will be processed within two service days of the time they are requested
- Changes requested outside the normal business hours may be subject to additional fees
- If I am moving to another residence served by the City of Burlington, my deposit and account balance will be transferred to the new account

Discontinue Service

Customer Name _____

Service Address _____

Forwarding Address _____

Phone Number _____

Date to Discontinue Service _____

- I have notified landlord – Transfer to landlord (if landlord has a current agreement on file)
- I have sold this property and will let the new owners know they must notify the City when they wish to have service established at this address. If the new owner has not been in by _____, I authorize for service to be ___ continued in my name or ___ disconnected at that time. The new owner of this location is _____.
- I own this property and want the services disconnected.

Customer Signature

Date