



2023 BUDGET

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Acknowledgements

The Administrative Department expresses its gratitude to the City of Burlington City Council, City Administrator, City Clerk and Treasurer for their contributions to the 2023 Budget.

With gratitude,

City Council

- **Gregory Swiatkowski** Mayor
- **Paul Velasco** Mayor Pro-Tem
- **Adrian Hernandez** Councilor
- **Troy Schultz** Councilor
- **Lana Mireles** Councilor
- **Hal Mc Nerney** Councilor
- **Glen Marciniak** Councilor

Budget Team

- **Jim Keehne** City Administrator
- **Becky Castillo** Treasurer
- **Georgia Gilley** Clerk
- **Rol Hudler** Planning & Development Director
- **Nick McCarty-Daniels** Library Director
- **Tyson Weisshaar** Activities Director
- **Nikki Wall** Tourism & Promotional Director
- **Daniel Melia** Airport Manager
- **Nate Hill** Chief of Police
- **Mike Konecne** Public Works Director
- **Reid Raile** REACH IT Management

Contact Information

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Budget Message

Contained herein is the City of Burlington, Colorado Budget for fiscal year 2023. The Budget has been approved by the City Council and duly adopted by the City of Burlington. This document is the culmination of a great deal of effort by the City Council and members of staff. The budget process began in July with review of the citywide Compensation Plan, followed by the development of a 2023-2027 Capital Improvement Plan. A preliminary draft budget was presented in October after which some fine tuning took place. Public hearing process was held November 14, 2022, from which this final budget document was developed.

The Budget, as presented, maintains the City's adherence to four (4) fundamental principles: 1) to maintain and improve the current level of services, and to improve the quality of life for the citizens it serves; 2) to remain competitive in the marketplace in order to maintain a competent and efficient workforce; 3) to provide for capital purchases in order to maintain City Equipment; and 4) to provide for capital projects. To that end, the 2023 Budget works to accomplish these four principles while balancing one need against the other.

Furthering the development of the budget document, five (5) cornerstones were developed from which to guide staff in prioritization of City needs, balancing these against departmental wants and wishes. The cornerstones were developed through Council, Staff, and Community input, as a way to address, not only current concerns, but those that will affect the City of Burlington in future years. These cornerstones consist of the following:

- 1) Organizational Development, accomplished through creating efficiency and effectiveness of the organization through restructuring and re-organizing departments, creating a process designed to attract, hire, develop, and retain qualified personnel, provide for ongoing training initiatives designed to improve staff competencies, and development of work plans that address all principles.
- 2) Infrastructure and Capital needs, accomplished through development of a 5-year Capital Plan, identifying community and organizational needs to improve quality of existing services; development of policies and protocols for reserve fund balances in all funds, with special attention provided to the Enterprise Funds; create visibility for City projects addressing infrastructure needs as they pertain to City provided services.
- 3) Community Engagement, accomplished through creating opportunities to engage the community through town hall style meetings or other forums; develop a Planning Commission with the goal of developing a Comprehensive Plan for the City of Burlington; Create opportunities for feedback, in essence, "how are we doing" initiatives.
- 4) Promote Health and Safety, accomplished through ongoing development of Safety Manuals; promote safety throughout the workforce to maintain a safe and health operating environment; promote safety throughout the community, and employ safety measures at every opportunity to gain visibility; ongoing community engagement and awareness of Public Safety initiatives; promote wellness in the workplace to create healthy lifestyles and workforce; ongoing promotional efforts for the City of Burlington as a great place to live, grow, and thrive!
- 5) Asset Protection, ongoing review and assessment of City owned properties, facilities, and infrastructure to determine maintenance needs and protocols so that City staff, service workers, and community members can work, play and thrive in a safe environment.

This document has been developed with the future of Burlington in mind, not just to address the issues of today, but with vision as to what will affect the community tomorrow. To that end, we wish to thank the entire staff of the city in the development of this document. City of Burlington employees are dedicated to providing high level services for our community in very positive and visible ways. They are the heart and soul of this organization and strive to enhance the lives of our citizens, daily. Our management team works hard to ensure we present a balanced budget that reflects the interests of our citizens, and a great deal of energy has been expended refining the details presented in this document. This has truly been a team effort in creating this document and we are pleased to present to you this results-oriented budget to serve the residents of Burlington.

The fiscal year 2023 Budget represents an 3.19% increase in total line-item expenditures from the 2022 Budget. General Fund budgeted expenditures increase over 2022 budgeted expenditures, due mainly to inflationary figures, and earmarked sales tax

expenditures in the street department. With several years data under our belts after implementing a new system, and operational changes put in place, the city is presenting a budget where revenues exceed expenditures by 6.57%. Although a balanced budget overall, this allows for little growth in reserve funding, especially in the general fund.

The 2023 Budget contains three (3) funding groups:

General Fund

The General Fund serves the purpose of providing for the general administration of the City. This fund is comprised of various departments and personnel including City Council; Municipal Court; City Attorney; Administration, including City Administrator, City Clerk/Treasurer, Finance, Information Technology, and Planning & Zoning; Public Safety; Public Works including Parks, Streets, Public Transportation and Facilities Maintenance; Cultural and Recreational including Activities and Recreational Programming and Community/Education Center, and Municipal Library; and all other revenues and expenditures not otherwise specifically appropriated in other funds.

Revenues for this fund, which are primarily produced through taxation, intergovernmental revenue, charges for services, and other sources, are expected to increase approximately 20% as revenue projections for 2023 include grant acquisition, federal funding, and earmarked sales tax revenues. Tax revenues are anticipated to increase over 2022 year-end projections. Property tax revenues are projected to decrease slightly over last year as small construction has occurred and re-assessed property values have occurred as reported by the Kit Carson County Assessor's Office.

Total General Fund budgeted expenditures are anticipated to increase 26.1% over 2022 expenditures as the City invests in Capital Projects partially funded through grants, tax increases and other funding sources.

Shortfalls in revenue in past years has caused the city to rely on PILT transfers from enterprise funds to pay for services and balance the budget. This trend has been ongoing for several years making it necessary to seek additional revenue funding sources, through increasing fees for services, seeking opportunities for increased grant and donation funding, addressing our staffing needs, and exploring tax rate increases. In 2022 a referred sales tax initiative was passed raising sales tax from 2% to 3%. All revenues generated from the increased tax are reserved for street repair and maintenance. Even after addressing revenue related issues, PILT transfers remain necessary as we address reserve policies developed in both General and Enterprise Funds and address economic challenges facing our nation today.

Special Revenue Funds

The City's Special Revenue Funds are comprised of individual funds that were created by statute or ordinance to account for specific revenue sources, one that is legally restricted to expenditures for specified purposes. Special Revenue Funds for Burlington are the Conservation Trust Fund and the Tourism and Promotional Fund.

Conservation Trust Fund

Revenues for the Conservation Trust Fund are generated not through taxation, as with the General Fund, but from lottery proceeds from the State of Colorado, distributed to local government based on population. Expenditures from Conservation Trust Fund are reserved for development, upgrade, and maintenance of parks and recreation grounds and facilities. While expenditures from this fund have been minimal in the past, the City anticipates utilizing accumulated funds in 2023 for park upgrades, and for maintaining our outdoor facilities.

Tourism and Promotional Fund

The Tourism and Promotional Fund revenues are comprised primarily of lodging tax revenues, reserved by ordinance to be expended for the "purpose of promoting tourism, advertising the community, attracting conferences, conventions and meetings or for other purposes related to attracting tourist and visitor business to the city." Other revenues for this fund come from charges for goods and services, fees, and other forms of revenue derived from tourism related business. Expenditures are used to fund conferences and meetings at the Community/Education Center, maintenance and services at both the V.A. Clinic and Welcome Center, and to provide for operational expenditures incurred through Old Town. The Special Revenue Fund is responsible for

collecting revenues from the Welcome Center to cover personal costs associated with its operation, as well as collecting minimal rent from the V.A. Clinic to cover facility cleaning costs.

The 2023 budget reflects revenues to continue to exceed expenditures for the second straight year. Through continuing efforts and better management techniques, there is increased confidence in the ability to operate the Tourism and Promotional Fund on a break-even basis. To shore up this fund in 2021 and future years inter-fund transfers are to be made in the form of fees from utilities. For 2023 we look to improve upon attracting visitors to Burlington and increasing fee structures related to this fund, resolving previous year budget shortfalls, reserve fund development to address budget shortfalls in lean years, and working diligently to maintain a balance with this fund for future years.

Enterprise Funds

The Water/Sewer, Electric, Solid waste, and Airport have been established as enterprise funds, providing for the operation and maintenance of the City's water and sewer facilities, electric distribution system, and airport operations and maintenance. These funds are also in compliance with the various TABOR provisions concerning the operation of government-owned businesses.

Electric Fund

Revenues from the Electric Fund consist mainly of charges for services resulting from energy sales to customers. Rate studies were performed in 2018 with a recommendation that rates remain the same to the consumer for several years yet. Wholesale energy costs have been increasing annually, and for 2023 a new rate study will be performed to determine rates for future years, where rates are expected to increase slightly. For 2023, no additional revenues are anticipated in this fund. Expenditures in this fund consist of the everyday normal operating expenses and improvements and repair to the electric distribution system. 2023 expenditures consist primarily of the everyday operating expenses as well as providing for design and engineering of placement of the South Energy Loop from overhead to underground in 2024. Dialogue continues with XCEL Energy or wholesale energy provider to increase energy distribution to our area as we prepare for future electrical needs. Administrative fees and transfers between funds will make up the remainder of expenditures.

Water/Sewer Fund

Revenues from the Water/Sewer Fund are comprised of proceeds from water sales, sewer user fees, tap fees, and various non-operating revenues. 2018 saw rate studies performed to ensure revenues are being generated to cover debt expenses. The result of the rate study suggested a decrease in water base rates with an increase in overage rates for water, with sewer charges remaining the same. Due to a slight increase in rates, revenues have remained static since 2019. A rate increase was approved in 2018 for 2021, with water revenues anticipated to increase by 1-2% over the year. In 2021 a rate increase for sewer was approved, raising the monthly rate to \$22.50, with an additional \$2.50 increase in sewer in 2022, necessary to build reserves for updating the wastewater treatment facility. Expenditures for the Water/Sewer Department consist of normal operating expenses, improvements and repairs to the water distribution and sewer collection systems, and the repayment of debt obligations. In 2020 the Water Bonds were re-financed through loan acquisition resulting in a decrease in expenditures going to debt services. Total savings will be approximately \$1 million over the term of the loan. In the 2023 Budget, approximately 28% of expenditures are allocated to provide for Debt Services and Capital Projects. The remainder of expenditures are allocated for everyday operating expenses, administrative fees, and transfers to other departments. Debt Services is for loan payments for the funding of the Central Water Blending Facility whose construction was completed early 2018. In 2023, work will begin on the acquisition of new water sources so that sustainability of quality water is experienced for many years to come.

Solid Waste

The Solid Waste Fund is basically a pass-thru fund used to account for trash fees, which the City bills and collects, and payment of the City's private contractor, who provide for the removal of solid waste within the City's boundaries. In 2018, a rate study was performed to ensure compliance with reserve fund policies that are being established, and to ensure continued compliance with TABOR provisions, to maintain enterprise status. Increases in expenditures and revenues were incurred in 2020 as new rates were implemented, 2023 rates will remain consistent with 2022.

Airport Fund

Airport fund revenues are comprised of charges for services, grants and contributions, intergovernmental revenues, and transfers from other funds. The largest portion of revenues is derived from the sale of aviation fuel to airport users. Additional revenue is generated through the lease of property located on airport grounds. Grants and contributions are a main source of revenue through grants offered by the FAA, CDOT and DOLA. 2018 grant funding received totaled approximately \$333,000, to be utilized for Airport Master Planning to address some of the infrastructure needs at the airport. The Master Plan was completed in 2019 though there continue to be ongoing expenditures as we address capital projects. Kit Carson County participates in funding of maintenance and operation concerns as well. In 2020 grant funding was received from the FAA, CDOT, DOLA and County contributions to fund a Turnaround Project at the Airport. This project was completed in Summer of 2020. 2021 saw capital projects that included concrete repair and maintenance and fog seal application and painting for the runway. Revenue shortfalls in Airport funding, are currently shored up through transfers from other enterprise funds where the need exist. Additionally, hangar lease documents have been prepared and ready to implement should private pilots wish to construct their own hangar on airport property.

As previously stated, one of the four basic principles of the 2023 Budget, is to compete with the labor market to attract and retain competent employees. The employees are the backbone of the city organization. Recognizing this concern, included in the 2023 Budget is a personnel section containing our compensation plan that establishes a philosophy on compensation for future consideration, should funding be available, for attracting, hiring, training, and retaining competent employees. The document explores City of Burlington distribution of personnel, wage distribution across functions, relative labor markets and current staffing table. By approval of the 2023 Budget, City Council adopts the compensation plan as a way of developing employees and their compensation progression through the organization.

Additional basic principles of the 2023 budget are to provide for capital purchases to maintain City Equipment; and to provide for capital projects. This is bolstered by one of the four cornerstones of the budget, Infrastructure and Capital needs, where a 5-year Capital Improvement Plan has been developed. Already developed is the 2023-2027 Capital Outlay Plan, included in the 2023 Budget as, Capital Expenditures and Special Projects. This document provides for 2023 Capital Project Requests addressing community and organizational needs to improve quality of existing services; development of policies and protocols for reserve fund balances in all funds, with special attention provided to the Enterprise Funds; create visibility for City projects addressing infrastructure needs as they pertain to City provided services.



City Profile

The present-day City of Burlington was established in 1888, as communities were needed along the Chicago, Rock Island and Pacific Railroad track during its construction. It is logical to assume that Burlington, Colorado was so named due to its association with the well-known railroad company, but this is simply not the case, as the Burlington Northern Railroad never came through this location. It is said, however, that several land buyers came to the area from Burlington, Kansas, and Burlington, Iowa and thus together insisted the name of the town be "Burlington". Burlington is now located in Kit Carson County on the eastern plains of Colorado. The city is situated 12.5 miles from the Colorado-Kansas state line, at the junction of U.S. Highway 385 and Interstate 70. Gently sloping grasslands and crop fields dominate the area surrounding the city, which has no natural boundaries.

Burlington is the county seat, serving as an economic hub and agricultural home base to many in eastern Colorado. Burlington is the largest community along the I-70 corridor east of the metropolitan-Denver area. Existing city boundary encompasses approximately 2.3 square miles with an estimated 3,167 residents according to 2020 census data, down 24% from the 2010 census which showed a population of 4,190 residents. The City provides water, sewer, and electrical services which are operated as an enterprise fund. Trash services are provided by private contractors though services are billed through the city. In its continuing efforts to provide quality services to its populace, the city recently completed construction of a water quality project that entailed the acquisition of new wells, easements, and infrastructure designed to bring water resources to a central blending facility where water is blended to reduce the nitrate concentration of potable water, then disbursed through the city's distribution system. Additionally, the wastewater treatment facility was designed and built with ample capacity to accommodate future growth.

City park facilities are well kept and maintained, offering an abundant area for activities appealing to any walk of life. The parks department is tasked with maintaining grounds and facilities located in the city's park systems. The Longhorn Trail, a walking/bicycle path has been designed to tie the parks system together, providing all with a healthy and safe alternative to utilizing street corridors. The activities department utilizes the parks and facilities to offer programming to residents and visitors alike, operating the Community/Education Center located in the southern part of the city. The Community/Education Center serves as a hub for meetings, conferences, and activity programming, and is home to Morgan Community College. Next door to the Community/Education Center is "Old Town", a museum type walking park full of renovated buildings and structures designed to provide a sense of what life was like in the early days of the community. Plans are to continue to expand the offerings at Old Town and to continue to provide activities and performances for the community and visitors to enjoy.

Other City services include Library services, police, fire, finance, city clerk, municipal court, technology, and planning and development.

The city is organized under a Council-Manager form of government. The seven-member City Council is responsible for the legislative function of the municipality, such as establishing policy, passing ordinances, appropriating funds, and developing an overall vision for what we want Burlington to be. The manager or Administrator's role is to implement the policies and course that has been established by the Council. The City of Burlington is a Colorado home rule municipality, adopting a home rule charter that acts as the City's basic governing document over local issues; however, State law continues to prevail over statewide concerns.

Geography Quick-facts

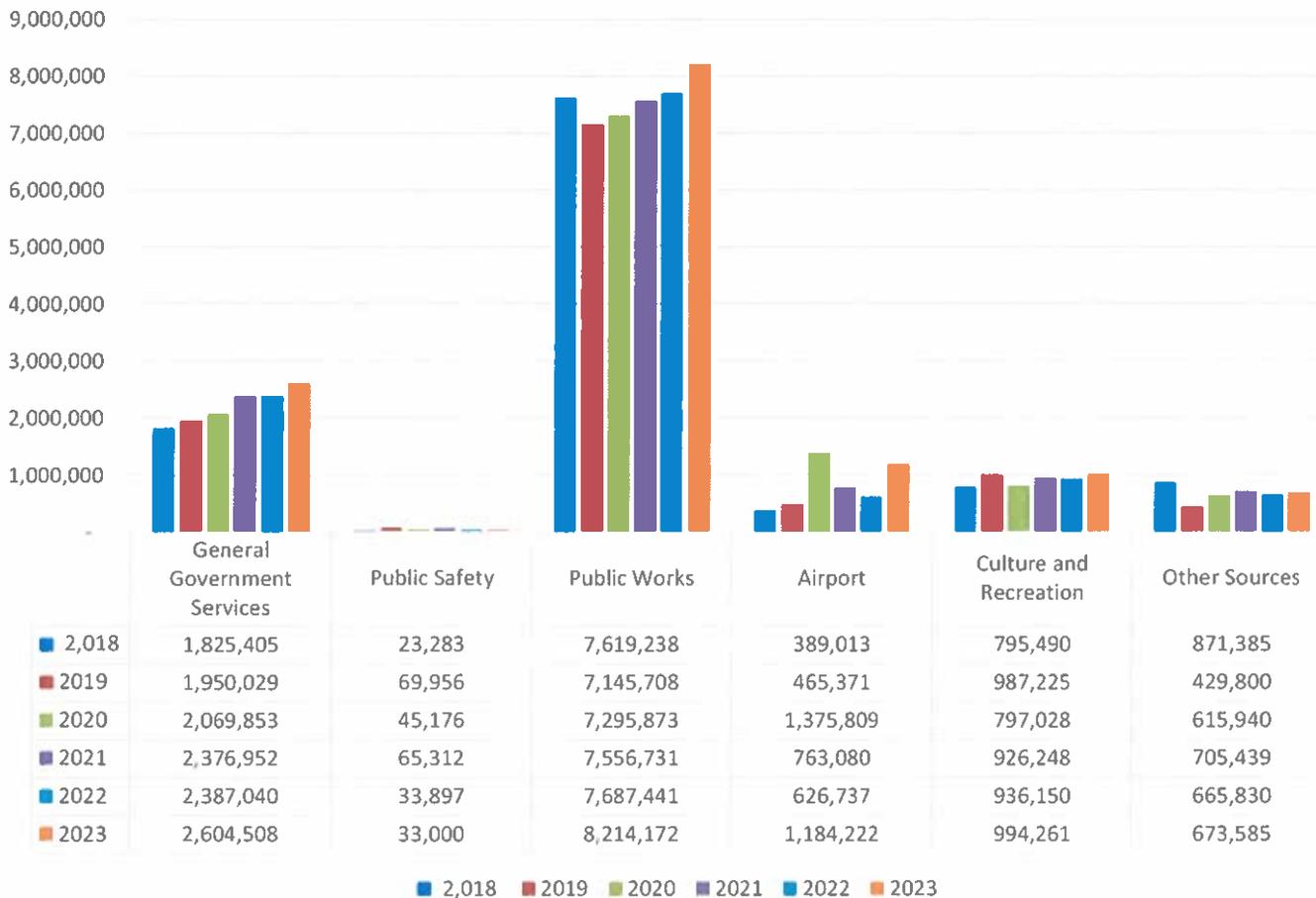
Area (square miles)	2.30
Population (2020 census)	3,167
Population per Square Mile	1,630.43/sq mi
Elevation	4,170
Average Low Temperature	36.7 F
Average High Temperature	65.3 F
Average Total Precipitation	14.5 in
Average Snowfall	35 in

Revenue Summary

The following chart and graphs depict where revenue for City Operations and Services comes from in broad categories.

Functional Category	2018	2019	2020	2021	2022	2023	% Change
General Government Services	1,825,405	1,950,029	2,069,853	2,376,952	2,387,040	2,604,508	9.11%
Public Safety	23,283	69,956	45,176	65,312	33,897	33,000	-2.65%
Public Works	7,619,238	7,145,708	7,295,873	7,556,731	7,687,441	8,214,172	6.85%
Airport	389,013	465,371	1,375,809	763,080	626,737	1,184,222	88.95%
Culture and Recreation	795,490	987,225	797,028	926,248	936,150	994,261	6.21%
Other Sources	871,385	429,800	615,940	705,439	665,830	673,585	1.16%
Totals	11,523,814	11,048,089	12,199,678	12,393,761	12,337,095	13,703,747	11.08%

BROAD CATEGORY REVENUE SUMMARY

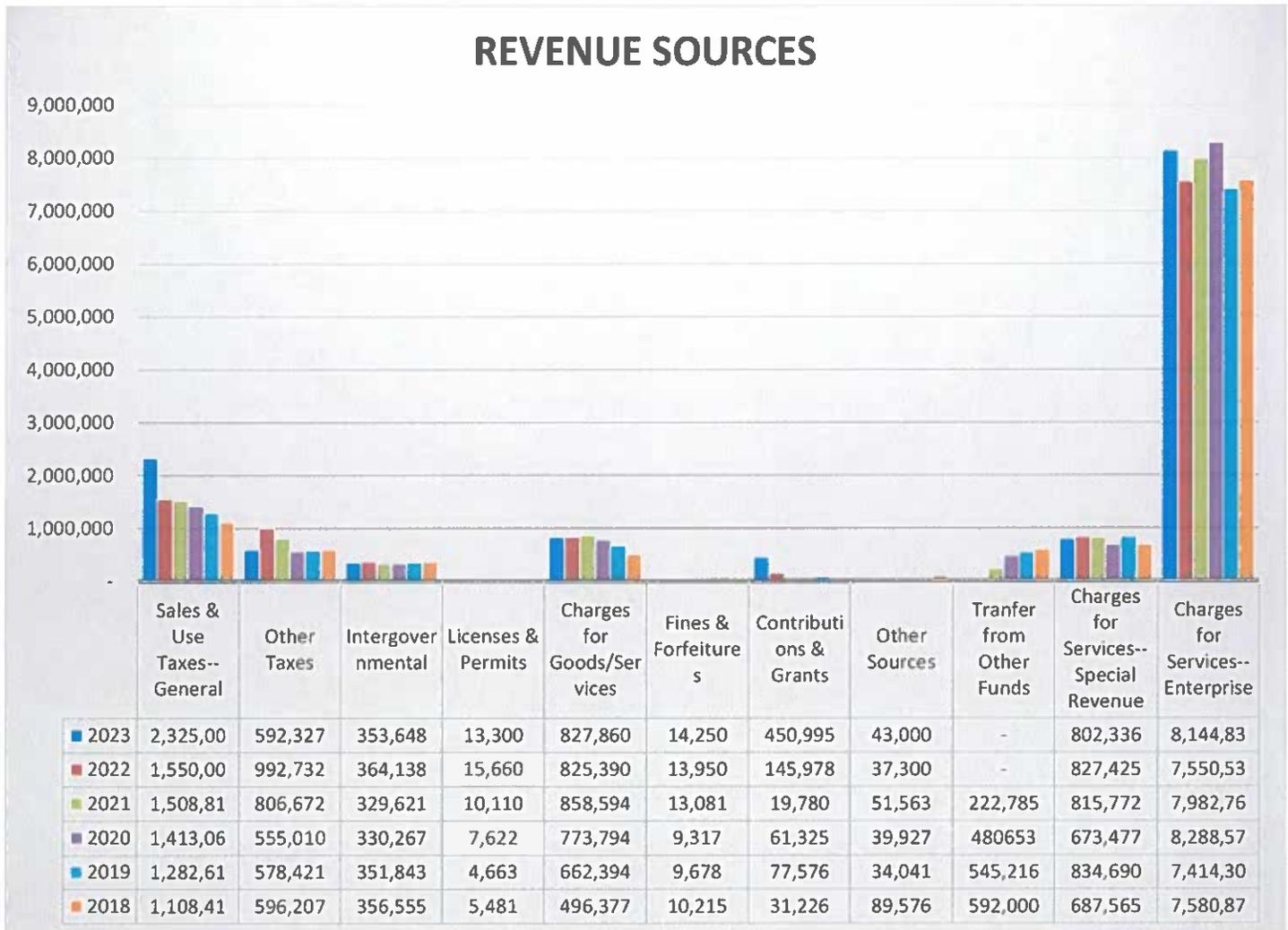




Budget Overview

The largest revenue area continues to be charges for services-enterprise. This area consists of electric, water/wastewater, solid waste services, and fees and service charges from airport operations. The 2023 budget has a total of \$8,214,172 projected revenues from these sources, representing an 7.7% increase in revenues from our enterprise funds, due primarily to grant funding in the Airport Fund in 2023.

Revenue Sources



Sales Tax

The 2023 Budget projection for City of Burlington Sales & Use Tax collections estimate that revenues will show increase of 50% from 2022, due in large part to the passage of a referred tax measure increasing the sales tax rate by 1%. Sales and Use Tax revenues continue to rise due to rise in inflationary measures for cost of goods, and sales tax collections from internet sales.

Various economic indicators point recessionary times, with high inflation and increasing interest rates all of which means that costs for goods and services continue to rise.

The 2023 budget expects City sales tax and use tax revenue to comprise 17.3% of total revenue, and over 48.7% of General Fund specific revenues. This represents an almost 10 percent increase over 2022 figures, due in large part to the 1% sales tax increase.

Other Taxes

Other taxes collected include property and ownership taxes, and taxes on motor vehicle sales, accounting for 4.5% of total revenues. Property taxes have remained flat over the past several years due in large part to the phased closure of the private correctional facility. With stagnant economic growth patterns, we believe property taxes will again remain flat. Property tax comprises 63.8% of other tax revenues.

Intergovernmental

This revenue is comprised of revenues distributed to the City through other governmental entities including proceeds from County Road and Bridge Taxes, Highway User's Trust Fund, severance and mineral leasing taxes, vehicle registration fees. Only representing 2.6% of total projected revenues, these are important funds in that they provide for infrastructure needs. Conservation Trust Fund revenues are lottery proceeds distributed by the State, based on population, and are earmarked for parks maintenance and improvements. Highway Users Trust Fund are proceeds distributed by the State, based on fuel sales in our area, utilized to care and maintain our streets. County Road and Bridge Tax revenues are derived from the County, and again are reserved for street repair and maintenance. The 2023 budget reflects expending these funds to improve City infrastructure.

Licenses & Permits

These revenue sources make up less than 1% of the total revenue sources for the City of Burlington, assisting with providing services to citizens and visitors alike.

Charges for Goods and Services

Charges for goods and services represent fees charged to other entities for services provided, facility maintenance, leases, and rental of City owned property. The remainder of revenues in this fund are comprised of admission fees and costs, and concessionary sales. Charges for goods and services represent 3.7% of the total City revenues collected.

Fines and Forfeitures

These revenues are comprised of court fines and fee assessments as well as library fines. Anticipated fines and forfeitures for 2023 total \$14,250 or approximately 1% total revenue.

Contributions and Grants

These revenue sources include federal and state grants, contributions from other organizations, and donations received. Only those grants attributable to the General fund are included here. This revenue source represents 3.3% of total revenues. Grants, contributions and donations received through Enterprise Funds are recorded in Charges for Services-Enterprise.

Other Sources

This revenue stream includes sale of assets, lease/loan proceeds collected during the year, and other miscellaneous sources.

Charges for Services – Special Revenue

Special Revenue Funds are comprised of Conservation Trust and Tourism and Promotional Funds. Conservation Trust Fund revenues are derived from lottery proceeds allocated to our area based on sales of lottery tickets. Revenues in this fund have remained flat over the years. The Tourism and Promotional Fund revenues are comprised of monies generated through the Lodger's Tax and through charges for goods and services.

Special Revenue Fund revenues account for 5.9% of total City revenues in 2023. Management changes have been initiated in this fund to bring their revenues more in line with expenditures.

Charges for Services—Enterprise

The Water/Sewer, Electric, Solid Waste, and Airport were established as enterprise funds, providing for the operation and maintenance of the City's water and sewer facilities and its electrical distribution system. These funds are also in compliance with the various TABOR provisions concerning the operation of government-owned businesses. Revenues for the Water/Sewer fund are comprised of proceeds from water sales, sewer user fees, tap fees and various non-operating revenues. The Electric fund revenues consist mainly of charges for services resulting from energy sales to customers. The Solid Waste fund is basically a pass-thru fund used to account for trash fees collected by the City. Airport revenues are made up of charges for services, mostly sale of aviation fuel.

Enterprise fund revenues make up the bulk of revenue resources for the City of Burlington, accounting for 59% of total City revenues in 2023. Rate studies conducted in 2018 indicated the need for increased rates in water and in solid waste in both 2019 and 2020 to bring these funds in line with existing expenses and to provide for debt services. Rate studies will be conducted in the Electric Fund in 2023 as wholesale energy costs nation-wide continue to rise. We anticipate a rate hike in electric for Q3 2023.



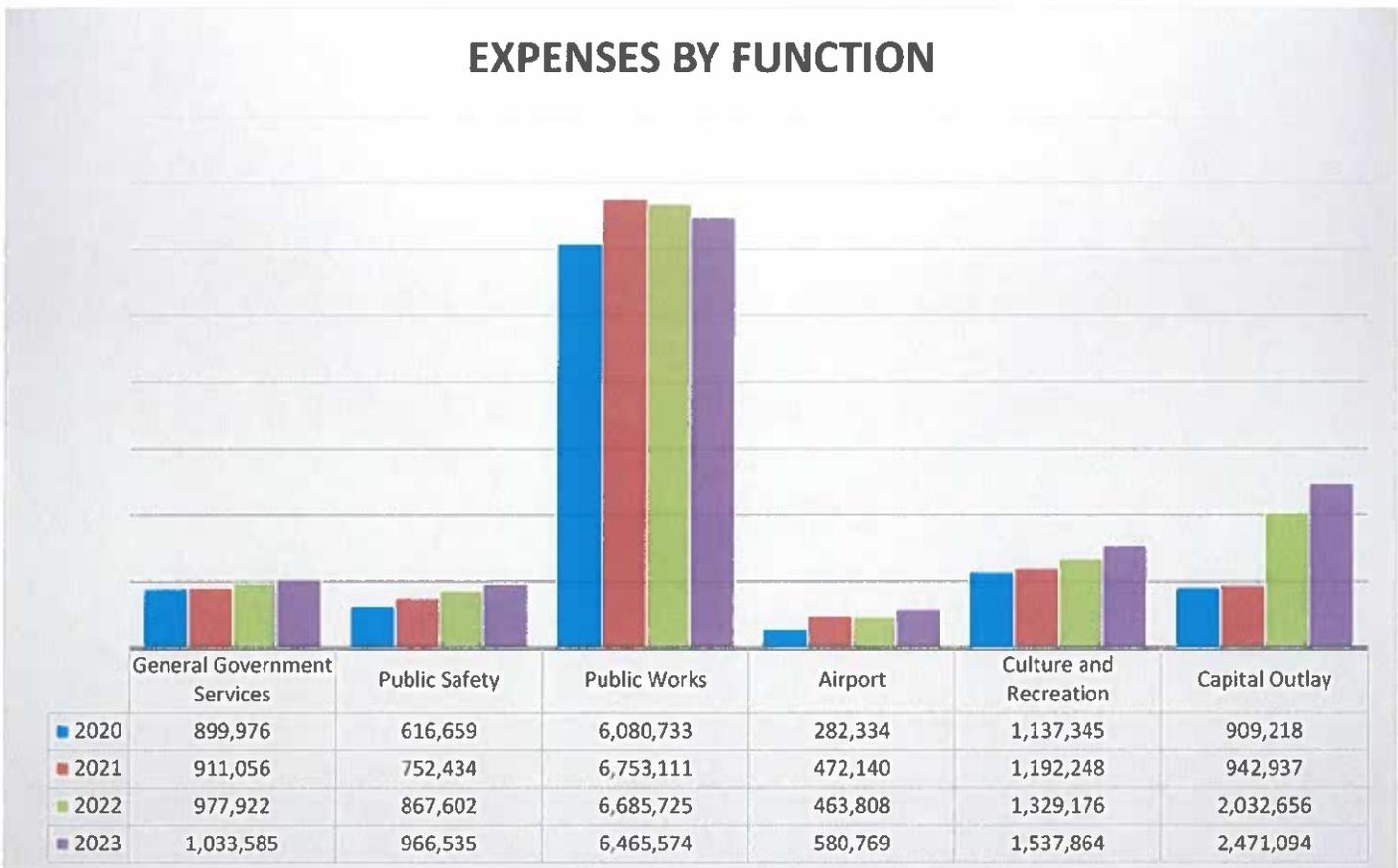
Budget Overview

Expenditure Summary

The 2023 total appropriations are summarized by functional category, including General Government Services, Public Safety, Public Works, Municipal Airport, Culture and Recreation, Capital Outlay.

Functional Category	2020	2021	2022	2023	% Change
General Government Services	899,976	911,056	977,922	1,033,585	5.69%
Public Safety	616,659	752,434	867,602	966,535	11.40%
Public Works	6,080,733	6,753,111	6,685,725	6,465,574	-3.29%
Airport	282,334	472,140	463,808	580,769	25.22%
Culture and Recreation	1,137,345	1,192,248	1,329,176	1,537,864	15.70%
Capital Outlay	909,218	942,937	2,032,656	2,471,094	21.57%
Totals	9,926,265	11,023,925	12,356,889	13,055,421	5.65%

The following charts show where revenues are expended in broad categories.



General Government Service expenditures include costs associated with City Administration, City Council, Judicial services, Information Technology, and Outback Express Bus.

Public Safety expenditures include costs associated with the Police Department and Contributions to the Fire Department.

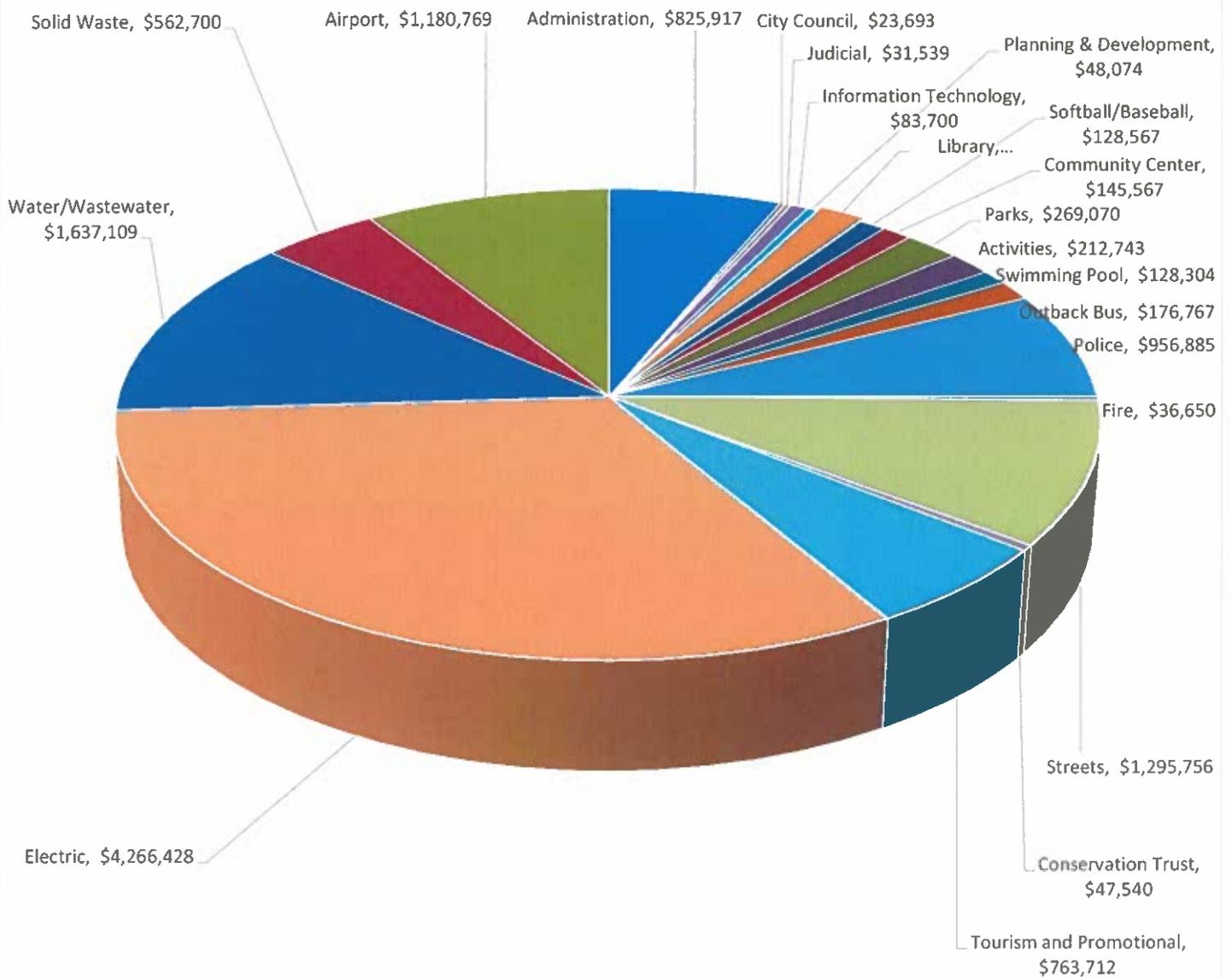
Public Works expenditures include costs associated with Parks, Street Department, Electric Department, Water/Wastewater Department, and Solid Waste Department.

Airport expenditures include costs associated with operating the Burlington-Kit Carson County Municipal Airport.

Culture and Recreation expenditures include costs associated with operating the Library, Community Center, Activities Department and Programs, Facilities costs, and Old Town.

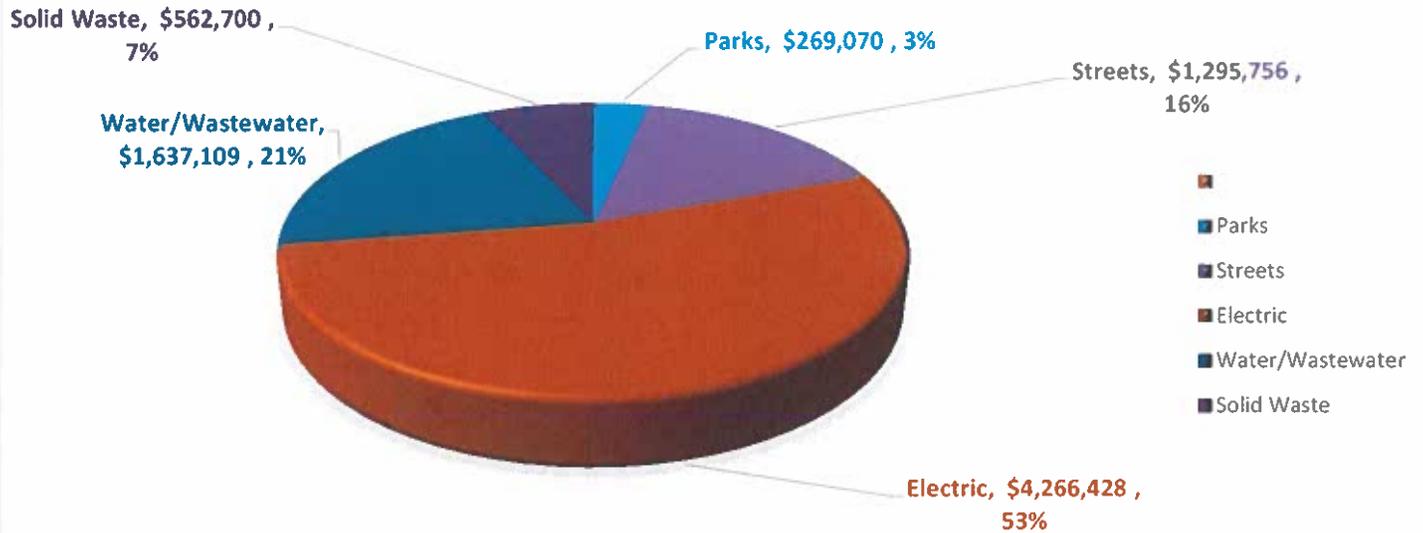
Capital Outlay are those expenditures for equipment, vehicles, or machinery that result in the acquisition of capital or fixed assets. Capital outlay is tracked through the accounting systems.

EXPENDITURES BY DEPARTMENT WITH CAPITAL - \$13,055,421



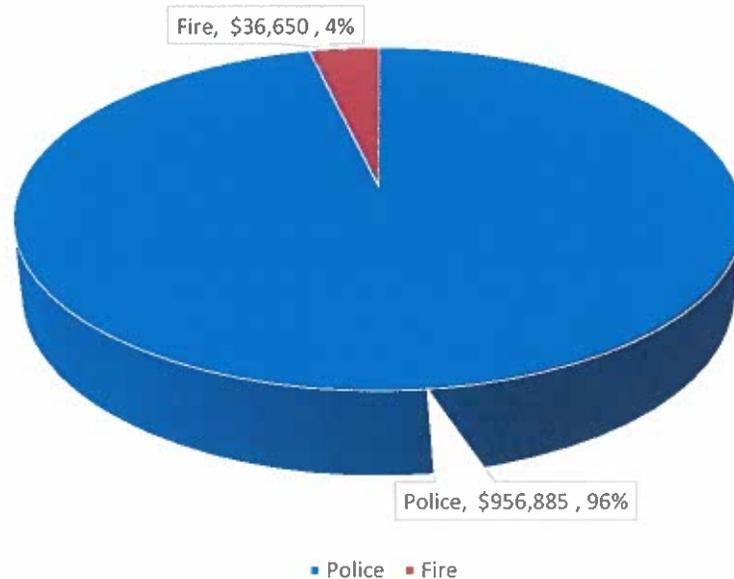
Public Works continues to experience the highest expenditures of any fund due in large part to the enterprises offered through this department and the expenditure of the 1% sales tax initiative earmarked for street repair and maintenance. The department is comprised of Parks, Streets, Electric, Water, Wastewater and Solid Waste. Both Electric and Water/Wastewater are enterprises where they sell services to the public. The below chart provides a breakdown of public works departments, providing information regarding expenditures through each department within Public Works.

PUBLIC WORKS EXPENDITURE BREAKDOWN WITH CAPITAL - \$8,031,063



Public Safety comprises approximately 7.6% of 2023 City Expenditures. Public Safety is comprised of the Police Department and General Fund contributions to the Fire District for the acquisition of safety gear and funding for the fireworks. A breakdown of the function is provided below.

PUBLIC SAFETY EXPENDITURE BREAKDOWN WITH CAPITAL - \$993,535

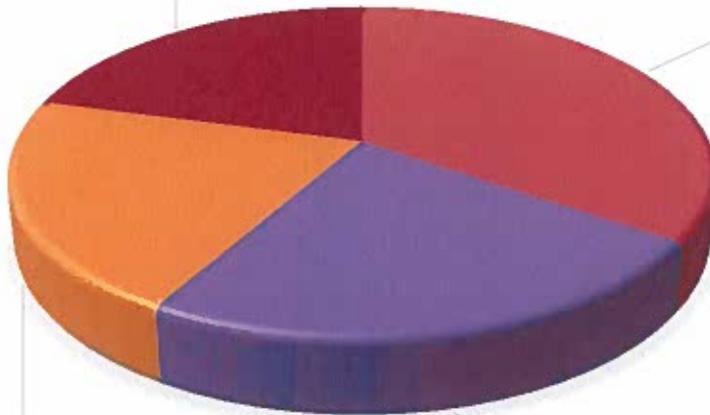


ACTIVITIES EXPENDITURE BREAKDOWN WITH CAPITAL

\$615,181

Swimming Pool,
\$128,304 , 21%

Activities, \$212,743 ,
34%



- Activities
- Community/Education Center
- Softball/Baseball
- Swimming Pool

Softball/Baseball,
\$128,567 , 21%

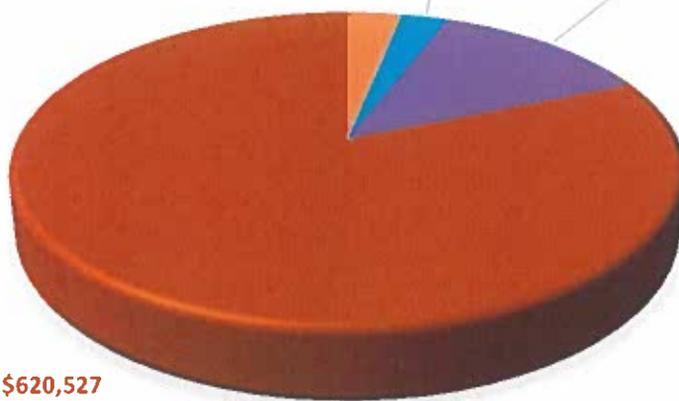
Community/Education Center,
\$145,567 , 24%

Activities comprises approximately 5% of 2023 City expenditures. A breakdown of activities, programs, and facilities is provided below to describe expenditures associated with each activities function. These areas are further addressed in the budget document.

TOURISM & PROMOTIONAL EXPENDITURE BREAKDOWN WITH CAPITAL - \$763,712

COMMUNITY/EDUCATION
CENTER , \$24,100 , 3%

V.A. CLINIC , \$19,700 , 3%
WELCOME CENTER , \$99,385 , 13%



- COMMUNITY/EDUCATION CENTER
- V.A. CLINIC
- WELCOME CENTER
- OLD TOWN

OLD TOWN , \$620,527
, 81%

Tourism and Promotional Fund expenditures are those costs associated with or having a nexus with tourism or promotion of City of Burlington interests. These expenditures are shared by several departments or facilities, including The Community and Education Center, Welcome Center, V.A. Clinic, Activities associated with generating tourism dollars, and Old Town. Old Town represents the greatest expenditure area.



2023 BUDGET

➤ Fund Details



GENERAL FUND SUMMARY

Account Number	Account Title	2020-20	2021-21	2022-22	2022-22	2023-23
		2020	2021	2022	2022	2023 Budget
		Actual	Actual	Budgeted	Estimated	Proposed
	Beginning Fund Balance	212,308	724,742	1,280,584	1,280,584	1,640,312
Revenues	REVENUES					
	Administration	2,059,672	2,358,767	2,583,928	2,363,790	2,583,258
	City Council					
	Judicial	6,497	9,954	8,500	10,750	10,750
	Information Technology	77,484	-	-	-	-
	Planning and Development	3,684	8,231	5,600	12,500	10,500
	Library	24,833	18,294	11,600	16,300	14,750
	Softball/Baseball	4,410	21,166	79,500	28,491	106,500
	Community Center	14,994	28,051	126,000	29,614	28,000
	Housing Authority	45,414	-	-	-	-
	Parks	19	-	260,000	-	-
	Activities	23,233	54,771	42,000	45,673	46,000
	Swimming Pool	9,071	26,747	75,500	23,672	31,700
	Outback Express Bus	21,176	20,840	21,900	21,900	107,414
	Police	45,176	11,312	15,000	33,897	33,000
	Fire	-	54,000	-	-	-
	Streets	316,502	316,208	333,324	775,592	1,164,648
	Other Sources	615,940	666,887	630,805	630,805	638,560
Total Revenues		3,268,105	3,595,227	4,193,657	3,992,984	4,775,080
Expenditures	EXPENDITURES					
	Administration	676,804	684,547	892,517	847,963	825,917
	City Council	17,752	20,137	27,246	23,963	23,693
	Judicial	25,512	25,209	38,717	32,028	31,539
	Information Technology	163,525	79,388	94,150	93,600	83,700
	Planning and Development	60,646	46,482	46,050	45,606	48,074
	Library	161,809	176,709	196,749	192,827	233,931
	Softball/Baseball	12,435	32,764	96,994	53,784	128,567
	Community Center	124,189	150,963	235,598	204,488	145,567
	Housing Authority	42,665	-	-	-	-
	Parks	185,484	240,843	506,352	375,532	269,070
	Activities	162,478	203,407	201,055	215,750	212,743
	Swimming Pool	68,500	172,909	186,892	79,737	128,304
	Outback Express Bus	34,070	55,292	81,742	66,435	176,767
	Police	629,154	723,956	865,052	716,307	956,885
	Fire	25,282	71,573	37,550	36,650	36,650
	Streets	362,507	376,366	635,469	648,586	1,295,756
Total Expenditures		2,752,812	3,060,546	4,142,133	3,633,257	4,597,163
Fund Balance		724,742	1,280,584	1,332,108	1,640,312	1,818,229



	A	B	D	E	F	H	I
1							
2							
3							
4	GENERAL FUND REVENUE SUMMARY						
5			2020-20	2021-21	2022-22	2022-22	2023-23
6	GF-Revenue		2020	2021	2022	2022	2023 Budget
7	Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
8	10-10-41010	General Property Taxes	360,293	361,700	384,743	372,219	380,227
9	10-10-41011	Delinquent Property Taxes	772	9	100	50	100
10	10-10-41012	Interest on Delinq't Prop Tax	668	704	100	571	300
11	10-10-41020	Specific Ownership Taxes	37,679	32,993	24,877	24,877	25,000
12	10-10-41030	Utility Franchise Fees	40,131	64,603	65,000	79,742	76,200
13			-	-	-		
14			-	-	-		
15	10-10-41040	Sales Taxes--General	1,413,069	1,508,818	1,440,000	1,550,000	1,550,000
16	10-10-41041	Motor Vehicle Sales Tax	115,285	118,850	110,000	115,274	110,000
17			-	-	-		
18	10-10-41045	Fuel Tax	3,855	6,155	6,500	5,500	5,500
19	10-10-41113	Insurance Claim Reimburseme	-	4,200	-	-	-
20			-	-	-		
21			-	-	-		
22	10-10-42010	Cigarette Tax	8,308	9,093	7,000	6,000	6,000
23	10-10-42031	Severance/Mineral Lease Tax	1,622	354	400	7,046	7,500
24	0	0	-	-	-	-	-
25	10-10-43011	Liquor Licenses	2,829	2,783	2,500	2,500	2,500
26	10-10-43013	Transient Stx License/Deposit	250	500	500	-	-
27	10-10-43015	Dog/Cat Licenses	1,040	790	785	660	800
28	10-10-44015	Administrative Service Fees	37,636	38,628	36,800	43,664	36,800
29	10-10-44016	Security Light Fees	2,133	1,290	1,900	-	-
30	10-10-44050	Rental Income	18,300	18,400	18,300	18,300	18,300
31	10-10-46090	Other Miscellaneous Revenue	11,788	24,433	5,000	5,000	5,000
32	10-10-46099	Cash Over/(Short)	0	(39)	-	-	-
33	10-10-47010	State Grants	252	-	223,000	-	90,000
34	10-10-47012	Federal Grant--ARPA	-	162,217	255,424	131,588	263,031
35	10-10-48010	Interest Earned	3,342	2,285	1,000	800	1,000
36	10-10-48070	Sale of Assets	420	-	-	-	5,000
37	10-12-45010	Court Fines	6,497	9,954	8,500	10,750	10,750
38	10-13-47010	State Grants	77,484	-	-	-	-
39	10-14-41043	Building Use Tax	181	2,194	600	-	500
40	10-14-43030	Building Permits	3,503	6,037	5,000	12,500	10,000
41	10-19-44020	Library Charges--Book Sales	4,077	3,289	3,000	4,400	4,250
42	10-19-45021	Library Fines	2,820	3,127	2,600	3,200	3,500
43	10-19-47010	State Grants	13,996	8,000	5,000	5,000	5,000
44	10-19-47030	Other Grants	-	2,500	-	3,000	1,000
45	10-19-47050	Donations Received	3,940	1,377	1,000	700	1,000
46	10-20-44030	Transfer - CTF	-	-	60,000	-	-
47	10-20-44031	SOFTBALL/BASEBALL PROGRA	4,410	21,166	19,500	28,491	24,000
48	10-20-47050	Donations Received	-	-	-	-	82,500
49	10-21-44050	Rental Income	14,345	28,051	26,000	29,614	28,000
50	10-21-47030	Other Grants	650	-	100,000	-	-
51	10-21-47050	Donations Received	-	-	-	-	-
52	10-99-44015	Administrative Service Fees	45,414	-	-	-	-
53	10-25-44030	Transfer - CTF	-	-	145,000	-	-
54	10-25-47010	State Grants	19	-	115,000	-	-
55	10-26-44021	RECREATION/ACTIVITIES REV	-	-	-	-	-
56	10-26-44030	Activity Fees	21,232	51,771	40,000	45,073	45,000
57	10-26-47010	State Grants	412	-	-	-	-

	A	B	D	E	F	H	I
5			2020-20	2021-21	2022-22	2022-22	2023-23
6	GF-Revenue		2020	2021	2022	2022	2023 Budget
7	Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
58	10-26-47031	CTF Contribution	-	-	-	-	-
59	10-26-47050	Donations Received	1,589	3,000	2,000	600	1,000
60	10-27-44030	Transfer - CTF	-	-	45,000	-	-
61	10-27-44035	Gate Fees/Season Passes	6,806	20,870	23,000	15,793	23,000
62	10-27-44043	Concession Sales	2,265	5,877	7,500	6,851	7,500
63	10-27-46090	Other Miscellaneous Revenue	-	-	-	1,029	1,200
64	10-27-47010	State Grants	-	-	-	-	-
65	10-27-47050	Donations Received	-	-	-	-	-
66	10-29-44030	Activity Fees	-	-	-	-	-
67	10-29-44036	Outback Ticket Sales	1,236	2,365	2,400	2,400	2,450
68	10-29-46090	OUTBACK BUS REIMBURSEMENT	19,939	18,475	19,500	19,500	20,000
69	10-29-47031	ECOG Contribution Received	-	-	-	-	84,964
70	10-30-46090	Other Miscellaneous Revenue	4,437	6,409	5,000	12,000	12,000
71	10-30-47010	State Grants	40,739	3,903	10,000	5,000	5,000
72	10-30-47012	Federal Grant--ARPA	-	-	-	16,807	16,000
73	10-30-47030	Other Grants	-	-	-	-	-
74	10-30-47050	Donations Received	-	1,000	-	90	-
75	10-30-48082	Lease/Purchase Proceeds	-	-	-	-	-
76	10-31-47012	Federal Grant--ARPA	-	54,000	-	-	-
77	10-40-41040	Sales Tax--Street Maintenance	-	-	-	400,000	775,000
78	10-40-41041	M.V. Sales Tax--Street Maint	-	-	-	30,000	55,000
79	10-40-42020	Highway Users' Trust Fund	117,602	115,928	130,224	129,019	126,648
80	10-40-42021	Motor Vehicle Registration Fee	1,097	3,220	3,100	14,000	8,000
81	10-40-42022	County Road & Bridge Tax	197,783	197,060	200,000	202,573	200,000
82	10-40-47010	State Grants	19	-	-	-	-
83	10-52-44015	Administrative Fee	447,300	483,778	449,360	449,360	454,310
84	10-53-44015	Administrative Fee	168,640	183,109	181,445	181,445	184,250
85	10-99-47050	Donations Received	-	-	-	-	-
86	10-99-48070	Sale of Assets	-	-	-	-	-
87	10-99-49052	Transfer from Electric Fund	-	-	-	-	-
88	10-99-49053	Transfer from Water Fund	-	-	-	-	-
89							
90	Total Revenue		3,268,105	3,595,227	4,193,657	3,992,984	4,775,080



ADMINISTRATION 10-10						
		2020-20	2021-21	2022-22	2022-22	2023-23
Administration		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
EXPENDITURES	PERSONAL SERVICES					
10-10-51010	Salaries & Wages	232,899	257,131	267,334	267,334	288,190
10-10-51013	Salaries & Wages--Overtime	204	280	-	-	-
10-10-51014	Salaries & Wages--On-Call	-	-	-	-	-
10-10-51020	FICA	16,937	18,362	20,451	20,451	22,047
10-10-51022	W.C./Unemployment/COBRA	4,118	1,421	1,251	1,560	1,600
10-10-51030	Retirement	10,458	11,842	13,367	13,367	14,410
10-10-51040	Health/Dental/Vision/Life Ins.	48,315	50,458	51,587	51,587	52,560
	PERSONAL SERVICES	312,931	339,494	353,990	354,299	378,807
	CONTRACTUAL SERVICES					
10-10-52009	Property Tax Business Incentiv	-	-	-	10,308	-
10-10-52010	Legal Fees	31,540	30,625	32,668	32,668	38,000
10-10-52013	Audit & Accounting Fees	11,950	15,300	13,000	13,000	14,000
10-10-52014	Employment Testing Fees	595	145	200	55	100
10-10-52016	County Treasurer's Fees	7,226	7,245	12,000	12,000	12,000
10-10-52017	Bank Fees	-	6,006	4,000	8,000	8,000
10-10-52029	Other Professional Services	33,422	36,596	36,596	36,596	42,000
10-10-52030	Advertising/Legal Notices	3,426	166	1,000	108	1,000
10-10-52040	Property & Liability Insurance	154,516	135,549	142,708	144,787	152,250
10-10-52050	Utilities	15,371	16,796	15,982	15,982	16,780
10-10-52055	Rental Property Expenses	20,230	14,821	14,000	26,387	20,000
10-10-52056	Bad Debt Expense	-	-	-	-	-
10-10-52060	Election Expenses	5,059	22	6,500	5,562	5,000
10-10-52070	Dues & Subscriptions	32,592	22,778	22,773	22,862	30,000
10-10-52071	Travel/Mileage/Meals/Lodgin	3,530	3,359	3,000	5,500	6,500
10-10-52080	Repair & Maintenance--Buildi	11,739	1,596	2,000	2,000	2,000
10-10-52081	Repair & Maintenance--Vehic	-	-	-	-	-
10-10-52084	Repair & Maintenance--Other	-	110	-	-	-
10-10-52099	Other Contractual Services	13,732	30,716	21,000	23,500	23,500
	CONTRACTUAL SERVICES	344,927	321,828	327,427	359,314	371,130
	COMMODITIES					
10-10-53009	Postage	3,390	3,511	3,250	3,250	3,330
10-10-53010	Office Supplies	7,064	13,893	7,500	7,500	8,500
10-10-53045	Small Tools & Equipment	-	252	250	-	250
10-10-53047	Fuel	32	-	100	100	100
10-10-53051	Christmas Decorations	7,147	3,260	6,000	12,000	12,000
10-10-53099	Other Commodities	1,313	2,309	1,500	1,500	1,800
	COMMODITIES	18,945	23,225	18,600	24,350	25,980
	CAPITAL OUTLAY					
10-10-54099	Other Capital Outlay	-	-	192,500	110,000	50,000
	CAPITAL OUTLAY	-	-	192,500	110,000	50,000
Total	Administration Expenditures	676,804	684,547	892,517	847,963	825,917

		2020-20	2021-21	2022-22	2022-22	2023-23
Administration		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
	Personal Services	Administrator, Clerk, Treasurer, Utility Billing, Custodial				
10-10-52010	Legal Fees	City Attorney costs				
10-10-52013	Audit & Accounting Fees	Annual audit fees and costs				
10-10-52029	Other Professional Services	Accounting Services, Copier costs				
10-10-52040	Property & Liability Insurance	Insurance through CIRSA for City wide operations				
10-10-52055	Rental Property Expense	Utilities for CSP, Scout Bldg, Senior Center; Repairs at Airport House				
10-10-52060	Election Expenses	Expenses incurred for City election initiatives				
10-10-52070	Dues & Subscriptions	CML, ECOG, Office 365, Cyber Security, Lexipol, ETC.				
10-10-52071	Travel/Mileage/Meals/Lodging	Increased costs for training				
10-10-52099	Other Contractual	Recycling, surveying, pest control, other contractual costs Breakfast with Santa, and Christmas Decoration expenses, Employee				
10-10-53099	Christmas Decorations	Breakfast				
10-10-54099	Other Capital	Comprehensive Plan--180K, 90K City, 90K DOLA Grant				



CITY COUNCIL 10-11						
Council		2020-20	2021-21	2022-22	2022-22	2023-23
Account Number	Account Title	2020	2021	2022	2022	2023 Budget
EXPENDITURES	PERSONAL SERVICES	Actual	Actual	Budgeted	Estimated	Proposed
10-11-51010	Salaries & Wages	-	-	-	-	-
10-11-51020	FICA	-	-	-	-	-
10-11-51022	W.C./Unemployment/COBRA	42	983	1,120	1,120	-
10-11-51040	Health/Dental/Vision/Life Ins	-	-	-	1,120	1,120
	PERSONAL SERVICES	42	983	1,120	2,240	1,120
	CONTRACTUAL SERVICES					
10-11-52030	Advertising/Legal Notices	4,015	2,067	5,000	4,000	4,000
10-11-52070	Dues & Subscriptions	6,880	7,960	6,900	6,900	7,000
10-11-52071	Travel/Mileage/Meals/Lodgin	-	2,064	5,000	1,700	3,000
10-11-52099	Other Contractual Services	6,541	6,541	8,776	8,123	8,123
10-11-53009	Postage	-	-	-	-	-
10-11-53010	Office Supplies	44	30	-	550	-
10-11-53099	Other Commodities	231	492	450	450	450
	CONTRACTUAL SERVICES	17,710	19,155	26,126	21,723	22,573
Total	Council-GF	17,752	20,137	27,246	23,963	23,693

- 10-11-52030 Advertising/Legal Notices Costs associated with advertising and notices regarding election, ordinances, etc.
- 10-11-52070 Dues and Subscriptions CML, Chamber of Commerce, CDW
- 10-11-52071 Travel/Mileage, Meals, Lodgir Costs associated with training and travel to conferences
- 10-11-52099 Other Contractual Kit Carson County Health, Muni Code Services, MASA MTS
- 10-11-53099 Other Commodities Meeting expenses



JUDICIAL 10-12						
		2020-20	2021-21	2022-22	2022-22	2023-23
Judicial		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
EXPENDITURES	PERSONAL SERVICES					
10-12-51010	Salaries & Wages--Regular	17,384	17,816	23,093	23,093	23,671
10-12-51020	FICA	1,323	1,348	1,767	1,767	1,811
10-12-51022	W.C./Unemployment/COBRA	11	526	107	379	110
10-12-51030	Retirement	610	596	615	615	645
10-12-51040	Health/Dental/Vision/Life Ins.	4,072	2,511	2,436	3,800	2,502
	PERSONAL SERVICES	23,400	22,798	28,017	29,653	28,739
	CONTRACTUAL SERVICES					
10-12-52030	Advertising/Legal Notices	-	-	200	-	-
10-12-52050	Utilities	1,766	1,532	1,500	1,500	1,500
10-12-52070	Dues & Subscriptions	-	-	200	-	200
10-12-52071	Travel/Mileage/Meals/Lodgin	-	-	250	-	250
10-12-52080	Repair & Maintenance--Buildi	38	-	7,500	125	100
10-12-52099	Other Contractual Services	300	722	750	750	750
	CONTRACTUAL SERVICES	2,104	2,254	10,400	2,375	2,800
	COMMODITIES					
10-12-53009	Postage	-	-	-	-	-
10-12-53010	Office Supplies	8	157	200	-	-
10-12-53099	Other Commodities	-	-	100	-	-
	COMMODITIES	8	157	300	-	-
Total	Judicial-GF	25,512	25,209	38,717	32,028	31,539

10-12-52010 Salaries & Wages Judge (450 per session) and .25 Records Clerk costs

10-12-52050 Utilities Utilities plus costs associated with bringing internet access to building

10-12-52099 Other Contractual Pest Control costs



INFORMATION TECHNOLOGY 10-13						
IT		2020-20	2021-21	2022-22	2022-22	2023-23
Account Number	Account Title	2020 Actual	2021 Actual	2022 Budgeted	2022 Estimated	2023 Budget Proposed
	PERSONAL SERVICES					
10-13-51010	Salaries & Wages--Regular	-	-	-	-	-
10-13-51020	FICA	-	-	-	-	-
10-13-51022	W.C./Unemployment/COBRA	-	-	-	-	-
10-13-51030	Retirement	-	-	-	-	-
10-13-51040	Health/Dental/Vision/Life Ins.	-	-	-	-	-
	PERSONAL SERVICES	-	-	-	-	-
	CONTRACTUAL SERVICES					
10-13-52022	Disposal Fee	-	-	100	100	100
10-13-52029	Other Professional Services	-	-	-	-	100
10-13-52031	Printing	192	5	50	-	-
10-13-52050	Utilities	1,045	903	1,000	500	500
10-13-52070	Dues & Subscriptions	7,400	6,653	8,000	8,000	8,000
10-13-52071	Travel/Mileage/Meals/Lodgin	-	-	-	-	-
10-13-52099	Other Contractual Services	76,502	71,827	75,000	75,000	75,000
	CONTRACTUAL SERVICES	85,139	79,388	84,150	83,600	83,700
	COMMODITIES					
10-13-53010	Office Supplies	53	-	-	-	-
10-13-53043	Parts & Shop Supplies	-	-	-	-	-
10-13-54013	Equipment	-	-	-	-	-
	COMMODITIES	53	-	-	-	-
	CAPITAL OUTLAY					
10-13-54099	Other Capital Outlay	78,333	-	10,000	10,000	-
	CAPITAL OUTLAY	78,333	-	10,000	10,000	-
Total	Information Technology-GF	163,525	79,388	94,150	93,600	83,700

10-13-52022	Disposal Fee	Costs associated with disposal of technology equipment
10-13-52029	Other Professional Services	Network Engineering support
10-13-52050	Utilities	phone and portion of City Hall utilities
10-13-52070	Dues & Subscriptions	Elan Financial, CDW, Cyber Security, backup services, etc.
10-13-52099	Other Contractual	Managed Services by Reach
10-13-54099	Other Capital Outlay	Technolgy replacement costs



PLANNING & DEVELOPMENT 10-14						
		2020-20	2021-21	2022-22	2022-22	2023-23
Planning & Devel		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
EXPENDITURES	PERSONAL SERVICES					
10-14-51010	Salaries & Wages-- Regular	33,800	34,336	36,036	36,036	37,946
10-14-51020	FICA	2,663	2,627	2,757	2,757	2,903
10-14-51022	W.C./Unemployment/COBRA	44	612	257	363	375
10-14-51040	Health/Dental/Vision/Life Ins.	-	-	-	-	-
	PERSONAL SERVICES	36,507	37,575	39,050	39,156	41,224
	CONTRACTUAL SERVICES					
10-14-52030	Advertising/Legal Notices	-	-	-	-	-
10-14-52046	Community Relations	-	-	-	-	-
10-14-52050	Utilities	-	432	450	750	750
10-14-52070	Dues & Subscriptions	260	443	350	400	350
10-14-52071	Travel/Mileage/Meals/Lodgin	-	-	-	-	500
10-14-52099	Other Contractual Services	23,400	7,741	6,000	5,000	5,000
	CONTRACTUAL SERVICES	23,660	8,615	6,800	6,150	6,600
	COMMODITIES					
10-14-53009	Postage	-	-	-	-	-
10-14-53010	Office Supplies	238	52	50	50	50
10-14-53011	Specific Use Supplies	-	-	-	-	-
10-14-53045	Small Tools & Equipment	240	240	150	250	200
10-14-53099	Other Commodities	-	-	-	-	-
	COMMODITIES	478	292	200	300	250
	CAPITAL OUTLAY					
10-14-54099	Capital Outlay	-	-	-	-	-
	CAPITAL OUTLAY	-	-	-	-	-
Total	Planning & Development-GF	60,646	46,482	46,050	45,606	48,074

10-14-51010 Salaries & wages .60 of salary range
 10-14-52050 Utilities Costs associated with utilities for maintaining office at Old Town
 10-14-52099 Other Contractual Potential costs associated with lobbyist for prison opening



LIBRARY 10-19						
Library		2020-20	2021-21	2022-22	2022-22	2023-23
Account Number	Account Title	2020	2021	2022	2022	2023 Budget
EXPENDITURES	PERSONAL SERVICES	Actual	Actual	Budgeted	Estimated	Proposed
10-19-51010	Salaries & Wages--Regular	89,121	83,745	112,603	112,603	134,959
10-19-51011	Salaries/Wages--Part Time	-	-	-	-	-
10-19-51013	Salaries & Wages--Overtime	51	58	50	135	-
10-19-51020	FICA	6,498	5,810	8,614	8,614	10,324
10-19-51022	W.C./Unemployment/COBRA	161	728	800	800	849
10-19-51030	Retirement	4,179	4,089	4,460	4,460	5,145
10-19-51040	Health/Dental/Vision/Life Ins	20,392	19,888	27,747	27,747	36,009
	PERSONAL SERVICES	120,401	114,318	154,274	154,359	187,286
	CONTRACTUAL SERVICES					
10-19-52014	Employment Testing Fee	85	45	50	100	45
10-19-52017	Bank Fees	-	1,377	1,500	-	200
10-19-52029	Other Professional Services	1,769	810	1,000	1,754	1,500
10-19-52030	Advertising/Legal Notices	-	(154)	100	292	300
10-19-52050	Utilities	5,455	7,069	6,500	7,200	7,200
10-19-52070	Dues & Subscriptions	4,886	4,487	5,000	5,000	5,500
10-19-52071	Travel/Mileage/Meals/Lodging	-	134	500	215	500
10-19-52080	Repair & Maintenance--Build	685	371	1,000	700	1,000
10-19-52091	Contingency--From Donations	27	1,097	1,000	91	1,000
10-19-52099	Other Contractual Services	500	1,273	1,200	1,690	1,700
	CONTRACTUAL SERVICES	13,407	16,508	17,850	17,042	18,945
	COMMODITIES					
10-19-53009	Postage	55	115	125	200	250
10-19-53010	Office Supplies	1,086	2,913	2,950	2,700	2,900
10-19-53012	Program Supplies	33	376	500	550	1,500
10-19-53015	Grant--Teen Programs	-	-	-	-	-
10-19-53020	Books--New	3,591	8,938	8,000	8,000	8,000
10-19-53021	Books--Replacement	-	-	50	35	50
10-19-53022	DVD Purchases	737	457	1,000	500	1,000
10-19-53099	Other Commodities	13,289	13,258	5,000	9,442	5,000
	COMMODITIES	18,791	26,057	17,625	21,427	18,700
	CAPITAL OUTLAY					
10-19-54011	Buildings & Improvements	-	19,826	7,000	-	-
10-19-54013	Equipment	6,430	-	-	-	-
10-19-54099	Other Capital Outlay	2,780	-	-	-	9,000
	CAPITAL OUTLAY	9,210	19,826	7,000	-	9,000
Total	Library-GF	161,809	176,709	196,749	192,827	233,931

10-19-51010	Salaries/Wages	2.75 staff
10-19-52015	Testing Fees	Employee Drug Testing
10-19-52017	Bank Fees	Credit Card Transactions (new with Historical Archive)
10-19-52029	Other Professional Services	2 summer performers, Window Painting, Office Works
10-19-52030	Advertising/Legal Notices	Book sale or Help Wanted ads depending on needs
10-19-52050	Utilities	City of Burlington, Black Hills, Century Link

		2020-20	2021-21	2022-22	2022-22	2023-23
Library		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
		Magazines, Aspencat, Internet Security, Office 365, Amazon Prime,				
10-19-52070	Dues & Subscriptions	Courier, Cloud Library, REACH, Historical Archive				
10-19-52071	Travel/Mileage/Meals/Lodgin	Professional Development				
10-19-52080	Repair & Maintenance--Buildi	Door Maintenance, carpet cleaning, Hermans, A/C Maintenance, Ducts, Hi				
10-19-52091	Contingency--From Donation:	Plaques, books, memorials				
10-19-52099	Other Contractual Services	Fumigation, fire extinguishers, Xerox				
10-19-53009	Postage	Stamps, shipping costs				
10-19-53010	Office Supplies	Book covering, printer paper, Tables Toddler, Classic, Crafts, Summer, Prizes, Games Club, Beyond Books,				
10-19-53012	Program Supplies	Chapter Chat, Life Skills, Tea Time				
10-19-53020	Books--New	New Books, 1000 a month with state grant				
10-19-53021	Books--Replacement	Books only replaced if paid for (buy at 55% sell at 100%), Rarely replace				
10-19-53022	DVD Purchases	New movies				
10-19-53099	Other Commodities	State Grant, SIPA, ESSER Expanded Learning Oportunities Grant				
10-19-54099	Other Capital Outlay	Replace Furniture				



SOFTBALL/BASEBALL 10-20						
		2020-20	2021-21	2022-22	2022-22	2023-23
Softball/Baseball		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
EXPENDITUES	PERSONAL SERVICES					
10-20-51012	Salaries/Wages--Seasonal	1,000	8,910	12,550	8,180	15,200
10-20-51020	FICA	77	682	960	626	1,163
10-20-51022	W.C./Unemployment/COBRA	-	-	1,184	6,357	2,204
	PERSONAL SERVICES	1,077	9,592	14,694	15,163	18,567
	CONTRACTUAL SERVICES					
10-20-52014	Employment Testing Fees	-	-	100	-	-
10-20-52030	Advertising/Legal Notices	-	59	100	-	100
10-20-52050	Utilities	4,432	5,294	4,900	5,025	5,000
10-20-52070	Dues & Subscriptions	-	2,025	3,200	2,701	3,200
10-20-52084	Repair & Maintenance--Other	542	1,874	500	1,255	1,000
10-20-52091	Contingency--From Donations	-	-	-	-	82,500
10-20-52099	Other Contractual Services	890	3,430	4,500	7,256	7,300
	CONTRACTUAL SERVICES	5,864	12,681	13,300	16,236	99,100
	COMMODITIES					
10-20-53012	Program Supplies	5,189	10,353	8,000	9,811	9,000
10-20-53062	Merchandise for Resale	-	-	700	1,300	1,300
10-20-53099	Other Commodities	307	138	300	545	600
	COMMODITIES	5,495	10,491	9,000	11,656	10,900
	CAPITAL OUTLAY					
10-20-54099	Other Capital Outlay	-	13,463	60,000	10,729	-
	CAPITAL OUTLAY	-	-	60,000	10,729	-
Total	Softball/Baseball-GF	12,435	32,764	96,994	53,784	128,567

SOFTBALL/BASEBALL 10-20

10-20-51012	Salaries/Wages -- Seasonal	Baseball/Softball Managers, Coaches
10-20-52070	Dues & Subscriptions	League Dues (Cal Ripken, Babe Ruth -- Travel Teams)
10-20-52091	Contingency from donations	Infield mix - merchant Park
10-20-52099	Other Contractual	Umpires
10-20-53012	Program Supplies	Practice Equipment, Game Balls, Game Equipment
10-20-53062	Merchandise for Resale	T-shirts for Thunder on the Plains Tournament
10-20-53099	Other Commodities	Cleaning Supplies, Trash bags, Toiletries



SOFTBALL/BASEBALL 10-20						
		2020-20	2021-21	2022-22	2022-22	2023-23
Softball/Baseball		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
EXPENDITUES	PERSONAL SERVICES					
10-20-51012	Salaries/Wages--Seasonal	1,000	8,910	12,550	8,180	15,200
10-20-51020	FICA	77	682	960	626	1,163
10-20-51022	W.C./Unemployment/COBRA	-	-	1,184	6,357	2,204
	PERSONAL SERVICES	1,077	9,592	14,694	15,163	18,567
	CONTRACTUAL SERVICES					
10-20-52014	Employment Testing Fees	-	-	100	-	-
10-20-52030	Advertising/LegalNotices	-	59	100	-	100
10-20-52050	Utilities	4,432	5,294	4,900	5,025	5,000
10-20-52070	Dues & Subscriptions	-	2,025	3,200	2,701	3,200
10-20-52084	Repair & Maintenance--Other	542	1,874	500	1,255	1,000
10-20-52091	Contingency--From Donations	-	-	-	-	82,500
10-20-52099	Other Contractual Services	890	3,430	4,500	7,256	7,300
	CONTRACTUAL SERVICES	5,864	12,681	13,300	16,236	99,100
	COMMODITIES					
10-20-53012	Program Supplies	5,189	10,353	8,000	9,811	9,000
10-20-53062	Merchandise for Resale	-	-	700	1,300	1,300
10-20-53099	Other Commodities	307	138	300	545	600
	COMMODITIES	5,495	10,491	9,000	11,656	10,900
	CAPITAL OUTLAY					
10-20-54099	Other Capital Outlay	-	13,463	60,000	10,729	-
	CAPITAL OUTLAY	-	-	60,000	10,729	-
Total	Softball/Baseball-GF	12,435	32,764	96,994	53,784	128,567

SOFTBALL/BASEBALL 10-20

10-20-51012	Salaries/Wages – Seasonal	Baseball/Softball Managers, Coaches
10-20-52070	Dues & Subscriptions	League Dues (Cal Ripken, Babe Ruth – Travel Teams)
10-20-52091	Contingency from donations	Infield mix - merchant Park
10-20-52099	Other Contractual	Umpires
10-20-53012	Program Supplies	Practice Equipment, Game Balls, Game Equipment
10-20-53062	Merchandise for Resale	T-shirts for Thunder on the Plains Tournament
10-20-53099	Other Commodities	Cleaning Supplies, Trash bags, Toiletries



COMMUNITY CENTER 10-21						
Community Center		2020-20	2021-21	2022-22	2022-22	2023-23
Account Number	Account Title	2020	2021	2022	2022	2023 Budget
EXPENDITURES	PERSONAL SERVICES	Actual	Actual	Budgeted	Estimated	Proposed
10-21-51010	Salaries & Wages--Regular	59,667	59,847	65,526	65,526	68,764
10-21-51013	Salaries & Wages--Overtime	2,090	2,833	2,340	5,000	5,209
10-21-51014	Salaries & Wages--On-Call	750	1,600	1,500	1,500	1,500
10-21-51020	FICA	4,442	4,439	5,013	5,013	5,260
10-21-51022	W.C./Unemployment/COBRA	159	1,228	1,228	1,228	765
10-21-51030	Retirement	2,573	2,583	3,276	3,276	3,438
10-21-51040	Health/Dental/Vision/Life Ins	20,525	20,003	21,485	21,485	21,886
	PERSONAL SERVICES	90,207	92,533	100,368	103,028	106,822
	CONTRACTUAL SERVICES					
10-21-52014	Employment Testing Fee	-	88	75	90	90
10-21-52017	Bank Fees	-	2,012	250	2,000	2,000
10-21-52019	Catered Meals	-	-	-	-	-
10-21-52029	Other Professional Services	1,773	1,650	1,900	1,200	1,900
10-21-52030	Advertising/Legal Notices	-	-	50	750	50
10-21-52031	Printing	1,202	34	700	-	500
10-21-52040	Property & Liability Insurance	0	0	-	-	-
10-21-52045	Contributions to Others	-	55	55	55	55
10-21-52050	Utilities	17,762	22,234	19,000	20,000	20,000
10-21-52062	Conference/Meeting Expense	242	205	250	200	250
10-21-52070	Dues & Subscriptions	760	1,412	800	1,338	1,400
10-21-52080	Maintenance & Repair--Build	6,539	10,193	5,000	5,000	5,000
10-21-52084	Repair & Maintenance--Othe	1,398	1,703	1,800	1,916	1,800
10-21-52099	Other Contractual Services	2,392	2,388	2,300	3,000	2,500
	CONTRACTUAL SERVICES	32,069	41,974	32,180	35,549	35,545
	COMMODITIES					
10-21-53009	Postage	6	-	50	-	50
10-21-53010	Office Supplies	369	411	400	400	500
10-21-53047	Fuel - Generator	-	88	150	150	150
10-21-53060	Kitchen Supplies	395	491	500	470	500
10-21-53099	Other Commodities	1,145	3,393	1,950	2,151	2,000
	COMMODITIES	1,914	4,382	3,050	3,171	3,200
	CAPITAL OUTLAY					
10-21-54013	Equipment-Capital	-	-	-	-	-
10-21-54099	Other Capital Outlay	-	12,074	100,000	62,740	-
	CAPITAL OUTLAY	-	12,074	100,000	62,740	-
Total	Community/Education Cente	124,189	150,963	235,598	204,488	145,567

COMMUNITY CENTER 10-21

- 10-21-51010 Salaries/Wages 1.75 staff
- 10-21-52017 Bank Fees Costs associated with card payments
- 10-21-52029 Other Professional Services AlSCO (Mops/Rugs)
- 10-21-52062 Conference/Meeting Expense Coffee, Tea, Cups, Batteries, Adapters/Cables (IT hookups)

		2020-20	2021-21	2022-22	2022-22	2023-23
Community Center		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
10-21-52099	Other Contractual	Arapahoe Fire Protection (monitoring service), Johnson Controls Fire Cleaning Supplies, Trash Bags, Toiletries, Laundry Detergent, Dish Soap & Sanitizer				
10-21-53099	Other Commodities					



HOUSING AUTHORITY						
		2020-20	2021-21	2022-22	2022-22	2023-23
Housing Authority		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
EXPENDITURES	PERSONAL SERVICES					
10-24-51010	Salaries & Wages--Regular	32,869	-	-	-	-
10-24-51011	SALARIES-HOUSING AUTHORIT	-	-	-	-	-
10-24-51013	Salaries & Wages--Overtime	658	-	-	-	-
10-24-51020	FICA	2,620	-	-	-	-
10-24-51022	W.C./Unemployment/COBRA I	745	-	-	-	-
10-24-51030	Retirement	-	-	-	-	-
10-24-51040	Health/Dental/Vision/Life Ins.	5,719	-	-	-	-
	PERSONAL SERVICES	42,610	-	-	-	-
	CONTRACTUAL SERVICES					
10-24-52050	Utilities	-	-	-	-	-
10-24-52099	Other Contractual	54	-	-	-	-
	CONTRACTUAL SERVICES	54	-	-	-	-
Total	Housing Authority-GF	42,665	-	-	-	-

NOTES

In the past, personal services were run through the City, this is now run through BHA as there own entity



PARKS 10-25						
		2020-20	2021-21	2022-22	2022-22	2023-23
Parks		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
EXPENDITURES	PERSONAL SERVICES					
10-25-51010	Salaries & Wages--Regular	85,328	96,491	97,930	97,930	101,480
10-25-51012	Salaries/Wages-Seasonal	5,036	13,270	26,677	24,009	38,354
10-25-51013	Salaries & Wages--Overtime	682	255	3,020	1,200	1,500
10-25-51014	Salaries & Wages--On-Call	-	-	400	400	-
10-25-51020	FICA	6,797	7,902	9,532	9,532	10,697
10-25-51022	W.C./Unemployment/COBRA I	2,094	4,036	4,210	5,674	5,700
10-25-51030	Retirement	4,400	4,764	4,896	4,896	5,074
10-25-51040	Health/Dental/Vision/Life Ins.	23,706	29,651	27,822	27,822	28,045
	PERSONAL SERVICES	128,043	156,369	174,487	171,463	190,850
	CONTRACTUAL SERVICES					
10-25-52014	Employment Testing Fee	45	170	100	135	100
10-25-52029	Other Professional Services	10	-	50	404	250
10-25-52030	Advertising/Legal Notices	-	48	75	275	250
10-25-52031	Printing	396	4	100	-	100
10-25-52050	Utilities	34,014	25,627	24,000	24,000	24,000
10-25-52070	Dues & Subscriptions	320	-	320	352	320
10-25-52071	Travel/Mileage/Meals/Lodging	-	-	-	808	250
10-25-52080	Repair & Maintenance--Buildin	299	510	1,000	795	1,000
10-25-52081	Repair & Maintenance--Vehicle	3,312	2,730	2,000	4,200	4,500
10-25-52083	Repair & Mtn.--Infrastructure	431	5,678	6,000	3,500	6,000
10-25-52099	Other Contractual Services	16,737	17,410	24,000	24,000	24,000
	CONTRACTUAL SERVICES	55,564	52,176	57,645	58,469	60,770
	COMMIDITIES					
10-25-53009	Postage	2	-	20	-	-
10-25-53010	Office Supplies	27	10	-	-	-
10-25-53011	Specific Use Supplies	(1,986)	3,703	4,000	2,500	3,500
10-25-53030	Flower Supplies	-	-	1,000	-	1,000
10-25-53041	Chemicals	-	2,446	2,500	3,500	3,500
10-25-53043	Parts & Shop Supplies	216	1,049	500	800	1,000
10-25-53045	Small Tools & Equipment	489	744	700	700	700
10-25-53047	Fuel	2,950	6,138	5,000	7,000	7,000
10-25-53099	Other Commodities	178	929	500	1,100	750
	COMMIDITIES	1,876	15,019	14,220	15,600	17,450
	CAPITAL OUTLAY					
10-25-54099	Other Capital Outlay	-	17,279	260,000	130,000	-
	CAPITAL OUTLAY	-	17,279	260,000	130,000	-
Total	Parks-GF	185,484	240,843	506,352	375,532	269,070

10-25-51010 Salaries/Wages 2.25 staff
 10-25-51012 Salaries/Wages--Seasonal Part Time Summer assistance in Parks
 10-25-52070 Utilities Costs associated with utilities for park facilities
 10-25-52080 Repair & Maintenance--Buildin Repair at Parks Shop facility
 10-25-52099 Other Contractual Fertilization/Bare ground treatment

		2020-20	2021-21	2022-22	2022-22	2023-23
Parks		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
10-25-54099	Other Capital	Costs associated with capital project for East end of Parmer Park. 75K City funded, 600K GOCO Funded				



ACTIVITIES 10-26						
Activites		2020-20	2021-21	2022-22	2022-22	2023-23
Account Number	Account Title	2020	2021	2022	2022	2023 Budget
EXPENDITURES	PERSONAL SERVICES	Actual	Actual	Budgeted	Estimated	Proposed
10-26-51010	Salaries & Wages--Regular	94,150	101,643	99,573	113,119	104,388
10-26-51011	Salaries/Wages-Part Time	-	3,967	6,091	6,091	9,821
10-26-51013	Salaries & Wages--Overtime	100	117	1,302	1,302	1,302
10-26-51014	Salaries & Wages--On-Call	-	-	-	500	500
10-26-51020	FICA	6,775	7,430	8,083	8,575	8,737
10-26-51022	W.C./Unemployment/COBRA In	2,639	7,081	7,081	2,179	2,179
10-26-51030	Retirement	4,741	4,755	4,979	5,050	5,219
10-26-51040	Health/Dental/Vision/Life Ins.	25,893	25,554	28,271	28,271	28,722
	PERSONAL SERVICES	134,299	150,546	155,380	165,087	160,868
	CONTRACTUAL SERVICES					
10-26-52014	Employee Testing Fee	45	43	75	156	150
10-26-52029	Other Professional Services	-	-	500	-	500
10-26-52030	Advertising/Legal Notices	-	255	300	225	300
10-26-52031	Printing	743	11	1,000	-	100
10-26-52050	Utilities	4,427	4,192	4,300	4,000	4,200
10-26-52070	Dues & Subscriptions	1,001	1,251	975	1,400	1,400
10-26-52071	Travel/Mileage/Meals/Lodging	173	341	325	325	325
10-26-52080	Repair & Maintenance--Buildin	-	395	400	64	400
10-26-52081	Repair & Maintenance--Vehicle	104	143	600	100	600
10-26-52091	Contingency from Donations	600	600	1,000	600	1,000
10-26-52099	Other Contractual Services	13,213	18,885	18,000	22,000	20,000
	CONTRACTUAL SERVICES	20,305	26,115	27,475	28,870	28,975
	COMMODITIES					
10-26-53009	Postage	-	-	50	25	50
10-26-53010	Office Supplies	1,719	1,190	1,700	1,400	1,900
10-26-53011	Specific Use Supplies	2,320	8,233	7,900	7,000	7,900
10-26-53012	Program Supplies	3,356	16,175	7,500	12,103	12,000
10-26-53047	Fuel	464	1,148	1,000	1,250	1,000
10-26-53099	Other Commodities	15	-	50	15	50
	COMMODITIES	7,874	26,746	18,200	21,793	22,900
	CAPITAL OUTLAY					
10-26-54099	Other Capital Outlay	-	-	-	-	-
	CAPITAL OUTLAY	-	-	-	-	-
Total	Activities-GF	162,478	203,407	201,055	215,750	212,743

ACTIVITIES 10-26

- 10-26-52010 Salaries/Wages 2 staff
- 10-26-52012 Salaries/Wages--Part Time Part time office assistant
- 10-26-52099 Other Contractual Xerox machine, Program Instructors (ATA, WGN, BHS sports programs)
- 10-26-53011 Specific Use Supplies Program Specific (Day Camp supplies, Youth Council, etc.)

		2020-20	2021-21	2022-22	2022-22	2023-23
Activites		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed

10-26-53012 Program Supplies General Supplies for Multiple Programs (cones, pennies, whistles, etc.)



SWIMMING POOL 10-27						
Swimming Pool		2020-20	2021-21	2022-22	2022-22	2023-23
Account Number	Account Title	2020	2021	2022	2022	2023 Budget
EXPENDITURES	PERSONAL SERVICES	Actual	Actual	Budgeted	Estimated	Proposed
10-27-51010	Salaries & Wages--Regular	-	-	-	-	-
10-27-51012	Salaries & Wages--Seasonal	17,726	32,242	40,816	26,861	45,351
10-27-51020	FICA	1,356	2,467	3,122	2,120	3,469
10-27-51022	W.C./Unemployment/COBRA In	3,691	5,425	4,144	4,359	7,714
10-27-51030	Retirement	-	-	-	-	-
10-27-51040	Health/Vision/Dental/Life Ins.	-	-	-	-	-
	PERSONAL SERVICES	22,773	40,134	48,082	33,341	56,534
	CONTRACTUAL SERVICES					
10-27-52014	Employment Testing Fee	193	-	120	-	120
10-27-52017	Bank Fees	-	95	120	-	-
10-27-52029	Other Professional Services	-	-	645	645	675
10-27-52030	Advertising/Legal Notices	-	47	200	-	100
10-27-52050	Utilities	7,173	17,389	16,000	15,313	15,500
10-27-52070	Dues & Subscriptions	246	599	425	670	675
10-27-52071	Meals, Travel, Training	-	330	500	-	500
10-27-52080	Repair & Maintenance Bulding	1,307	1,282	2,500	3,817	2,500
10-27-52084	Repair & Maintenance--Other	28,115	6,157	12,000	11,489	5,000
10-27-52099	Other Contractual Services	70	(116)	400	665	700
	CONTRACTUAL SERVICES	37,104	25,782	32,910	32,599	25,770
	COMMODITIES					
10-27-53009	Postage	-	-	-	-	-
10-27-53011	Specific Use Supplies	1,062	1,141	1,500	1,457	1,500
10-27-53041	Chemicals	4,802	11,942	10,000	6,301	8,000
10-27-53062	Merchandise for Resale	2,445	3,506	4,000	5,549	6,000
10-27-53099	Other Commodities	313	2,058	400	491	500
	COMMODITIES	8,622	18,647	15,900	13,797	16,000
	CAPITAL OUTLAY					
10-27-54013	Equipment Capital Outlay	-	88,346	90,000	-	30,000
	CAPITAL OUTLAY	-	88,346	90,000	-	30,000
Total	Swimming Pool-GF	68,500	172,909	186,892	79,737	128,304

SWIMMING POOL 10-27

- 10-27-51010 Salaries/Wages--Seasonal 1 Man., 2 Asst., 11 lifeguards
- 10-27-52029 Other Professional Services CDLE (Amusement Ride Permit for water slide – annual)
- 10-27-52070 Dues & Subscriptions Reach IT, Wheniwork.com (schedule for employees)
- 10-27-52080 Repair & Maint. Building Refers to actual building at pool
- 10-27-52084 Repair & Maint. Other Refers to everything else at the pool
- 10-27-52099 Other Contractual Services Red Cross Certification Fee (paid to certified instructor)
- 10-27-53011 Specific Use Supplies Lifeguard Swimsuits, Whistles, Sun Screen, Training Tools
- 10-27-53041 Chemicals Chlorine, Muriatic Acid (includes chemicals for splash park)
- 10-27-53062 Merchandise for Resale Concessions

		2020-20	2021-21	2022-22	2022-22	2023-23
Swimming Pool		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
10-27-53099	Other Commodities	Cleaning Supplies, Trash bags, Toiletries				
10-27-54013	Equipment Capital Outlay	Pool Heater, Pool Heater House, City/CTF Funded				



OUTBACK BUS 10-29						
		2020-20	2021-21	2022-22	2022-22	2023-23
Outback Bus		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
EXPENDITURES	PERSONAL SERVICES					
10-29-51010	Salaries & Wages--Regular	(1,006)	-	-	-	-
10-29-51011	Salaries & Wages--Part Time	24,753	27,505	48,669	38,000	40,383
10-29-51013	Salaries & Wages--Overtime	-	-	-	-	-
10-29-51020	FICA	1,902	2,104	3,723	2,500	3,089
10-29-51022	W.C./Unemployment/COBRA In	1,836	3,136	5,163	3,000	3,838
10-29-51030	Retirement	-	-	-	-	-
10-29-51040	Health/Dental/Vision/Life Ins.	1,393	10,779	14,162	9,000	9,387
	PERSONAL SERVICES	28,878	43,524	71,717	52,500	56,697
	CONTRACTUAL SERVICES					
10-29-52014	Employment Testing Fee	-	65	100	110	90
10-29-52050	Utilities	623	661	650	650	650
10-29-52081	Repair & Maintenance--Vehicle	1,521	3,602	3,000	4,500	4,500
10-29-52099	Other Contractual Services	-	-	-	-	-
	CONTRACTUAL SERVICES	2,144	4,328	3,750	5,260	5,240
	COMMODITIES					
10-29-53011	Specific Use Supplies	-	250	175	50	100
10-29-53047	Fuel	3,048	7,069	6,000	8,500	8,500
10-29-53099	Other Commodities	-	121	100	125	125
	COMMODITIES	3,048	7,440	6,275	8,675	8,725
	CAPITAL OUTLAY					
10-29-54099	Other Capital Outlay	-	-	-	-	106,105
	CAPITAL OUTLAY	-	-	-	-	106,105
Total	Outback Express Bus-GF	34,070	55,292	81,742	66,435	176,767

- 10-29-51011 Salaries & Wages--Part Time Wages for 2 part time drivers
- 10-28-52081 Repair & Maintenance--Vehicle Tires, servicing, parts and supplies
- 10-28-54099 Other Capital Outlay Costs for new bus, .20 City, .80 ECOG funded



POLICE 10-30						
		2020-20	2021-21	2022-22	2022-22	2023-23
Police		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
EXPENDITURES	PERSONAL SERVICES					
10-30-51010	Salaries & Wages--Regular	284,152	362,201	416,272	360,000	508,169
10-30-51013	Salaries & Wages--Overtime	25,100	16,063	18,600	12,000	26,000
10-30-51014	Salaries & Wages--On-Call	-	-	-	-	-
10-30-51015	Animal Control Officer	-	-	38,025	-	-
10-30-51020	FICA	23,564	28,127	36,177	28,000	40,864
10-30-51022	W.C./Unemployment/COBRA I	7,270	15,112	7,538	17,757	18,885
10-30-51030	Retirement	5,918	7,626	18,084	14,000	25,408
10-30-51040	Health/Dental/Vision/Life Ins.	66,318	74,410	115,556	85,000	117,459
	PERSONAL SERVICES	412,321	503,540	650,252	516,757	736,785
	CONTRACTUAL SERVICES					
10-30-52014	Employment Testing Fee	3,481	913	1,000	1,100	1,100
10-30-52017	Bank Fees	0	460.38	-	500	500
10-30-52018	Lab Fees	42	296	1,200	1,200	1,500
10-30-52020	Animal Services	1,430	2,038	10,000	10,000	10,000
10-30-52023	Dispatcher Fees	50,000	50,000	50,000	50,000	50,000
10-30-52029	Other Professional Services	601	1,015	1,200	1,200	3,300
10-30-52030	Advertising/Legal Notices	1,775	105	1,000	150	500
10-30-52031	Printing	676	119	400	400	500
10-30-52040	Property & Liability Insurance	-	-	-	-	-
10-30-52050	Utilities	19,167	19,936	18,000	15,000	15,000
10-30-52061	Code Enforcement Expenses	-	460	2,500	1,000	2,500
10-30-52070	Dues & Subscriptions	5,734	5,947	7,000	7,000	12,300
10-30-52071	Travel/Mileage/Meals/Lodging	20,790	15,594	18,000	18,000	23,000
10-30-52080	Repair & Maintenance--Buildin	4,388	4,256	15,000	8,000	15,000
10-30-52081	Repair & Maintenance--Vehicle	3,835	5,131	5,000	5,000	6,000
10-30-52084	Repair & Maintenance--Other	440	-	500	100	500
10-30-52099	Other Contractual Services	52,772	21,052	20,000	20,000	20,000
	CONTRACTUAL SERVICES	165,132	127,321	150,800	138,650	161,700
	COMMODITIES					
10-30-53009	Postage	166	291	250	150	150
10-30-53010	Office Supplies	2,822	2,850	3,000	3,000	3,000
10-30-53011	Specific Use Supplies	1,829	5,944	5,000	5,000	5,000
10-30-53045	Small Tools & Equipment	432	25,894	750	750	750
10-30-53047	Fuel	6,654	14,069	15,000	15,000	20,000
10-30-53099	Other Commodities	2,021	954	5,000	2,500	2,500
	COMMODITIES	13,925	50,001	29,000	26,400	31,400
	CAPITAL OUTLAY					
10-30-54013	Equipment	-	17,836	5,000	4,500	7,000
10-30-54099	Other Capital Outlay	37,777	25,260	30,000	30,000	20,000
	CAPITAL OUTLAY	37,777	43,096	35,000	34,500	27,000
	DEBT SERVICES					
10-30-58030	Lease--Principal	-	-	-	-	-
10-30-58031	Lease--Interest	-	-	-	-	-

		2020-20	2021-21	2022-22	2022-22	2023-23
Police		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
	DEBT SERVICES	-	-	-	-	-
Total	Police-GF	629,154	723,956	865,052	716,307	956,885

10-30-51010	Salary & Wages--Regular	Assumes 8 sworn officers, .75 Records Clerk, Neighborhood Serv. Off
10-30-51013	Salary & Wages--Overtime	OT costs associated with call-out and holiday pay
10-30-52020	Animal Services	Costs associated with maintaining dog pound and vet servies
10-30-52023	Dispatcher Fees	.5 costs for dispatch service agreement
10-30-52061	Code Enforcement Expenses	Expenses for property abatement - reimbursed through courts
10-30-52070	Dues & Subscriptions	Alert Sam, Lexipol, CACP, Camera Storage (4200), E-Citation (1800)
10-30-52071	Travel/Mileage/Meals/Lodging	Expenses for travel to training, Transports, other events
10-30-52080	Repair & Maintenance--Buildin	Costs associated with repair/Maint/improvements at facilities
10-30-52099	Other Contractual	Office 365, Lexipol, E-Force, Copier lease, Pest control, Radio maint
10-30-53011	Specific Use Supplies	Books, Uniforms, Citations, etc
10-30-54013	Capital Equipment	Computers needed to be replaced
10-30-54099	Other Capital	Data storage system, Body Camera Acquisition



FIRE 10-31						
		2020-20	2021-21	2022-22	2022-22	2023-23
Fire		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
EXPENDITURES	CONTRACTUAL SERVICES					
10-31-52050	Utilities	5,282	5,073	5,300	4,400	4,400
10-31-52055	Rental Property Expenses	-	-	-	-	-
10-31-53011	Specific Use Supplies	10,000	54,000	17,250	17,250	17,250
10-31-53050	Fireworks	10,000	12,500	15,000	15,000	15,000
	CONTRACTUAL SERVICES	25,282	71,573	37,550	36,650	36,650
Total	Fire-GF	25,282	71,573	37,550	36,650	36,650

10-31-53011 Specific Use Supplies - re-imbursement for personal protective gear



STREETS 10-40						
Streets		2020-20	2021-21	2022-22	2022-22	2023-23
Account Number	Account Title	2020	2021	2022	2022	2023 Budget
EXPENDITURES	PERSONAL SERVICES	Actual	Actual	Budgeted	Estimated	Proposed
10-40-51010	Salaries & Wages- Regular	158,446	161,436	211,005	200,000	212,324
10-40-51013	Salaries & Wages- Overtime	1,125	854	5,670	5,670	5,745
10-40-51014	Salaries & Wages- On-Call	-	-	500	500	1,000
10-40-51020	FICA	11,567	11,418	16,576	15,000	16,682
10-40-51022	W.C./Unemployment/COBRA In	8,904	9,767	11,548	14,736	16,348
10-40-51030	Retirement	8,144	8,025	9,425	9,425	9,618
10-40-51040	Health/Dental/Vision/Life Ins.	39,524	41,532	49,948	49,948	50,922
	PERSONAL SERVICES	227,710	233,033	304,672	295,279	312,639
	CONTRACTUAL SERVICES					
10-40-52014	Employment Testing Fee	0	85	100	90	135
10-40-52022	Trash Tipping Fees	3,461	4,490	2,500	5,500	4,500
10-40-52029	Other Professional Services	20	-	500	600	1,000
10-40-52030	Advertising/Legal Notices	229	-	250	300	300
10-40-52031	Printing	354	4	100	-	-
10-40-52040	Property & Liability Insurance	0	2000	-	-	-
10-40-52050	Utilities	4,532	5,424	4,500	6,500	6,500
10-40-52070	Dues & Subscriptions	980	683	800	1,122	1,200
10-40-52071	Travel/Mileage/Meals/Lodging	-	-	250	200	500
10-40-52080	Repair & Maintenance- Building	271	5,978	6,500	1,500	3,000
10-40-52081	Repair & Maintenance- Vehicle	15,933	16,943	20,000	22,000	22,000
10-40-52083	Repair & Mtnc.-Infrastructure	29,620	96,471	75,000	75,000	100,000
10-40-52089	Major Maintenance Projects	58,139	-	-	-	-
10-40-52099	Other Contractual Services	1,837	1,546	8,000	20,480	17,500
	CONTRACTUAL SERVICES	115,376	133,624	118,500	133,292	156,635
	COMMODITIES					
10-40-53009	Postage	2	-	10	-	-
10-40-53010	Office Supplies	194	18	2,000	2,650	7,000
10-40-53011	Specific Use Supplies	14,519	4,159	2,800	3,500	3,500
10-40-53043	Parts & Shop Supplies	1,032	(1,831)	2,000	2,800	2,800
10-40-53045	Small Tools & Equipment	706	1,514	3,000	2,600	3,000
10-40-53047	Fuel	2,788	5,035	5,000	7,500	7,500
10-40-53099	Other Commodities	182	287	200	300	350
	COMMODITIES	19,422	9,182	15,010	19,350	24,150
	CAPITAL OUTLAY					
10-40-54011	Capital- Building	-	528	165,000	165,000	-
10-40-54022	Capital Imprvt--Construct	-	-	20,000	20,000	750,000
10-40-54099	Other Capital Outlay	-	0	12,287	3,333	40,000
	CAPITAL OUTLAY	-	528	197,287	188,333	790,000
	DEBT SERVICES					
10-40-58030	2021 Backhoe L.P. Paymt	-	-	-	4,773	4,773
10-40-58031	2021 Wheel Loader L.P. Paymt	-	-	-	7,558	7,558
	DEBT SERVICES	-	-	-	12,332	12,332

		2020-20	2021-21	2022-22	2022-22	2023-23
Streets		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
Total	Streets-GF	362,507	376,366	635,469	648,586	1,295,756

10-40-52010	Salaries/Wages	4 Staff
10-40-52022	Trash Tipping Fees	Alley Clean up costs
10-40-52070	Dues & Subscriptions	Cyber Security protection, CDW
10-40-52083	Repair & Maintenance--Infrastru	Costs associated with cold patch, hot mix, concrete, etc
10-40-52099	Other Contractual	Costs associated with snow removal and CDL testing
10-40-53011	Specific Use Supplies	supplies specific to street repair and maintenance
10-40-53043	Parts & Shop Supplies	Parts and supplies needed for basic equipment repair or maint.
		750K Street improvement project, 100K Concrete for street improvement projects
10-40-54022	Capital--Construction	
10-40-54099	Other Capital Outlay	5 Ton Drum Roller for Street improvement and Repair



CONSERVATION TRUST SUMMARY

		2020-20	2021-21	2022-22	2022-22	2023-23
		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
	Beginning Fund Balance	259,301	263,198	269,053	269,053	158,153
Total Revenues		32,991	38,552	42,672	35,025	35,025
Total Expenditures		29,095	32,697	250,040	145,925	47,540
Fund Balance		263,198	269,053	61,685	158,153	145,638



CONSERVATION TRUST REVENUE SUMMARY

		2020-20	2021-21	2022-22	2022-22	2023-23
Conservation Trust Revenue		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
21-25-42025	CTF Funds--Lottery Proceeds	32,944	38,525	35,000	35,000	35,000
21-25-47012	Federal Grant--ARPA	-	-	7,607	-	-
21-25-48010	Interest Earned	48	26	65	25	25
Total Revenue	Conservation Trust	32,991	38,552	42,672	35,025	35,025



TOURISM & PROMOTONAL FUND SUMMARY						
		2020-20	2021-21	2022-22	2022-22	2023-23
		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
	Beginning Fund Balance	7,260	47,527	144,943	144,943	185,371
Revenues						
	Administration	314,872	224,766	226,500	230,000	230,000
	Community Center	22,702	16,606	23,000	20,033	25,000
	VA Clinic	20,863	15,184	15,105	17,587	20,105
	Welcome Center	105,000	105,000	105,000	105,000	105,000
	Activities	-	-	-	-	-
	Old Town	177,049	343,468	280,588	351,228	317,600
	Transfer In	80,000	72,197	68,552	68,552	69,606
	Total Revenues	720,486	777,220	718,745	792,400	767,311
Expenditures						
	Administration	-	-	-	-	-
	Community Center	22,328	19,186	24,300	20,585	24,100
	VA Clinic	16,538	24,790	19,200	19,200	19,700
	Welcome Center	90,090	110,077	100,647	96,862	99,385
	Activities	-	-	-	-	-
	Old Town	471,263	529,608	532,929	615,324	620,527
	Total Expenditures	600,219	683,661	677,076	751,972	763,712
	Fund Balance	47,527	144,943	186,612	185,371	188,970



TOURISM & PROMOTIONAL FUND REVENUES

		2020-20	2021-21	2022-22	2022-22	2023-23
TP-Revenue		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
28-10-41042	Lodging Tax	222,320	224,373	226,000	230,000	230,000
28-10-41043	Delinquent Lodging Taxes	52	-	100	-	-
28-10-41160	REIMBURSEMENTS	-	-	-	-	-
28-10-44015	Outback Arts Council	-	-	-	-	-
28-10-44044	Carousel	-	393	400	-	-
28-10-46090	Other Miscellaneous Revenue	-	-	-	-	-
28-10-47050	Donations Received	10,500	-	-	-	-
28-10-48010	Interest Earned	-	-	-	-	-
28-10-48070	Sale of Assets	2,000	-	-	-	-
28-10-49028	Transfer from Electric Fund	80,000	-	-	-	-
28-21-44041	Catered Meals	-	-	-	-	-
28-21-44045	Vendor Activity Fees	-	-	-	-	-
28-21-44050	Rental Income	22,702	16,606	23,000	20,033	25,000
28-22-44050	Rental Income--VA Clinic	15,863	15,184	15,105	17,587	15,105
28-22-47050	Donations Received	5,000	-	-	-	5,000
28-23-44015	Administrative Service Fees	105,000	105,000	105,000	105,000	105,000
28-26-44015	Administrative Service Fee OA	-	-	-	-	-
28-28-44035	Gate Fees/Season Passes	17,413	36,278	37,500	36,500	37,550
28-28-44041	Catered Meals	-	399	1,000	3,520	4,550
28-28-44042	Gift Shop Sales	121,573	174,695	140,000	185,000	185,050
28-28-44043	Concession Sales	8,455	13,529	15,000	12,000	15,050
28-28-44044	Special Event Revenue	7,113	20,645	7,500	12,420	15,050
28-28-44045	Vender Activity Fee	-	-	-	-	-
28-28-44046	Gift Certificate Sales	(202)	649	500	200	300
28-28-44050	Rental Income	11,290	32,175	35,000	25,000	30,000
28-28-47010	State Grant	427	-	-	-	-
28-28-47012	Federal Grant--ARPA	-	37,883	31,588	31,588	-
28-28-47030	Other Grants	-	-	-	-	-
28-28-47050	Donations Received	10,980	27,214	12,500	45,000	30,050
28-52-44015	Interfund Transfer - Electric	-	48,378	44,936	44,936	45,431
28-53-44015	Interfund Transfer - Water	-	18,311	18,145	18,145	18,425
28-55-44015	Interfund Transfer - Solid Waste	-	5,508	5,471	5,471	5,750
Total Revenues	Tourism Promotioanl Fund	640,486	777,220	718,745	792,400	767,311



TOURISM & PROMOTIONAL FUND-ADMINISTRATION						
		2020-20	2021-21	2022-22	2022-22	2023-23
Administration-TP		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
EXPENDITURES	PERSONAL SERVICES					
28-10-51010	Salaries & Wages--Regular	-	-	-	-	-
28-10-51022	W.C./Unemployment/COBRA In	-	-	-	-	-
28-10-51040	Health/Dental/Vision/Life Ins.	-	-	-	-	-
	PERSONAL SERVICES	-	-	-	-	-
	CONTRACTUAL SERVICES					
28-10-52015	Consignment Fees	-	-	-	-	-
28-10-52017	Bank Fees	-	-	-	-	-
28-10-52019	Catering Fees	-	-	-	-	-
28-10-52029	Other Professional Services	-	-	-	-	-
28-10-52030	Advertising/Legal Notices	-	-	-	-	-
28-10-52050	Utilities	-	-	-	-	-
28-10-52080	Repair & Maintenance--Buildin	-	-	-	-	-
28-10-52099	Other Contractual Services	-	-	-	-	-
	CONTRACTUAL SERVICES	-	-	-	-	-
	COMMODITIES					
28-10-53010	Office Supplies	-	-	-	-	-
28-10-53047	Fuel	-	-	-	-	-
28-10-53061	Museum Exhibits	-	-	-	-	-
28-10-53062	Merchandise for Resale	-	-	-	-	-
	COMMODITIES	-	-	-	-	-
Total	Administration-Total	-	-	-	-	-

This fund is primarily utilized for the collection of revenues primarily from Lodging tax



TOURISM & PROMOTIONAL FUND-COMMUNITY CENTER						
		2020-20	2021-21	2022-22	2022-22	2023-23
Community Center-TP		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
EXPENDITURES	CONTRACTUAL SERVICES/COMMODITIES					
28-21-52019	Catered Meals	17,185	12,198	17,700	15,447	17,500
28-21-52062	Conference/Meeting Expenses	1,168	1,370	1,300	1,287	1,300
28-21-52080	Repair & Maintenance--Buildin	3,756	5,224	5,000	3,637	5,000
28-21-53060	Kitchen Supplies	219	393	300	215	300
	CONTRACTUAL SERVICES/CON	22,328	19,186	24,300	20,585	24,100
Total	Community/Education Center	22,328	19,186	24,300	20,585	24,100

All expenditure are from the No-Till Conference



TOURISM & PROMOTIONAL FUND-VA						
		2020-20	2021-21	2022-22	2022-22	2023-23
		2020	2021	2022	2022	2023 Budget
VA Clinic-Tp	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
EXPENDITURES	CONTRACTUAL SERVICES/COMMODITIES					
28-22-52012	Administrative Fee Expense	-	-	-	-	-
28-22-52029	Other Professional Services	9600	9600	9,600	9,600	9,600
28-22-52050	Utilities	5854.8	6723.65	6,500	6,500	6,500
28-22-52080	Repair & Maintenance--Buildin	532.2	7850	2,500	2,500	3,000
28-22-52099	Other Contractual Services	550.9	616.4	600	600	600
28-22-53099	Other Commodities	0	0	-	-	-
	CONTRACTUAL SERVICES/COM	16,538	24,790	19,200	19,200	19,700
Total	VA Clinic-TP	16,538	24,790	19,200	19,200	19,700

28-22-52012 Other Professional Services Cleaning--Contractual



TOURISM & PROMOTIONAL FUND-WELCOME CENTER						
		2020-20	2021-21	2022-22	2022-22	2023-23
Welcome Center-TP		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
EXPENDITURES	PERSONAL SERVICES					
28-23-51010	Salaries & Wages--Regular	37,406	37,825	38,466	38,466	39,812
28-23-51013	Salaries & Wages--Overtime	245	34	1,935	250	300
28-23-51014	Salaries & Wages--On-Call	-	-	-	-	-
28-23-51020	FICA	2,843	2,687	3,091	3,091	3,194
28-23-51022	W.C./Unemployment/COBRA In	1,003	1,804	1,804	1,804	1,036
28-23-51030	Retirement	1,916	1,871	1,923	1,923	1,991
28-23-51040	Health/Dental/Vision/Life Ins.	8,409	9,178	10,428	10,428	11,152
	PERSONAL SERVICES	51,823	53,400	57,647	55,962	57,485
	CONTRACTUAL SERVICES					
28-23-52029	Other Professional Services	12,900	12,900	12,900	12,900	12,900
28-23-52050	Utilities	13,279	15,846	14,500	14,500	14,500
28-23-52080	Repair & Maintenance--Buildin	7,287	9,690	7,000	6,500	6,500
28-23-52081	Repair & Maintenance--Vehicle	619	1,025	1,000	400	1,000
28-23-52084	Repair& Maintenance--Other	-	-	-	500	-
28-23-52099	Other Contractual Services	471	471	500	500	500
	CONTRACTUAL SERVICES	34,556	39,933	35,900	35,300	35,400
	COMMODITIES					
28-23-53030	Flower Supplies	-	-	1,000	-	1,000
28-23-53047	Fuel	1,370	1,778	1,600	2,600	2,500
28-23-53099	Other Commodities	2,341	2,297	4,500	3,000	3,000
	COMMODITIES	3,711	4,075	7,100	5,600	6,500
	CAPITAL OUTLAY					
28-23-54099	Other Capital Outlay	-	12,669	-	-	-
	CAPITAL OUTLAY	-	12,669	-	-	-
Total	Welcome Center-TP	90,090	110,077	100,647	96,862	99,385

- 28-23-51010 Salaries & Wages--Regular .75 of Maintenance Worker
- 28-23-52029 Other Professional Cleaning Service
- 28-23-52029 Repair & Maintenance--Buildin Costs associated with maintenance and repair to Welcome Center
- 28-23-53030 Flower Supplies Annual costing of flowers at Welcome Center
- 28-23-53099 Other Commodities Cleaning supplies



TOURISM & PROMOTIONAL FUND-OUTBACK ARTS COUNCIL						
		2020-20	2021-21	2022-22	2022-22	2023-23
Activities-TP		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
EXPENDITURES	CONTRACTUAL SERVICES /COMMODITIES					
28-26-52021	Performers' Fees	-	-	-	-	-
28-26-52029	Other Professional Services	-	-	-	-	-
28-26-52099	Other Contractual	-	-	-	-	-
28-26-53011	OUTBACK ARTS COUNCIL SUPP	-	-	-	-	-
28-26-53099	Other Commodities	-	-	-	-	-
	CONTRACTUAL SERVICES /CON	-	-	-	-	-
Total	Activities-TP	-	-	-	-	-

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Tourism and Promotional Fund Outback Arts Council has been dissolved from City Budget



TOURISM & PROMOTIONAL FUND-OLDTOWN						
		2020-20	2021-21	2022-22	2022-22	2023-23
Old Town-TP		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
EXPENDITURES	PERSONAL SERVICES					
28-28-51010	Salaries & Wages--Regular	126,279	123,930	132,757	138,400	177,278
28-28-51011	Salaries/Wages--Part-time	6,741	23,681	34,257	30,000	36,933
28-28-51013	Salaries & Wages--Overtime	495	395	1,267	1,267	1,320
28-28-51014	Salaries & Wages--On-Call	-	-	-	-	-
28-28-51020	FICA	10,500	11,310	12,873	12,873	16,484
28-28-51022	W.C./Unemployment/COBRA In	1,967	4,309	4,826	5,922	8,927
28-28-51030	Retirement	5,087	5,679	6,638	6,638	8,864
28-28-51040	Health/Dental/Vision/Life Ins.	24,245	22,202	17,761	17,761	32,871
	PERSONAL SERVICES	175,314	191,505	210,379	212,861	282,677
	CONTRACTUAL SERVICES					
28-28-52014	Employment Testing Fee	141	148	100	167	150
28-28-52015	Consignment Fees	38,678	53,348	40,000	35,000	36,000
28-28-52017	Bank Fees	-	4,625	4,500	5,000	5,000
28-28-52019	Catering Fees	10	964	2,500	3,459	4,500
28-28-52021	Performer's Fees	-	-	-	-	-
28-28-52028	OP/Prog Exps Fr Donations	-	19,905	-	11,746	-
28-28-52029	Other Professional Services	170	30	100	150	150
28-28-52030	Advertising/Legal Notices	25,069	23,320	32,000	34,939	34,000
28-28-52031	Printing	1,063	214	1,000	500	500
28-28-52046	Community Relations	53,819	45,608	47,500	45,000	47,000
28-28-52050	Utilities	27,634	33,372	32,000	37,000	38,000
28-28-52070	Dues & Subscriptions	1,136	2,001	1,400	1,844	1,700
28-28-52071	Travel/Mileage/Meals/Lodging	2,144	829	1,500	1,500	1,750
28-28-52080	Repair & Maintenance--Buildin	18,306	19,410	17,000	18,500	18,000
28-28-52081	Repair & Maintenance--Vehicle	314	562	350	350	400
28-28-52084	Repair & Maintenance--Other	29,020	-	-	-	-
28-28-52085	Repair & Maintenance--Carous	-	-	-	-	-
28-28-52099	Other Contractual	7,382	3,879	3,500	4,404	7,500
	CONTRACTUAL SERVICES	204,886	208,213	183,450	199,559	194,650
	COMMODITIES					
28-28-53009	Postage	349	-	300	-	300
28-28-53010	Office Supplies	1,942	4,503	5,600	1,917	3,200
28-28-53011	Specific Use Supplies	9,746	699	1,500	1,450	1,500
28-28-53012	Program Supplies	1,555	2,267	2,500	3,000	3,000
28-28-53013	Special Event Expenditure	2,965	8,666	5,500	5,500	5,500
28-28-53045	Small Tools & Equipment	1,289	49	250	-	200
28-28-53046	Furnishings & Fixtures	63	787	200	625	500
28-28-53047	Fuel	680	739	750	1,400	1,250
28-28-53061	Museum Exhibits	1,408	612	1,500	1,200	1,750
28-28-53062	Merchandise for Resale	61,879	74,823	62,000	107,785	90,000
28-28-53099	Other Commodities	4,827	1,449	1,500	-	-
	COMMODITIES	86,702	94,595	81,600	122,877	107,200
	CAPITAL OUTLAY					
28-28-54011	Building & Improvements	4,361	-	-	-	-

		2020-20	2021-21	2022-22	2022-22	2023-23
Old Town-TP		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
28-28-54028	Cap'l Impvt/EQ Exp Fr Donator	-	20,800	12,500	27,343	20,000
28-28-54099	Other Capital Outlay	-	14,496	45,000	52,684	16,000
	CAPITAL OUTLAY	4,361	35,296	57,500	80,027	36,000
Total	Old Town-TP	471,263	529,608	532,929	615,324	620,527

28-28 OLD TOWN

28-28-52011	Salaries/Wages	4 staff
28-28-52012	Salaries/Wages--Part Time	Seasonal Employees, Gunfighters, Can-Can etc.
28-28-52015	Consignment Fes	Costs paid to consigners for product sold
28-28-52017	Bank Fees	Costs associated with CC sales
28-28-52028	OP/Prog Exp from Donations	Special Event expenses utilizing donated funds
28-28-52080	Repair&Maint--Building	Replace flooring Honor Hall
28-28-52099	Other Contractual	ADT Security Services, Xerox Lease, Pest control
28-28-53010	Office Supplies	Replace Maintenance Shop laptop
28-28-53012	Program Supplies	Ammo/costumes for shows
28-28-53013	Special Event Expenditures	Event supplies
28-28-53062	Merchandise for Resale	Items for sale purchased with City Funds
28-28-54028	Cap'l Impvt/EQ Exp Fr Donator	Projects and exhibit upgrades through EZ Fund Donantions
28-28-54099	Other Capital Outlay	Fans for Barn 8K, Tables/Chairs 8K



ELECTRIC SUMMARY						
		2020-20	2021-21	2022-22	2022-22	2023-23
		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
	Beginning Fund Balance	4,882,560	5,667,652	5,450,473	5,450,473	5,999,774
Revenues	Administration	4,559,140	4,837,784	4,493,600	4,581,658	4,528,100
Total Revenues		4,559,140	4,837,784	4,493,600	4,581,658	4,528,100
Expenditures	Administration	1,046,579	883,032	655,159	645,044	679,284
	Energy	2,582,404	3,071,011	3,060,741	2,660,641	2,763,219
	Distribution	330,748	489,104	689,745	726,672	823,926
	Other Capital Outlay	-	-	-	-	-
Total Expenditures		3,959,731	4,443,147	4,405,645	4,032,357	4,266,428
Fund Balance		5,667,652	5,450,473	5,538,428	5,999,774	6,261,446



ELECTRIC REVENUES

		2020-20	2021-21	2022-22	2022-22	2023-23
Electric Revenue		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
52-10-44060	Energy Sales--General	4,503,697	4,429,511	4,400,000	4,400,000	4,400,000
52-10-44063	Fuel Surcharges	11,093	341,314	24,000	63,548	50,000
52-10-44064	Utility Connection Fees	6,190	8,030	7,000	7,440	6,000
52-10-44090	Sales--Other	1,370	-	100	-	100
52-10-44099	Sales Tax Vendor Fee	3,015	2,669	2,500	2,500	2,500
52-10-45050	Penalties/Late Fees	11,652	32,817	45,000	45,000	45,000
52-10-46010	INSURANCE CLAIM REIMBURSE	-	-	-	-	-
52-10-46090	Other Miscellaneous Revenue	1,005	19,019	1,500	55,771	20,000
52-10-47010	State Grants	19	-	-	-	-
52-10-48010	Interest Earned	4,639	4,425	-	-	-
52-10-48050	Tap Fees	16,250	-	3,500	7,400	4,500
52-10-48070	Gain (Loss) on Sale of Assets	210	-	10,000	29,349	15,000
Total Revenue	Electric	4,559,140	4,837,784	4,493,600	4,611,007	4,543,100



ELECTRIC ADMINISTRATION 52-10						
		2020-20	2021-21	2022-22	2022-22	2023-23
Electric-Admin		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
EXPENDITURES	PERSONAL SERVICES					
52-10-51010	Salaries & Wages--Regular	39,745	40,639	41,688	41,688	44,225
52-10-51013	Salaries & Wages--Overtime	1,229	1,264	505	550	540
52-10-51014	Salaries & Wages--On-Call	316	345	90	130	520
52-10-51020	FICA	3,030	2,986	3,189	3,189	3,383
52-10-51022	W.C./Unemployment/COBRA In	194	1,984	1,169	1,653	2,230
52-10-51030	Retirement	2,096	2,046	2,084	2,084	2,211
52-10-51040	Health/Dental/Vision/Life Ins.	9,348	12,488	8,691	8,691	8,837
52-10-51060	Accrued Comp'd Absence Expe	1,250	4,186	-	-	-
	PERSONAL SERVICES	57,208	65,939	57,416	57,985	61,946
	CONTRACTUAL SERVICES					
52-10-52012	Administrative Fee Expense	447,300	447,900	449,360	449,360	454,310
52-10-52013	Interfund Transfer - TP	-	44,790	45,817	44,850	45,431
52-10-52014	Interfund Transfer - Airport	-	44,790	45,817	44,850	68,147
52-10-52030	Advertising/Legal Notices	3,568	2,638	2,500	500	500
52-10-52050	Utilities	3,712	3,954	4,200	4,200	4,200
52-10-52056	Bad Debt Expense	-	-	-	-	-
52-10-52057	Collection Fee	442	768	-	131	-
52-10-52070	Dues & Subscriptions	2,504	4,028	3,000	684	750
52-10-52071	Travel/Mileage/Meals/Lodging	-	-	2,000	500	1,500
52-10-52099	Other Contractual Services	50,422	45,222	40,000	41,633	42,000
	CONTRACTUAL SERVICES	507,948	594,090	592,693	586,709	616,838
	COMMODITIES					
52-10-53010	Office Supplies	770	18	1,450	100	250
52-10-53011	Specific Use Supplies	-	200	3,600	250	250
	COMMODITIES	770	218	5,050	350	500
	TRANSFERS					
52-10-54089	Depreciation	220,653	222,785	-	-	-
52-10-59057	Transfer to Airport Fund	180,000	-	-	-	-
52-10-59028	Tranfer to Tourism and Promo	80,000	-	-	-	-
	TRANSFERS	480,653	222,785	-	-	-
Total	Administration-Electric	1,046,579	883,032	655,159	645,044	679,284

52-10-51010	Salaries & Wages--Regular	.1 Supervisor, .5 Public Works Director
52-10-52012	Administrative Fee Expense	10% of annual revenues for administrative services
52-10-52013	Interfund Transfer--TP	1% annual revenue for Tourism and Promotional
52-10-52014	Interfund Transfer--Airport	1.5% annual revenue for Airport
52-10-52099	Other Contractual	Costs associated with banking and 25000 for dispatch services



ELECTRIC ENERGY 52-52						
		2020-20	2021-21	2022-22	2022-22	2023-23
Electric-Energy		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
EXPENDITURES						
PERSONAL SERVICES						
52-52-51010	Salaries & Wages--Regular	72,854	87,000	108,840	108,840	115,600
52-52-51013	Salaries & Wages--Overtime	3,446	4,224	4,089	4,089	5,400
52-52-51014	Salaries & Wages--On-Call	1,212	1,206	1,300	1,300	2,340
52-52-51020	FICA	5,786	6,875	8,639	8,639	9,257
52-52-51022	W.C./Unemployment/COBRA I	765	1,759	2,096	2,096	3,115
52-52-51030	Retirement	3,107	3,083	5,442	5,442	5,780
52-52-51040	Health/Dental/Vision/Life Ins.	16,292	20,358	24,235	24,235	14,627
	PERSONAL SERVICES	103,460	124,505	154,641	154,641	156,119
CONTRACTUAL SERVICES						
52-52-52050	Utilities	2,417	2,444	2,750	4,000	4,000
52-52-52080	Repair & Maintenance--Buildin	-	-	500	-	-
52-52-52081	Repair & Maintenance--Vehicle	-	-	1,000	500	1,000
52-52-52082	Repair & Mtnc.--Plant & Equip.	-	-	500	-	500
52-52-52083	Repair & Mtnc.--Infrastructure	423	45	100	-	100
52-52-52099	Other Contractual Services	32,802	69,041	100,000	100,000	100,000
	CONTRACTUAL SERVICES	35,643	71,531	104,850	104,500	105,600
COMMODITIES						
52-52-53009	Postage	957	1,009	1,000	1,300	1,300
52-52-53010	Office Supplies	-	-	100	100	100
52-52-53039	Fuel Surcharge	-	-	-	-	-
52-52-53040	Wholesale Energy	2,442,344	2,873,943	2,800,000	2,400,000	2,500,000
52-52-53045	Small Tools & Equipment	-	22	150	100	100
52-52-53047	Fuel	-	-	-	-	-
	COMMODITIES	2,443,301	2,874,975	2,801,250	2,401,500	2,501,500
Total	Energy-Electric	2,582,404	3,071,011	3,060,741	2,660,641	2,763,219

52-52-51010 Salaries & Wages--Regular .45 Supervisor, .5 Lineman, .5 Apprentice. .5 Apprentice
 52-52-52099 Other Contractual Costs associated with design and engineering for putting south loop to u
 52-52-53040 Wholesale Energy Costs for energy purchase from WAPA, NMPP, Xcel



ELECTRIC DISTRIBUTION 52-53						
		2020-20	2021-21	2022-22	2022-22	2023-23
Electric-Distribution		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
EXPENDITURES	PERSONAL SERVICES					
52-53-51010	Salaries & Wages--Regular	95,032	109,516	131,668	131,668	139,318
52-53-51013	Salaries & Wages--Overtime	3,691	4,382	4,089	4,089	5,400
52-53-51014	Salaries & Wages--On-Call	1,485	1,458	1,300	1,300	2,340
52-53-51020	FICA	7,378	8,436	10,385	10,385	11,071
52-53-51022	W.C./Unemployment/COBRA In	765	1,759	2,634	2,634	4,153
52-53-51030	Retirement	4,256	4,209	6,583	6,583	6,966
52-53-51040	Health/Dental/Vision/Life Ins.	23,052	26,957	31,536	31,536	22,061
	PERSONAL SERVICES	135,658	156,716	188,195	188,195	191,309
	CONTRACTUAL SERVICES					
52-53-52014	Employment Testing Fee	228	360	350	90	135
52-53-52029	Other Professional Services	30	-	250	350	350
52-53-52031	Printing	709	8	200	100	100
52-53-52050	Utilities	2,981	3,759	4,500	7,200	7,200
52-53-52070	Dues & Subscriptions	4,690	5,579	5,000	3,500	5,000
52-53-52071	Travel/Mileage/Meals/Lodging	675	-	3,000	500	2,000
52-53-52080	Repair & Maintenance--Buildin	4,864	2,783	3,000	2,500	3,000
52-53-52081	Repair & Maintenance--Vehicle	6,160	8,837	6,000	7,658	6,000
52-53-52082	Repair & Mtn.--Plant & Equip.	6,914	8,413	20,000	11,000	18,000
52-53-52083	Repair & Mtn.--Infrastructure	148,847	134,721	50,000	65,000	65,000
52-53-52084	Repair & Maintenance--Other	-	867	750	696	500
52-53-52099	Other Contractual Services	2,403	120,199	125,000	125,000	175,000
	CONTRACTUAL SERVICES	178,499	285,526	218,050	223,594	282,285
	COMMODITIES					
52-53-53009	Postage	-	47	100	-	-
52-53-53010	Office Supplies	183	11	150	3,200	2,500
52-53-53011	Specific Use Supplies	-	26,804	10,000	17,512	5,000
52-53-53043	Parts & Shop Supplies	2,152	1,853	2,500	3,000	3,000
52-53-53045	Small Tools & Equipment	2,046	1,547	2,500	6,000	5,000
52-53-53047	Fuel	11,774	16,314	18,000	22,000	22,000
52-53-53099	Other Commodities	435	285	250	500	500
	COMMODITIES	16,591	46,862	33,500	52,212	38,000
	CAPITAL OUTLAY					
52-53-54012	Vehicle	-	-	150,000	150,339	-
52-53-54099	Other Capital Outlay	-	-	100,000	100,000	300,000
	CAPITAL OUTLAY	-	-	250,000	250,339	300,000
	DEBT SERVICES					
52-53-58030	2021 Backhoe L.P. Paymt	-	-	-	4,773	4,773
52-53-58031	2021 Wheel Loader L.P. Paymt	-	-	-	7,558	7,558
	DEBT SERVICES	-	-	-	12,332	12,332
Total	Distribution-Electric	330,748	489,104	689,745	726,672	823,926

		2020-20	2021-21	2022-22	2022-22	2023-23
Electric-Distribution		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
52-53-51010	Salaries & Wages--Regular	.45 Supervisor, .5 Lineman, .5 Apprentice x 2, .5 meter reader				
52-53-52082	Repair & Maintenance -- Plant	Equipment repair, plant repair and maintenance concerns, sub station work				
52-53-52083	Repair & Maintenance -- Infrast	Pole/Light replacement costs				
52-53-52099	Other Contractual	Tree Trimming Asphlundt (50000), South circuit design (100K), R Sty				
52-53-54099	Other Capital	Up-grade to light plant sub				



WATER/WASTEWATER SUMMARY						
		2020-20	2021-21	2022-22	2022-22	2023-23
		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
	Beginning Fund Balance	2,181,591	2,466,579	2,740,419	2,740,419	2,986,071
Revenues	Administration	11,046	4,626	3,100	-	-
	Water	1,266,158	1,234,038	1,187,350	1,108,558	1,213,500
	Sewer	534,898	592,422	624,000	624,725	625,500
Total Revenues		1,812,101	1,831,087	1,814,450	1,733,283	1,839,000
Expenditures	Administration	241,673	290,466	314,387	296,263	310,582
	Water	778,369	821,912	994,436	934,653	982,575
	Sewer	298,428	273,870	330,672	256,715	343,953
Total Expenditures		1,318,469	1,386,248	1,639,495	1,487,631	1,637,109
Fund Balance		2,466,579	2,740,419	2,915,374	2,986,071	3,187,961



WATER REVENUE SUMMARY

		2020-20	2021-21	2022-22	2022-22	2023-23
Water-Revenue		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
53-10-46090	Other Miscellaneous Revenue	4,860	985	1,000	-	-
53-10-47010	State Grants	19	-	-	-	-
53-10-48010	Interest Earned	5,956	3,641	-	-	-
53-10-48070	Sale of Assets	210	-	2,100	4,500	3,500
53-61-44065	Water Sales--General	1,245,249	1,217,262	1,175,850	1,100,000	1,200,000
53-61-44066	Water Sales--Bulk	240	-	-	-	-
53-61-44090	Sales--Other	13,519	1,776	1,500	3,558	3,500
53-61-47010	State Grants	-	-	-	-	-
53-61-47020	Federal Grants	-	-	-	-	-
53-61-48050	Tap Fees	7,150	15,000	10,000	5,000	10,000
53-61-48080	Bond Proceeds	-	-	-	-	-
53-62-44067	Sewer Service Fees	530,423	591,172	620,000	620,000	620,000
53-62-44090	Sales--Other	675	1,250	500	725	500
53-62-48050	Tap Fees	3,800	-	3,500	4,000	5,000
Total Revenue	Water/Sewer	1,812,101	1,831,087	1,814,450	1,737,783	1,842,500



WATER ADMINISTRATION 53-10						
Water-Admin		2020-20	2021-21	2022-22	2022-22	2023-23
Account Number	Account Title	2020	2021	2022	2022	2023 Budget
		Actual	Actual	Budgeted	Estimated	Proposed
EXPENDITURES						
PERSONAL SERVICES						
53-10-51010	Salaries & Wages--Regular	33,285	33,920	34,923	34,923	36,425
53-10-51013	Salaries/Wages--Overtime	939	1,016	-	400	-
53-10-51014	Salary & Wages--On-Call	225	250	-	-	-
53-10-51020	FICA	2,520	2,481	2,672	2,672	2,786
53-10-51022	W.C./Unemployment/COBRA l	1,312	2,005	1,061	2,834	2,023
53-10-51030	Retirement	1,747	1,704	1,746	1,746	1,821
53-10-51040	Health/Dental/Vision/Life Ins.	6,957	9,689	7,301	7,301	7,434
	PERSONAL SERVICES	46,985	51,066	47,703	49,876	50,489
CONTRACTUAL SERVICES						
53-10-52012	Administrative Fee Expense	168,640	178,020	181,445	181,445	184,250
53-10-52013	Interfund Transfer - TP	-	17,802	18,145	18,145	18,425
53-10-52014	Interfund Transfer - Airport	-	17,802	18,145	18,145	27,638
53-10-52057	Collection Fee	248	768	500	154	500
53-10-52099	Other Contractual Service	25,030	25,000	25,000	25,000	25,000
	CONTRACTUAL SERVICES	193,918	239,392	243,234	242,888	255,813
COMMODITIES						
53-10-53010	Office Supplies	770	8	2,200	3,500	4,280
53-10-53011	Specific Use Supplies	-	-	21,250	-	-
	COMMODITIES	770	8	23,450	3,500	4,280
Total	Administratraton-Water/Sewer	241,673	290,466	314,387	296,263	310,582

53-10-51010	Salaries & Wages--Regular	.5 Public Works Director
53-10-52012	Administrative Fee Expense	10% of annual revenues for administrative services
53-10-52013	Interfund Transfer--TP	1% annual Revenues to Tourism and Promotional Fund
53-10-52014	Interfund Transfer--Airport	1.5% annual Revenues to Airport Fund
53-10-52099	Other Contractual	Costs, 25000 for dispatch services



WATER 53-61

		2020-20	2021-21	2022-22	2022-22	2023-23
Water		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
EXPENDITURES						
PERSONAL SERVICES						
53-61-51010	Salaries & Wages--Regular	80,421	83,432	107,150	107,150	111,747
53-61-51011	Salaries/Wages--Part-time	-	-	-	-	-
53-61-51013	Salaries & Wages--Overtime	914	1,363	3,096	3,096	3,096
53-61-51014	Salaries & Wages--On-Call	1,032	1,029	1,300	1,300	2,600
53-61-51020	FICA	6,302	6,373	8,434	8,434	8,786
53-61-51022	W.C./Unemployment/COBRA I	1,808	3,514	4,782	4,782	6,046
53-61-51030	Retirement	3,352	3,378	3,744	3,744	3,916
53-61-51040	Health/Dental/Vision/Life Ins.	15,813	15,363	21,923	21,923	19,458
53-61-51060	Accrued Comp'd Absence Expe	(325)	1,017	-	-	-
	PERSONAL SERVICES	109,317	115,468	150,429	150,429	155,649
CONTRACTUAL SERVICES						
53-61-52010	Legal Fees	-	-	-	-	-
53-61-52014	Employment Testing Fee	98	215	200	120	150
53-61-52018	Lab Fees	14,274	16,014	16,500	15,000	16,500
53-61-52029	Other Professional Services	1,578	127	2,500	1,655	500
53-61-52030	Advertising/Legal Notices	538	977	1,200	1,200	1,200
53-61-52031	Printing	354	4	400	-	-
53-61-52050	Utilities	151,556	139,164	125,000	135,000	135,000
53-61-52056	Bad Debt Expense	-	-	500	-	-
53-61-52070	Dues & Subscriptions	1,384	3,479	4,500	3,500	3,800
53-61-52071	Travel/Mileage/Meals/Lodging	398	777	1,200	1,536	1,200
53-61-52080	Repair & Maintenance--Buildin	5,334	17,906	20,000	5,000	35,000
53-61-52081	Repair & Maintenance--Vehicle	2,467	2,745	4,000	5,800	4,000
53-61-52082	Repair & Mtn.--Plant & Equip.	6,655	12,314	7,500	2,500	7,500
53-61-52083	Repair & Mtn.--Infrastructure	77,357	151,938	166,929	90,000	100,000
53-61-52084	Repair & Maintenance--Other	-	-	-	-	-
53-61-52099	Other Contractual Services	23,827	23,958	36,000	35,000	35,000
	CONTRACTUAL SERVICES	285,820	369,617	386,429	296,311	339,850
COMMODITIES						
53-61-53009	Postage	1,611	1,587	1,500	1,750	1,750
53-61-53010	Office Supplies	153	105	250	500	500
53-61-53011	Specific Use Supplies	12,368	4,216	9	750	1,000
53-61-53041	Chemicals	8,473	11,537	12,000	15,000	15,500
53-61-53043	Parts & Shop Supplies	997	5,065	4,500	3,500	4,500
53-61-53045	Small Tools & Equipment	1,911	2,089	3,500	3,500	4,000
53-61-53047	Fuel	3,592	5,179	4,200	8,500	8,500
53-61-53099	Other Commodities	315	139	250	600	500
	COMMODITIES	29,420	29,916	26,209	34,100	36,250
CAPITAL OUTLAY						
53-61-54012	Vehicle	-	-	-	-	-

		2020-20	2021-21	2022-22	2022-22	2023-23
Water		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
53-61-54022	Capital Imprvt.--Construction	-	-	5,000	-	-
53-61-54030	Nitrate Reduction--Pipeline	-	-	-	-	-
53-61-54031	Nitrate Reduction--Wells	-	-	-	-	-
53-61-54032	Nitrate Reduction-BlendingPlt	-	-	-	-	-
53-61-54033	Nitrate Reduction--Eng./Admin	-	-	-	-	-
53-61-54089	Depreciation	193,301	196,220	-	-	-
53-61-54099	Other Capital Outlay	-	-	87,287	80,000	75,000
	CAPITAL OUTLAY	193,301	196,220	92,287	80,000	75,000
	DEBT SERVICES					
53-61-58010	Bond--Principal	-	-	-	-	-
53-61-58011	Bond--Interest	60,536	-	-	-	-
53-61-58013	Bond Insurance	-	14,977	-	-	-
53-61-58020	2016 CWRPDA Loan--Principal	-	-	20,000	32,039	32,360
53-61-58021	2016 CWRPDA Loan--Interest	9,780	9,419	7,000	9,416	9,076
53-61-58022	2017 CWRPDA Loan--Principal	-	-	3,800	7,549	7,681
53-61-58023	2017 CWRPDA Loan--Interest	2,316	2,241	1,200	2,235	2,102
53-61-58030	2021 Backhoe L.P. Paymt	-	-	-	4,729	4,729
53-61-58031	2021 Backhoe L.P. Paymt	-	-	-	7,558	7,558
53-61-58038	2020 Water Loan - Pricipal	-	-	222,000	230,000	237,000
53-61-58039	2020 Water Loan - Interest	47,803	83,811	85,082	80,287	75,319
53-61-58040	Cost of Debt Insurance	40,075	243	-	-	-
	DEBT SERVICES	160,511	110,691	339,082	373,813	375,826
	TRANSFER					
53-61-59010	Transfer to Fund-General Fund	-	-	-	-	-
	TRANSFER	-	-	-	-	-
Total	Water	778,369	821,912	994,436	934,653	982,575
53-61-51010	Salaries & Wages--Regular	.5 Supervisor, .5 Operator, .5 Operator, .25 Operator, .5 meter reader				
53-61-52018	Lab Fees	Costs associated with water quality testing				
53-61-52029	Other Professional	HOA, CDPHE, Utility Notification				
53-61-52070	Dues and Subscriptions	Colorado Rural Water, Colorado Communications and Utilities, American Water Works, CDW, Cyber Security				
53-61-52080	Repair & Maintenance Building	Maintenance/etc.				
53-61-52082	Repair & Maintenance -- Plant	Repair and maintenance costs of well houses				
53-61-52083	Repair & Maintenance -- Infrac	Water Tower Maintenance Program - Utility Services Company -				
53-61-52099	Other Contractual	Annual Well Permitting, Plains Ground Water pump certs, Merrick				
53-61-53011	Specific Use Supplies	Hach testing kits, Dana Kempner parts/supplies				
53-61-54099	Other Capital	lease front end loader and Backhoe, Back Up Genertaor Blending Plant (75K)				



WASTEWATER 53-62						
Sewer		2020-20	2021-21	2022-22	2022-22	2023-23
Account Number	Account Title	2020	2021	2022	2022	2023 Budget
		Actual	Actual	Budgeted	Estimated	Proposed
EXPENDITURES						
PERSONAL SERVICES						
53-62-51010	Salaries & Wages--Regular	58,242	60,916	84,321	84,321	88,029
53-62-51011	Salaries/Wages--Part-time	-	-	-	-	-
53-62-51013	Salaries & Wages--Overtime	668	1,205	3,096	3,096	3,096
53-62-51014	Salaries & Wages--On-Call	759	777	1,300	1,300	2,600
53-62-51020	FICA	4,709	4,811	6,687	6,687	6,971
53-62-51022	W.C./Unemployment/COBRA I	1,692	3,514	4,244	4,244	5,008
53-62-51030	Retirement	2,203	2,252	2,603	2,603	2,730
53-62-51040	Health/Dental/Vision/Life Ins.	9,053	8,763	14,621	14,621	15,029
	PERSONAL SERVICES	77,327	82,238	116,872	116,872	123,463
CONTRACTUAL SERVICES						
53-62-52014	Employment Testing Fee	45	-	-	90	90
53-62-52018	Lab Fees	12,517	7,928	12,500	8,500	9,000
53-62-52029	Other Professional Services	1,500	293	1,500	1,000	1,500
53-62-52030	Advertising/Legal Notices	-	-	-	-	-
53-62-52031	Printing	-	-	-	-	-
53-62-52050	Utilities	72,400	74,422	70,000	74,000	74,000
53-62-52056	Bad Debt Expense	-	-	-	-	-
53-62-52057	Collection Fee	248	768	400	150	300
53-62-52070	Dues & Subscriptions	682	963	750	903	950
53-62-52080	Repair & Maintenance--Buildin	882	-	1,000	350	500
53-62-52081	Repair & Maintenance--Vehicle	92	1,345	1,000	700	1,000
53-62-52082	Repair & Mtn. --Plant & Equip.	5,919	-	15,000	10,000	20,000
53-62-52083	Repair & Mtn. --Infrastructure	22,436	13,765	20,000	20,000	90,000
53-62-52084	Repair & Maintenance--Other	-	-	-	-	-
53-62-52099	Other Contractual Services	24,875	10,395	9,000	8,000	8,000
	CONTRACTUAL SERVICES	141,596	109,879	131,150	123,693	205,340
COMMODITIES						
53-62-53009	Postage	2,206	2,133	1,750	2,200	2,200
53-62-53010	Office Supplies	-	67	150	1,650	500
53-62-53011	Specific Use Supplies	3,213	3,669	1,600	1,900	2,000
53-62-53041	Chemicals	796	4,433	5,000	5,500	5,500
53-62-53043	Parts & Shop Supplies	14	91	400	500	500
53-62-53045	Small Tools & Equipment	711	257	500	500	550
53-62-53047	Fuel	1,189	1,539	1,750	2,400	2,400
53-62-53099	Other Commodities	1,632	171	1,500	1,500	1,500
	COMMODITIES	9,761	12,362	12,650	16,150	15,150
CAPITAL OUTLAY						
53-62-54011	Building & Improvements	-	-	70,000	-	-
53-62-54012	Vehicle	-	-	-	-	-
	CAPITAL OUTLAY	-	-	70,000	-	-
DEBT SERVICES						

		2020-20	2021-21	2022-22	2022-22	2023-23
Sewer		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
53-62-54089	Depreciation	69,744	69,391	-	-	-
53-62-58021	Loan--Interest	-	-	-	-	-
	DEBT SERVICES	69,744	69,391	-	-	-
	OTHER FINANCIAL SOURCES					
53-62-59028	Transfer	-	-	-	-	-
	OTHER FINANCIAL SOURCES	-	-	-	-	-
Totals	Sewer	298,428	273,870	330,672	256,715	343,953

53-62-51010 Salaries & Wages--Regular .5 Supervisor, .5 Operator, .5 Operator, .25 Operator
53-62-52018 Lab Fees Costs associated with wastewater discharge testing
53-62-52029 Other Professional Simon cleaning
53-62-52070 Dues and Subscriptions CO Rural Water, CO Com and Util, American Water Works, CDW, Cyber Security
53-62-52082 Repair & Maintenance -- Plant Repair and maintenance costs associated with Wastewater treatment facility
53-62-52083 Repair & Maintenance -- Infrass Sewer line maintenance and repair work
53-62-52099 Other Contractual Casselle, CDPHE
53-62-53041 Chemicals Chemicals needed at plant for wastewater treatment



SOLID WASTER SUMMARY						
		2020-20	2021-21	2022-22	2022-22	2023-23
		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
	Beginning Funds Available	70,254	73,166	60,219	60,219	66,430
Revenues	Administration	541,521	550,812	621,012	575,008	575,010
Total Revenues		541,521	550,812	621,012	575,008	575,010
Expenditures	Solid Waste	538,610	561,834	567,420	568,797	562,700
Total Expenditures		538,610	561,834	567,420	568,797	562,700
	Interest					
Ending Funds Available		73,166	60,219	113,811	66,430	78,740



SOLID WASTE REVENUE

		2020-20	2021-21	2022-22	2022-22	2023-23
Solid Waste-Rev		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
55-10-48010	Interest Earned	16	12	12	8	10
55-85-44068	Trash Collection Charges	404,108	413,714	466,000	425,000	425,000
55-85-44069	Tipping Fees	137,397	137,085	155,000	150,000	150,000
55-85-44090	Sales-Other	-	-	-	-	-
Total Revenue	Solid Waste	541,521	550,812	621,012	575,008	575,010



SOLID WASTE EXPENDITURES

		2020-20	2021-21	2022-22	2022-22	2023-23
Solid Waste		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
55-85-52012	Administrative Fee Expense	37,636	36,628	39,000	39,000	39,000
55-85-52013	Interfund Transfer - TP		5,508	6,210	6,210	5,750
55-85-52014	Interfund Transport - Airport		5,508	6,210	6,210	5,750
55-85-52022	Trash Tipping Expense	126,993	128,142	130,000	130,000	126,000
55-85-52029	Other Professional Services	373,026	385,065	385,000	385,000	385,000
55-85-52030	Advertising/Legal Notices	-	-	-	-	-
55-85-52056	Bad Debt Expense	-	-	-	-	-
55-85-52099	Other Contractual Services	-	-	-	1,227	-
55-85-53009	Postage	955	982	1,000	1,150	1,200
55-85-53010	Office Supplies	-	-	-	-	-
Total	Solid Waste	538,610	561,834	567,420	568,797	562,700



AIRPORT SUMMARY						
		2020-20	2021-21	2022-22	2022-22	2023-23
		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
	Beginning Fund Balance	(16,975)	82,757	16,721	16,721	51,730
Revenues	Administration	209,742	81,068	106,791	82,378	146,622
	Airport Operations	201,782	401,222	307,180	428,280	432,600
	State Grants	120,929	183,313	-	1,078	270,000
	Federal Grants	843,356	97,477	75,000	115,000	335,000
Total Revenues		1,375,809	763,080	488,971	626,737	1,184,222
Expenditures	Personal Services	81,140	94,285	126,143	129,652	143,324
	Contractual Services	67,944	81,153	125,020	104,350	112,595
	Commodities	133,144	296,632	212,550	344,850	324,850
	Capital Outlay	59,627	-	22,000	12,876	600,000
Total Expenditures		341,856	472,070	485,713	591,728	1,180,769
	Transfers					
Fund Balance		82,757	16,721	19,979	51,730	55,182



AIRPORT REVENUES

		2020-20	2021-21	2022-22	2022-22	2023-23
Airport-Revenue		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
57-10-42023	Kit Carson County Contribution	29,231	12,738	37,050	12,738	42,738
57-10-44099	Sales Tax Vendor Fee	112	222	450	300	300
57-10-48010	Interest Earned	63	46	-	50	50
57-10-48070	Sale of Assets	336	-	-	-	2,000
57-10-49010	Transfer from General Fund	-	-	-	-	-
57-10-49052	Transfer from Electric Fund	180,000	-	-	-	-
57-10-49053	Transfer from Water & Sewer	-	-	-	-	-
57-52-44015	Interfund Transfer - Electric	-	44,790	44,936	44,936	68,147
57-53-44015	Interfund Transfer - Water	-	17,802	18,145	18,145	27,638
57-55-44015	Interfund Transfer - Solid Waste	-	5,471	6,210	6,210	5,750
57-70-44050	Rental Income	37,848	34,200	32,180	32,180	36,500
57-70-44062	Fuel Sales	163,934	367,014	275,000	395,000	395,000
57-70-46090	Sales--Other	-	8	-	1,100	1,100
57-70-47010	State Grants	120,929	183,313	-	1,078	270,000
57-70-47012	Federal Grant--ARPA	-	85,951	60,000	100,000	65,000
57-70-47020	Federal Grants	843,356	11,526	15,000	15,000	270,000
Total Revenue	Airport	1,375,809	763,080	488,971	626,737	1,184,222

57-70-47010 State Grants Taxiway Design 300K
 57-70-47020 Federal Grants Emergency Generator 300K



AIRPORT 57-70						
		2020-20	2021-21	2022-22	2022-22	2023-23
Airport		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed
EXPENDITURES	PERSONAL SERVICES					
57-70-51010	Salaries & Wages--Regular	60,992	70,890	92,616	92,616	103,455
57-70-51011	Salaries & Wages--Part Time	-	-	-	-	-
57-70-51013	Salaries & Wages--Overtime	-	-	-	-	-
57-70-51020	FICA	4,803	5,423	7,085	7,085	7,914
57-70-51022	W.C./Unemployment/COBRA	3,002	5,052	3,915	6,164	6,766
57-70-51030	Retirement	2,848	2,892	3,040	4,300	5,173
57-70-51040	Health/Dental/Vision/Life Ins.	9,495	9,868	19,487	19,487	20,016
57-70-51060	Compensated Absence Expense	-	159	-	-	-
	PERSONAL SERVICES	81,140	94,285	126,143	129,652	143,324
	CONTRACTUAL SERVICES					
57-70-52014	Employment Testing Fee	105	45	45	45	45
57-70-52017	Bank Fees	-	25	50	-	-
57-70-52029	Other Professional Services	1,723	29,093	29,100	29,100	29,100
57-70-52030	Advertising/Legal Notices	32	87	120	150	150
57-70-52040	Health/Dental/Vision/Life Ins.	-	-	-	-	-
57-70-52050	Utilities	21,433	21,203	21,000	21,000	21,000
57-70-52070	Dues & Subscriptions	1,846	1,467	1,300	1,300	1,300
57-70-52071	Travel/Mileage/Meals/Lodging	360	-	-	1,000	1,000
57-70-52081	Repair & Maintenance--Vehicle	173	1,539	1,500	2,800	2,000
57-70-52082	Repair & Mtn.--Plant & Equip.	12,758	17,597	15,000	15,000	15,000
57-70-52083	Repair & Mtn.--Infrastructure	(2,380)	-	45,000	20,000	29,000
57-70-52099	Other Contractual Services	32,000	10,167	12,000	14,000	14,000
	CONTRACTUAL SERVICES	68,049	81,223	125,115	104,395	112,595
	COMMODITIES					
57-70-53009	Postage	-	-	-	-	-
57-70-53010	Office Supplies	1,077	75	250	250	250
57-70-53045	Small Tools and Equipment	-	-	-	-	-
57-70-53047	Fuel	(6,794)	1,256	1,000	3,000	3,000
57-70-53062	Merchandise for Resale	138,074	293,753	210,000	340,000	320,000
57-70-53099	Other Commodities	787	1,549	1,300	1,600	1,600
	COMMODITIES	133,144	296,632	212,550	344,850	324,850
	CAPITAL OUTLAY					
57-70-54089	Depreciation	288,546	304,871	-	-	-
57-70-54099	Other Capital Outlay	59,627	-	22,000	12,876	600,000
	CAPITAL OUTLAY	348,173	304,871	22,000	12,876	600,000
Totals	Airport	630,507	777,011	485,808	591,773	1,180,769

57-70-51010	Salaries & Wages--Regular	Airport Manager, Maintenance Worker
57-70-52029	Other Professional Services	DBT Transportation, Intermountain Testing
57-70-52083	Repair & Maintenance--Infrastr	Concrete Repair--\$45K
57-70-52099	Other Contractual	Armstrong Consulting --CIP
57-7--53062	Merchandise for Resale	Avgas/Jet Fuel for resale
57-70-54099	Other Capital	Emergency Gen and pad 270,000 grant funded, 30K City/Cty Funded

		2020-20	2021-21	2022-22	2022-22	2023-23
Airport		2020	2021	2022	2022	2023 Budget
Account Number	Account Title	Actual	Actual	Budgeted	Estimated	Proposed

Taxiway design 270,000 BIL Grant, 30K city/county funded



Personnel

- **Compensation Philosophy**
- **Personnel Distribution**
- **2023 Wage Distribution**
 - **Function & Department**
- **Relevant Labor Market**
- **Staffing Tables**

Compensation Philosophy

The City of Burlington recognizes that employees are critical to the success of our mission and goals. The city must attract and retain competent, professional, and results-oriented staff. Therefore, our total compensation system matches, within our ability to pay, other comparable governmental employers.

Past employee compensation rates have been determined through cost-of-living adjustments (COLA), merit increases, and longevity pay. Little or no attention has been given to how the City of Burlington's compensation compares to that of other governmental entities, attention to results, and performance of employees. To attract, develop, and retain quality employees, Burlington has developed pay rates using information from other comparable governmental employers, or relevant labor market.

The City of Burlington bases its relevant labor market on criteria that includes jurisdiction population, organization size, budget size, and offering like services i.e., Electric, Water/Wastewater, Solid waste, Airport, Public Safety, Streets, Parks, Recreation, Tourism Attraction, and Administrative Services. This ensures the city is able to attract and retain quality employees by maintaining competitiveness with communities with whom the city competes with. For 2022-2023, salary survey data, gathered by the Colorado Municipal League (CML) and Employers Unity, is used to average like positions. All relevant salary data is used to determine the salary range from entry level (minimum) to maximum level of salary. Each salary range has a 35% spread, allowing for organizational growth and level of professionalism, personal growth and competency, and level of commitment to the community we serve.

Compensation Plan Development

Compensation plan development begins with the development of Job Descriptions which describe the essential duties and functions of the position, required education and experience necessary to perform in the position, requisite knowledge, skills, and abilities to determine competency, and all other necessary requirements for the position. Job descriptions are compared to benchmark descriptions through Colorado Municipal League to determine job description fit for comparable data to be obtained.

The relevant labor market is determined utilizing the above criteria. Once determined, salary survey data is determined for each job description. Where not enough comparable data is available in the local market, survey data is obtained through using an all-Colorado search as determined through CML and Department of Labor statistics. Survey data is presented in the form of salary ranges for like positions, starting at entry level or starting pay, establishing a mid-point, and ending at the maximum rate of pay for the position. An average of all positions is determined through which the city utilizes to determine a salary range for each position.

Each salary range has a spread of 35% to ensure for growth and advancement of each employee over time.

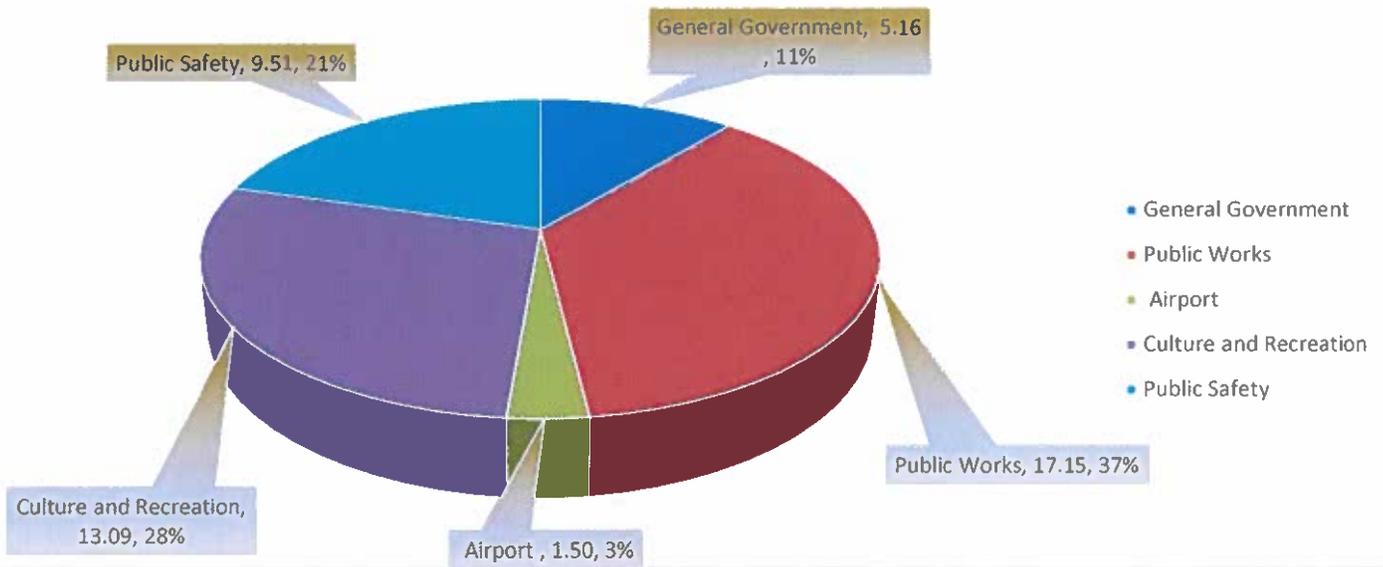
Each identified salary range typically moves slightly, either up, or down, on an annual basis, considering cost of living adjustments, and longevity of those in positions. It is recommended that every other year the city adjust the salary range to accurately reflect industry changes for rates of pay for like positions. This will be accomplished through re-obtaining survey data from the relevant labor market.

Movement through the salary range will be based on time in position for first five years of employment, and merit, or performance, whereby individual performance appraisals are scored, and compensation adjusted on an annual basis should the employee merit a raise. Movement through the salary ranges are predicated on the City's ability to fund certain positions.

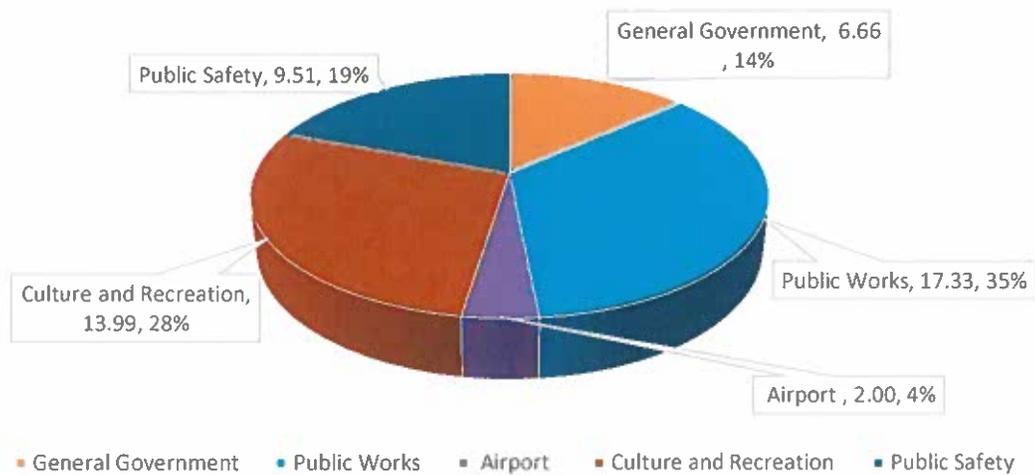
Distribution of Personnel by Function

Proposed staffing levels for 2023 for each function look similar to that of previous years, as far as percentages of staffing in each function. 2020 budgeted staffing levels were 45.60 FTE's of which 38 were full time employees. 2021 budget allocations based on hours worked is for 46.41 FTE's of which 38 are full time employees. 2022 budget allocations based on hours worked is 49.49 FTE's of which 39 are full time employees. 2023 proposed budget allocations based on hours worked is 51.32 FTE's of which 41 are full time employees, the remainder are part-time and seasonal staff positions, and overtime calculations. The city has proposed the addition of one additional full-time position in Tourism and Promotional, Old Town, for the addition of a custodial and maintenance person, and one additional full-time position in Public Safety, Police Department, for the addition of a full time police officer.

PERSONNEL DISTRIBUTION BY FUNCTION - 2020

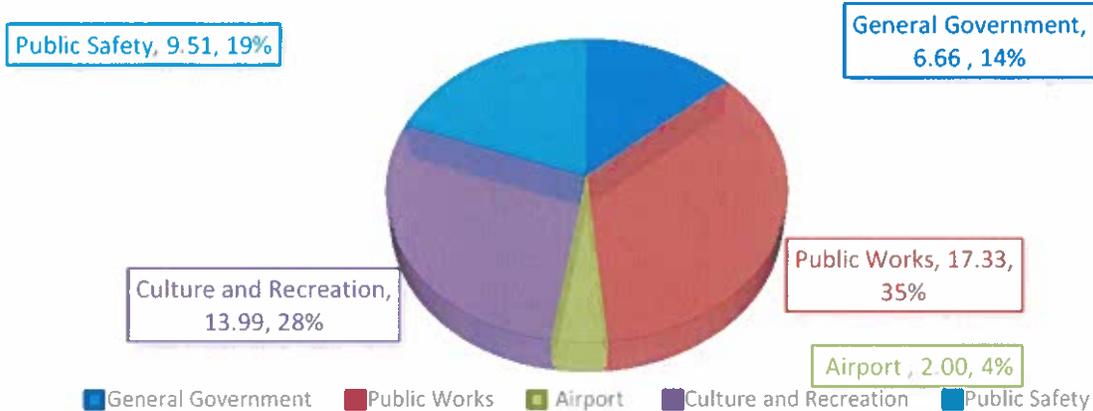


**PERSONNEL DISTRIBUTION BY FUNCTION
2021**

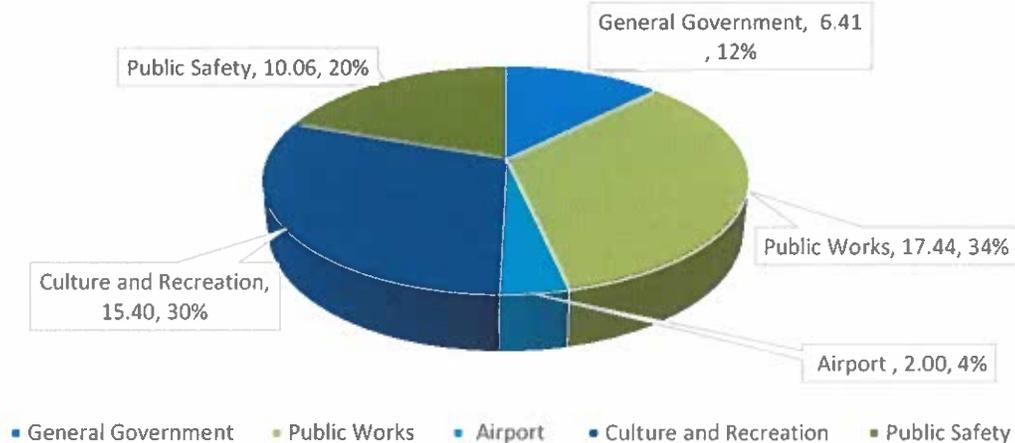


Distribution of Personnel by Function

PERSONNEL DISTRIBUTION BY FUNCTION - 2022



**PERSONNEL DISTRIBUTION BY FUNCTION
2023**



The above charts are comprised of the different functions of the City of Burlington reflecting the number of employees allocated to each function with the total number of persons represented as a percentage of the full-time employees for the City of Burlington. Included in the numbers are part time and seasonal positions assigned to each function, as well as overtime hours assigned to each function.

General Government: Comprised of Municipal Court Judge, City Administrator, City Clerk, City Treasurer, Municipal Court Clerk, Utility Billing, Economic Development, Custodial assistance, and Bus Drivers (6.41 FTE's).

Public Works: Comprised of Parks staff, Streets staff, Electric staff, and Water/Wastewater staff (17.44 FTE's).

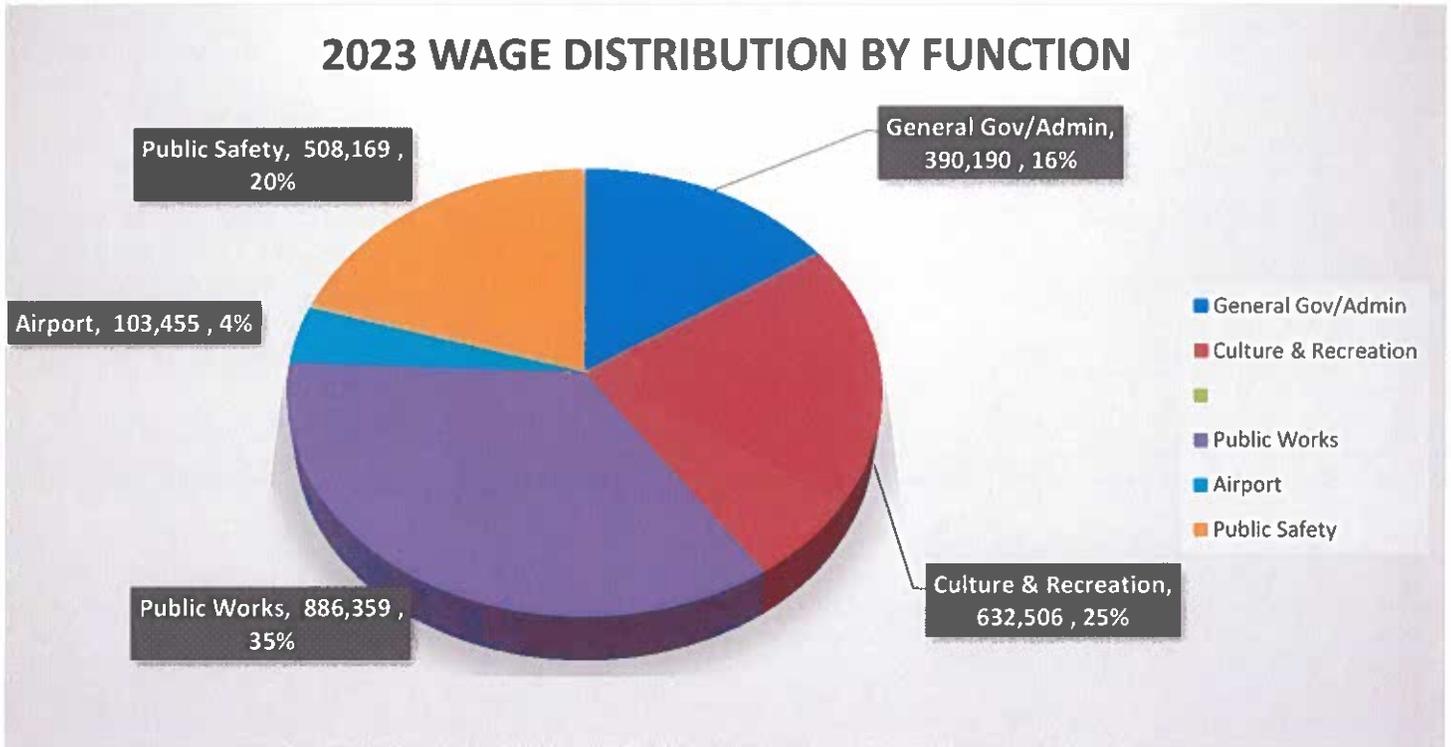
Airport: Comprised of the Airport Manager and Maintenance Worker (2 FTE).

Culture and Recreation: Comprised of Activities staff (Activities, Community Center, Swimming Pool, Baseball/Softball), Tourism and Promotional staff (Old Town, Welcome Center), and Public Library staff (15.40 FTE's).

Public Safety: Comprised of Police Department personnel (10.06 FTE's).

Total City of Burlington Full Time Employee Equivalency for 2023 is 51.31, 2022 = 49.49 FTE's, 2021 = 46.41, FTE's. 2020 = 45.60 FTE's.

2023 Proposed Wage Distribution by Function and Department



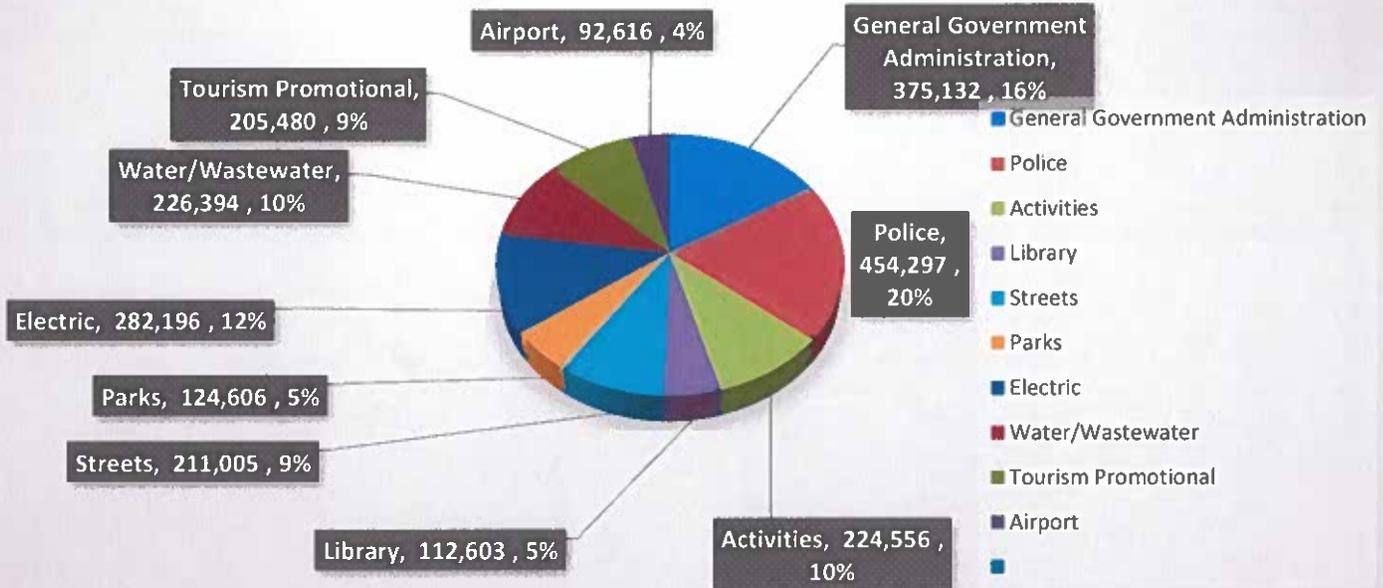
As we look across functions, the proposed distribution of wages appears to be in line with standard local government organizations. Traditional organizations identify four functions of operation, General Government, Public Safety, Parks and Recreation, and Public Works. Traditional organizations have Parks and Recreation as one function with recreation departments overseeing the park function as parks are traditionally utilized for recreation purposes. Additionally, Fire Departments or Volunteer entities appear in Public Safety, not so here. Burlington has a separate function titled Culture and Recreation which includes Tourism and Promotional, Activities, and the library. As a fifth function, Burlington has also carved out the Airport as its own function as it is considered an enterprise and operated to conform with generally accepted business practices and in compliance with TABOR.

The wages depicted in the above charts do not include overtime costs, on-call status costs, or costs for benefits. Seasonal employee costs, and costs for employees whose funding is provided through other sources are included in function costs, i.e., Outback Express Bus, and Welcome Center Personnel are spread across the functions they represent.

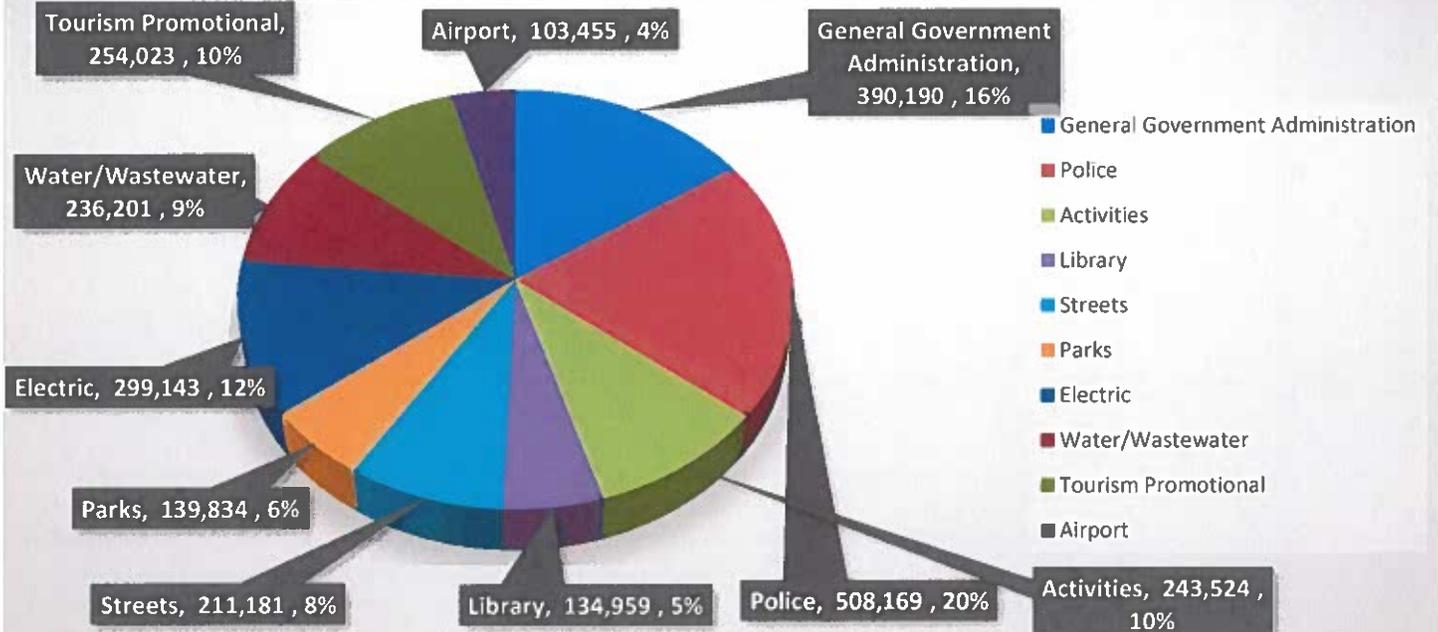
2023 Proposed Wage Distribution by Function and Department

The below chart depicts a further breakdown of function into separate departments, showing the 2022 and 2023 wage distribution by department. The information does not include overtime or on-call status as a portion of wages. It does include costs associated with seasonal employees and part time employees as identified in personnel distribution by function.

2022 WAGE DISTRIBUTION BY DEPARTMENT



2023 WAGE DISTRIBUTION BY DEPARTMENT



Market Data – Staffing Tables – Budget Impact

Attached are the Staffing Tables classified by Fund, and then by Department and Position. Wages are determined through an analysis and comparison of the Relevant Labor Market Data (Local Area Range), or all-Colorado range (CML Range State) for each position in the City of Burlington. Wage ranges for each position were re-determined in 2021 with data utilized for both 2022 and 2023 budget purposes. Wage ranges will be re-evaluated in 2023 to ensure Burlington keeps pace with comparable communities. For 2023, wages as listed in the staffing tables reflect on average a 7% increase over 2022 beginning year numbers considering cost of living adjustments made due to inflation and pay for performance based on merit. Additionally, as part of our compensation philosophy, our goal is to ensure every position is compensated commensurate with that of their peers as determined through range evaluations. It has been observed that several positions are outside of the established pay ranges, these positions have received raises in excess of 7% as we hone in on meeting the city's goal of remaining competitive in the marketplace in order to maintain a competent and efficient workforce, allowing for us to maintain and improve the current level of services and to improve the quality of life for the citizens we serve.

The Staffing Table provides information on wages with a break down by fund, department, and position. Additionally, overtime and on-call assessments have been added. Total compensation by fund, department, and position have been added as well with total costs for personal services included that reflect the budget impact for personal services only and reflect full staffing levels for each department. Of note is the full-time equivalent history columns reflecting total number of FTE's by organization, fund, and department when at full staffing levels. Staffing levels as determined by FTE's continued to be below 2016 levels by 10%, the majority being part time and seasonal positions where through proper scheduling and management, time has been saved. Several full-time positions have been eliminated where either the position was deemed non-essential or where duplication of services existed. Re-development of the City organization will continue to take place in 2023 and beyond, as we work towards a staffing level consistent with work to be performed.

The 2023 Total Compensation Package – Impact on Personnel Costs provides a picture of total compensation package by position, documenting all costs associated with personnel costs, or a 'Total Compensation' view as to how the position will impact the City of Burlington, compared to what the current impact is on City finances. Total Compensation has increased approximately 4.5% since 2016, where we have begun seeing a sharp rise in minimum wage and salary increases, a direct result of the impact inflation is having across the country. In 2018 it was determined the City was unable to fund the health care benefits provided to employees and dependents in its entirety. Change was made to the plan where the City, staying within its ability to fund benefits, provide 100% health coverage to employees and 50% funding for dependent benefits. Although this was a difficult decision to make, with rising health care costs and an anticipated annual rise of 6-6.5% in rate costs, health care plans have become unsustainable at the current coverage level. Future cuts may be coming to the plan, but for now, 2023 budgeted numbers reflect the 2022 change to the plan plus an anticipated 4% increase in total health care costs.

We are requesting approval of the Compensation Plan as drafted that addresses the issue of attracting and retaining competent, professional, and results-oriented staff. This system has established pay ranges that compensate staff in a manner comparable to those of other governmental employees in like-positions and identifies how an employee can move within the established pay range. Currently all employees are within established wage ranges.



PERSONNEL

Staffing Tables

2023 Staffing Table by Fund

SUMMARY									
FUND TYPE/DEPT/POSITION	CLASS	WAGE	OVERTIME	ON-CALL	TOTAL COMP	FTE HISTORY			
						2020	2021	2022	2023
10--GENERAL FUND									
Administration		288,190	-	-	378,323	4.06	4.06	4.06	4.06
City Council									
Judicial		23,671	-	-	28,737	0.50	0.50	0.50	0.50
Information Technology			-	-	-	0.00	0.00	0.00	0.00
Planning and Development		37,946	-	-	41,117	0.60	0.60	0.60	0.60
Library		134,959	-	-	187,287	2.56	2.06	2.81	2.81
Community & Education Center		68,764	5,209	1,500	106,823	1.80	1.80	1.80	1.85
Burlington Housing Authority		-	-	-	-	0.00	0.00	0.00	0.00
Parks	Season	139,834	3,068	-	192,030	2.86	2.86	3.52	3.63
Activities		114,209	1,302	-	160,368	2.65	2.07	2.07	2.32
Swimming Pool	Season	45,351	-	-	56,534	1.73	1.51	1.51	1.51
Baseball/Softball	Season	15,200	-	-	17,547	0.50	0.50	0.50	0.61
Outback Express Bus		40,383	-	-	56,698	1.00	1.50	1.50	1.25
Police		508,169	26,000	-	736,786	9.95	9.51	9.51	10.06
Streets		211,181	5,745	1,000	311,351	4.12	4.12	4.12	4.12
		1,627,857	41,324	2,500	2,273,599	32.34	31.09	32.50	33.33
28--SPECIAL REVENUE FUND									
Old Town	Season	214,211	1,320	-	282,681	4.37	4.37	4.52	5.52
Welcome Center		39,812	1,935	-	59,119	0.78	0.78	0.78	0.78
		254,023	3,255	-	341,800	5.15	5.15	5.30	6.30
ENTERPRISE FUND									
Electric		299,143	11,340	5,200	409,374	4.09	5.09	5.11	5.11
Water/Wastewater		236,201	6,192	5,200	329,601	3.58	3.58	4.58	4.58
Solid Waste		-	-	-	-	0.00	0.00	0.00	0.00
Airport		103,455	-	-	143,324	1.50	1.50	2.00	2.00
		638,799	17,532	10,400	882,299	9.17	10.17	11.69	11.69
GRAND TOTAL		2,520,679	62,111	12,900	3,497,698	46.66	46.41	49.49	51.31



PERSONNEL

Staffing Tables

2023 Staffing Table by Department

SUMMARY

FUND TYPE/DEPT/POSITION	CLASS	WAGE	OVERTIME	ON-CALL	TOTAL COMP	FTE HISTORY			
						2020	2021	2022	2023

DETAIL

ADMINISTRATION

City Administrator	FT	111,982	-	-	141,285	1.00	1.00	1.00	1.00
City Clerk	FT	66,856	-	-	85,589	1.00	1.00	1.00	1.00
City Treasurer	FT	61,053	-	-	79,052	1.00	1.00	1.00	1.00
Utility Billing Clerk/Court Clerk	FT	45,842	-	-	68,544	1.00	1.00	1.00	1.00
Comm Center Custodian	FT	2,457	-	-	3,853	0.06	0.06	0.06	0.06
		288,190	-	-	378,323	4.06	4.06	4.06	4.06

OFFICIAL

Municipal Judge	PT	10,800	-	-	11,669	0.25	0.25	0.25	0.25
Police Records Clerk	FT	12,871	-	-	17,068	0.25	0.25	0.25	0.25
		23,671	-	-	28,737	0.50	0.50	0.50	0.50

TECHNICAL SERVICES

Information Tech Director	Contract	-	-	-	-	0.00	0.00	0.00	0.00
		-	-	-	-	0.00	0.00	0.00	0.00

PLANNING AND DEVELOPMENT

Econ Development Special	PT	37,946	-	-	41,117	0.60	0.60	0.60	0.60
		37,946	-	-	41,117	0.60	0.60	0.60	0.60

LIBRARY

Library Director	FT	57,305	-	-	81,457	1.00	1.00	1.00	1.00
Library Clerk	FT	43,139	-	-	65,499	1.00	1.00	1.00	1.00
Part-Time Library Clerk	PT	32,058	-	-	36,478	0.50	0.00	0.75	0.75
Comm Center Custodian	FT	2,457	-	-	3,853	0.06	0.06	0.06	0.06
		134,959	-	-	187,287	2.56	2.06	2.81	2.81



PERSONNEL

Staffing Tables

2023 Staffing Table by Department

SUMMARY

FUND TYPE/DEPT/POSITION	CLASS	WAGE	OVERTIME	ON-CALL	TOTAL COMP	FTE HISTORY			
						2020	2021	2022	2023

DETAIL

COMM & EDUCATION CENTER

Comm Center Receptionist	FT	39,278	-	-	53,882	1.00	1.00	1.00	1.00
Comm Center Custodian	FT	29,486	-	-	46,232	0.75	0.75	0.75	0.75
On-Call		-	-	1,500	-	-	-	-	-
Overtime - 210 hrs		-	5,209	-	-	0.05	0.05	0.05	0.10
		68,764	5,209	1,500	106,823	1.80	1.80	1.80	1.85

BURLINGTON HOUSING AUTHORITY

Housing Authority Manager	PT	-	-	-	-	0.00	0.00	0.00	0.00
Housing Authority Assistant	PT	-	-	-	-	-	-	-	-
Overtime - 104 hrs		-	-	-	-	0.00	0.00	0.00	0.00
		-	-	-	-	0.00	0.00	0.00	0.00

PARKS

Parks Supervisor	FT	50,091	-	-	67,817	1.00	1.00	1.00	1.00
Parks Maintenance Worker	FT	38,114	-	-	58,636	1.00	1.00	1.00	1.00
Parks Maintenance Worker	FT	13,275	-	-	19,017	0.25	0.25	0.25	0.25
Parks Part Time	Seasonal	-	-	-	-	0.33	0.00	0.00	0.00
Parks Mow Crew (2770 hrs)	Seasonal	38,354	-	-	43,492	0.56	0.56	1.22	1.33
Overtime - 104 hrs		-	3,068	-	-	0.05	0.05	0.05	0.05
		139,834	3,068	-	192,030	3.19	2.86	3.52	3.63

ACTIVITIES

Activities Director	FT	67,494	-	-	93,386	1.00	1.00	1.00	1.00
Activities Manager	FT	31,980	-	-	46,301	1.00	0.80	0.80	0.80
Community Center Custodian	FT	4,914	-	-	7,705	0.13	0.13	0.13	0.13
Seasonal Activities Staff	Seasonal	9,821	-	-	11,674	0.50	0.12	0.12	0.35
Overtime - 50 hrs		-	1,302	-	-	0.02	0.02	0.02	0.05
		114,209	1,302	-	160,368	2.65	2.07	2.07	2.32



Staffing Tables

2023 Staffing Table by Department

SUMMARY

FUND TYPE/DEPT/POSITION	CLASS	WAGE	OVERTIME	ON-CALL	TOTAL COMP	FTE HISTORY			
						2020	2021	2022	2023

DETAIL

SWIMMING POOL

Swimming Pool Staff (2860 hrs)	Seasonal	25,916	-	-	35,613	1.14	0.91	0.91	0.59
Manager, Asst Manager X 2 (1235 hrs)		19,435			20,922	0.59	0.59	0.59	0.91
		45,351	-	-	56,534	1.73	1.51	1.51	1.51

BASEBALL/SOFTBALL

Umpire/Coach/Manager	Seasonal	15,200	-	-	17,547	0.50	0.50	0.50	0.61
CONTRACTUAL		15,200	-	-	17,547	0.50	0.50	0.50	0.61

OUTBACK EXPRESS BUS

Shuttle Bus Driver	PT x 2	40,383	-	-	56,698	1.00	1.50	1.50	1.25
		40,383	-	-	56,698	1.00	1.50	1.50	1.25

POLICE

Chief of Police	FT	71,185	-	-	98,901	1.00	1.00	1.00	1.00
Police Lieutenant (Officer)	FT	47,740	-	-	72,490	1.00	1.00	1.00	1.00
Police Sergeant	FT	61,000	-	-	80,800	1.00	1.00	1.00	1.00
Police Corporal	FT	52,080	-	-	70,752	1.00	1.00	1.00	1.00
Police Officer	FT	50,127	-	-	68,552	1.00	1.00	1.00	1.00
Police Officer	FT	50,127	-	-	68,552	1.00	1.00	1.00	1.00
Police Officer	FT	50,127	-	-	75,179	1.00	1.00	1.00	1.00
Police Officer	PT	47,740	-	-	65,863	-	0.50	0.50	1.00
Neighborhood Services Officer	FT	39,432	-	-	56,504	1.00	1.00	1.00	1.00
Police Records Clerk	FT	38,612	-	-	51,203	0.75	0.75	0.75	0.75
Overtime- 600 hrs	OT		26,000	-	1,989	0.20	0.26	0.26	0.31
		508,169	26,000	-	736,786	8.95	9.51	9.51	10.06



PERSONNEL

Staffing Tables

2023 Staffing Table by Department

SUMMARY

FUND TYPE/DEPT/POSITION	CLASS	WAGE	OVERTIME	ON-CALL	TOTAL COMP	FTE HISTORY			
						2020	2021	2022	2023

DETAIL

STREETS

Equipment/Maintenance Operator	FT	56,365	-	-	84,217	1.00	1.00	1.00	1.00
Equipment/Maintenance Operator	FT	53,101	-	-	73,913	1.00	1.00	1.00	1.00
Equipment/Maintenance Operator	FT	61,768	-	-	88,538	1.00	1.00	1.00	1.00
Equipment/Maintenance Operator	FT	39,947	-	-	57,499	1.00	1.00	1.00	1.00
Overtime - 150 hours	OT		5,745		439	0.12	0.12	0.12	0.12
On-Call	OC			1,000		0.00	0.00	0.00	0.00
		211,181	5,745	1,000	311,351	4.12	4.12	4.12	4.12

OLD TOWN

Old Town Director	FT	59,205	-	-	70,960	1.00	1.00	1.00	1.00
Old Town Asst. Director	FT	41,651	-	-	57,196	1.00	1.00	1.00	1.00
Maintenance Worker	FT	41,061	-	-	50,972	1.00	1.00	1.00	1.00
Custodian	FT	35,360	-	-	55,211	0.00	0.00	0.00	1.00
Seasonal Staff & Part Time	Seasonal	36,933	-	-	46,922	1.45	1.32	1.47	1.47
Overtime - 40 hrs	OT		1,320	-	101	0.05	0.05	0.05	0.05
		214,211	1,320	-	282,681	4.50	4.37	4.52	5.52

WELCOME CENTER

Parks Maintenance Worker	FT	39,812	-	-	57,036	0.75	0.75	0.75	0.75
Overtime 52 Hours			1,935		148		0.03	0.03	0.03
		39,812	1,935	-	59,119	0.75	0.78	0.78	0.78

ELECTRIC ADMINISTRATION

PW Director	FT	36,425			50,489	0.00	0.50	0.50	0.50
Electric Supervisor	FT	7,800		520	10,396	0.10	0.10	0.10	0.10
Overtime - 10 hrs			540				0.01	0.01	0.01
		44,225	540	520	61,946	0.10	0.61	0.61	0.61



Staffing Tables

2023 Staffing Table by Department

SUMMARY									
FUND TYPE/DEPT/POSITION	CLASS	WAGE	OVERTIME	ON-CALL	TOTAL COMP	FTE HISTORY			
						2020	2021	2022	2023
DETAIL									
ELECTRIC ENERGY									
Electric Supervisor	FT	35,100	-	-	46,784	0.45	0.45	0.45	0.45
Journeyman Lineman	FT	37,500	-	-	51,599	0.50	0.50	0.50	0.50
Apprentice Lineman	FT	21,500	-	-	25,258	0.50	0.50	0.50	0.50
Apprentice Lineman	FT	21,500	-	-	24,325	0.00	0.50	0.50	0.50
Overtime - 100 hrs			5,400		413	0.05	0.04	0.05	0.05
On Call - 26wks @ 50				2,340					
		115,600	5,400	2,340	156,119	1.50	1.99	2.00	2.00
ELECTRIC DISTRIBUTION									
Electric Supervisor	FT	35,100	-	-	46,784	0.45	0.45	0.45	0.45
Journeyman Lineman	FT	37,500	-	-	51,599	0.50	0.50	0.50	0.50
Apprentice Lineman	FT	21,500	-	-	25,258	0.50	0.50	0.50	0.50
Apprentice Lineman	FT	21,500	-	-	24,325	0.00	0.50	0.50	0.50
Utility Meter Reader	FT	23,718	-	-	35,191	0.50	0.50	0.50	0.50
Overtime - 100 hrs			5,400		413	0.05	0.04	0.05	0.05
On Call - 26wks @ 50				2,340					
		139,318	5,400	2,340	191,310	2.00	2.49	2.50	2.50
WATER/SEWER ADMIN									
PW Director/Water/Wastewater Supervi	FT	36,425	-	-	50,489	0.50	0.50	0.50	0.50
Overtime			-	-	-				
		36,425	-	-	50,489	0.50	0.50	0.50	0.50
WATER									
Water/Wastewater Supervisor	FT	28,521	-	-	38,385	0.00	0.00	0.50	0.5
Water/Wastewater Operator	PT	13,447	-	-	15,745	0.25	0.25	0.25	0.25
Water/Wastewater Operator	FT	26,077	-	-	35,631	0.50	0.50	0.50	0.5
Water/Wastewater Operator	FT	19,984	-	-	24,763	0.50	0.50	0.50	0.5
Utility Meter Reader	FT	23,718	-	-	35,191	0.50	0.50	0.50	0.5
Overtime - 80 hrs	OT		3,096		237	0.04	0.04	0.04	0.04
On Call - 26 wks @ 50	OC			2,600					
		111,747	3,096	2,600	155,649	1.79	1.79	2.29	2.29



Staffing Tables

2023 Staffing Table by Department

SUMMARY						FTE HISTORY			
FUND TYPE/DEPT/POSITION	CLASS	WAGE	OVERTIME	ON-CALL	TOTAL COMP	2020	2021	2022	2023
DETAIL									
SEWER									
Water/Wastewater Supervisor	FT	28,521	-	-	38,385	0.00	0.00	0.50	0.50
Water/Wastewater Operator	PT	13,447	-	-	15,745	0.25	0.25	0.25	0.25
Water/Wastewater Operator	FT	26,077	-	-	35,631	0.50	0.50	0.50	0.50
Water/Wastewater Operator	FT	19,984	-	-	27,769	0.50	0.50	0.50	0.50
Overtime - 80 hrs	OT		3,096		237	0.04	0.04	0.04	0.04
On Call - 26 wks @ 50				2,600					
		88,029	3,096	2,600	123,463	1.29	1.29	1.79	1.79
AIRPORT									
Airport Manager	FT	66,871	-	-	88,721	1.00	1.00	1.00	1.00
Airport Maintenance	PT	36,584	-	-	54,603	0.50	0.50	1.00	1.00
		103,455	-	-	143,324	1.50	1.50	2.00	2.00
GRAND TOTAL		2,520,679	62,111	12,900	3,497,698	45.60	46.41	49.49	51.31

	FTE	Staff
Full Time	41	41
FullPT	4.15	7
Seasonal	5.27	58
OT/OC	0.90	

TOTALS	51.32	106
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CAPITAL EXPENDITURES

&

SPECIAL PROJECTS

- **2023 Capital Improvement Budget Summary**
- **2023 Capital Expenditure Requests**
- **2023 – 2027 Capital Improvement Plan**



2023 CAPITAL REQUEST

Definitions

Capital assets - defined through accounting and auditing of the City's finances and defined as, assets with an initial individual cost of more than \$2,000, and an estimated useful life in excess of one (1) year. Major Capital are items that have a single acquisition cost of \$10,000 or more and useable life of five (5) years or more. Capital assets include property, facilities, equipment, and infrastructure assets. Capital assets are depreciated over their useful lives based on generally accepted accounting principles, thereby assisting in balancing the organization's bottom line. Assets are to be tracked through inventory and accounting systems.

Capital improvements - defined as improvements, repair, rehabilitation to public facilities and infrastructure i.e., buildings, bridges, roads, systems, and major share equipment resources shared inter-organizationally i.e., computer systems, telephone systems. Improvements are tracked through capital outlay for assets purchased to improve the systems. For budgeting purposes, capital assets of \$5,000 or more are listed as a part of the Capital Improvement Plan (CIP). Capital assets of less than \$5,000 will be addressed in the individual line items of each departmental budget.

Capital outlay - expenditures for equipment, vehicles, or machinery that result in the acquisition of capital or fixed assets. Capital outlay is tracked through the accounting systems.

Budget development is based on the organizations vision of what they are to become to those they serve in the future. It is based on the idea of continuous improvement of people, processes, professionalism, policy, and problem-solving measures to achieve both organizational and community goals. The organization's goal with budget development is to sync the organization's mission, personnel, job descriptions, and community input, to develop plans and appropriate the requisite funds to reach established goals.

Capital Improvement Plan (CIP):

Each year, the City of Burlington will update its Capital Improvement Plan (CIP), which identifies the City's capital needs for the next five (5) years. The capital improvement process provides for the identification, reviewing, planning, and budgeting of capital expenditures. The entire plan will be available on the City's website at www.burlingtoncolo.com

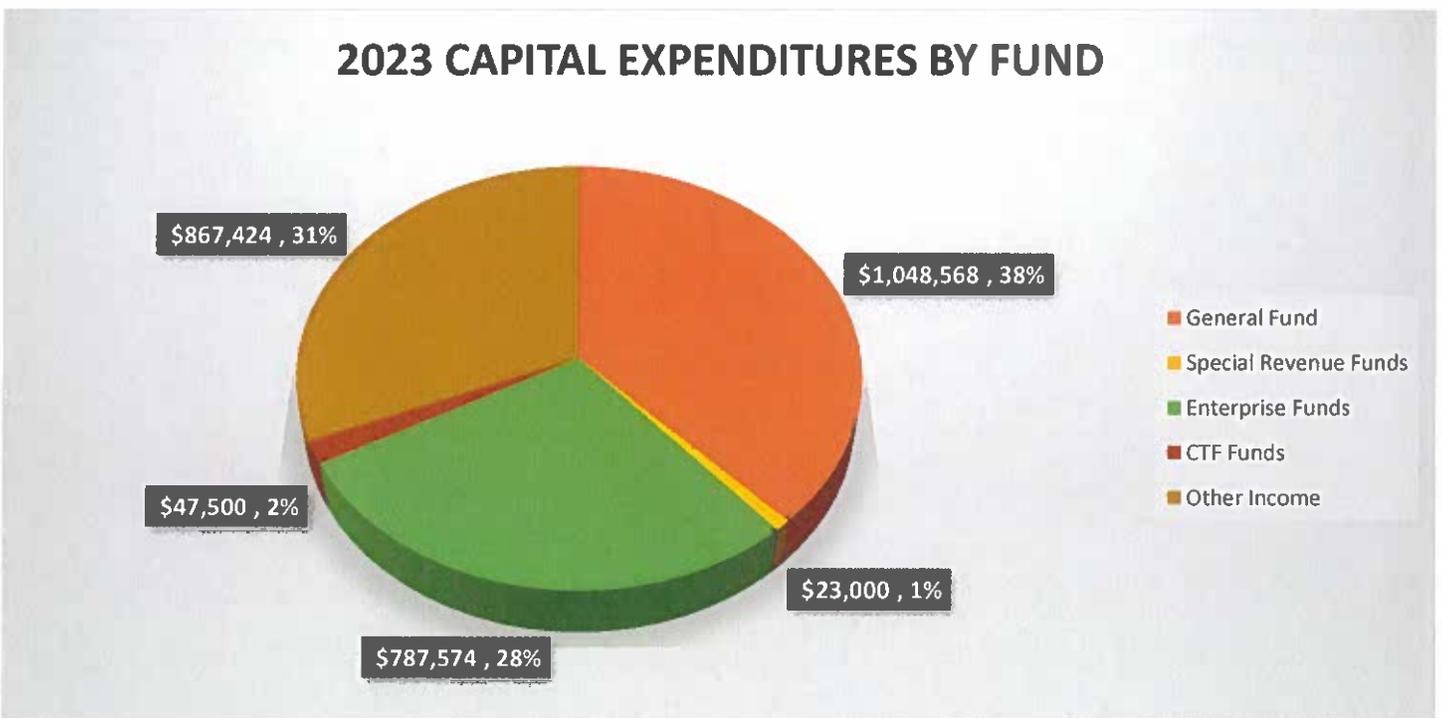
For the purposes of the Capital Improvement Plan process, capital is defined as follows: items that have a single acquisition cost of \$5,000 or more and a useable life of greater than one (1) year. Major Capital are items that have a single acquisition cost of \$10,000 or more and useable life of five (5) years or more. Project request forms are prepared for those items classified as capital. Capital assets of less than \$5,000 are addressed through departmental budget under commodities or contractual services.

The Capital Improvement Plan is presented annually to City Council. The first year of the package is referred to as the Capital Improvement Budget and is a list of projects for recommended implementation during the next fiscal year, while the subsequent four-year period is referred to as the Capital Improvement Plan, which will be approved by the City Council in concept only. By adopting a CIP, the city adopts a statement of intent, not an appropriation of funding for projects contained within the plan. The CIP lists are updated annually as new needs become known and as priorities are changed. Therefore, it is entirely possible that a project with a low priority will remain in the Capital Improvement Plan longer than four years, as more important projects appear and move ahead for quick implementation. On the other hand, a project may be implemented sooner than originally planned, due to changing priorities or funding availability.

The Capital Expenditures section of the budget includes the projects from the Capital Improvement Budget or Projects from the Capital Improvement Plan that have been moved ahead for quick implementation or have been approved for appropriation in the current budget.

Capital Expenditures Summary

The following section is a summary of the capital expenditures by fund, further broken down by department, and prioritized by staff, where the highest priority expenditure is listed first. Priority is developed through community engagement in the form of surveys, council engagement, and staff engagement as to City needs to carry out organizations mission, reflecting the five (5) principles of 2023 Budget development, including organizational development, infrastructure rehabilitation, community safety, asset protection and acquisition, and community engagement. Asset protection and acquisition is where we assess City owned facilities, properties, and equipment to provide for a proactive approach to maintenance, to avoid high reconstruction/rebuild/replacement costs. Additionally, property or facility acquisition is an important part of future planning.



The General Fund serves the purpose of providing for the general administration of the City. The fund is comprised of various departments: City Council; Municipal Court; City Attorney; Administration including City Administrator, City Clerk, Finance, Economic Development, Planning and Zoning, and Technical Services; Public Safety; Public Works, including Streets, Parks, Public Transportation and Buildings/Facilities; and Culture and Recreational including Activities and Recreation, and Municipal Library.

Revenues for this fund are produced through taxation, intergovernmental revenue, charges for services and other sources. Proposed Capital Expenditures total \$1,048,568, or 38% of the 2023 Capital Improvement Budget. This represents a 133% increase over 2022 General Fund Capital Expenditures Budget, mainly due to the passage of a 1% sales tax initiative where revenues generated from this 1% are to be reserved for street repair and maintenance concerns. Of the \$1,048,568 in capital requests from the general fund, approximately \$908,287 is used for streets with the remainder allocated to the departments from which the request originates. Departmental funds (taxes and fees) are typically coupled with monies from grants, Conservation Trust Funds, and donations to meet the requisite expenditures for the request.

Enterprise Funds are comprised of Water/Wastewater (sewer), Electric, Solid Waste, and Airport, and provide for the operation and maintenance of the City's water and sewer facilities, and its electric distribution system. These funds are in compliance with the various TABOR provisions concerning the operation of government owned businesses.

Revenues for the Water/Wastewater Fund are comprised of proceeds from water sales, sewer user fees, tap fees and various non-operating revenues. Revenues for the Electric Fund consist primarily of charges for services as a result of energy sales to customers. Solid Waste Fund revenues consist of trash service fees charged to customers for trash service. The Solid Waste Fund operates mainly as a pass-through fund. Revenues for the Airport Fund are primarily generated through fuel sales and land/building leases. Proposed Capital Expenditures total \$787,574 or 28% of the 2023 Capital Improvement Budget. This represents an 29.4% increase over 2022 Enterprise Fund Capital Expenditures Budget.

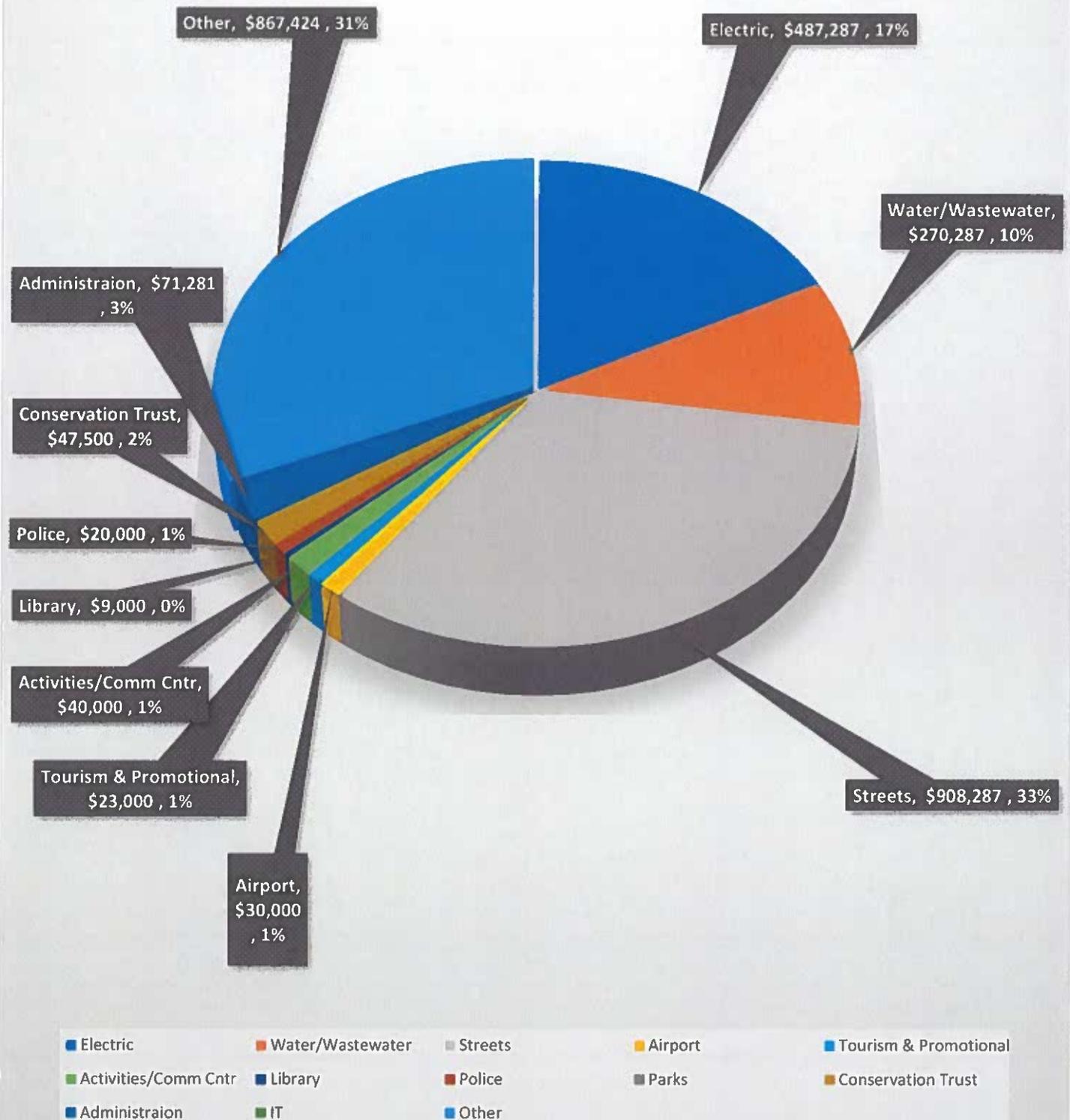
The City's Special Revenue Funds are comprised of individual funds that were created to account for specific revenue sources, one that is legally restricted to expenditures for specific purposes. These funds are the Tourism and Promotional Fund and the Conservation Trust Fund.

Revenues for the Tourism and Promotional Fund are generated through lodging tax, fees and sales. Conservation Trust Fund revenues are not generated through taxation, but through lottery proceeds from the State of Colorado. Proposed Capital Expenditures for Tourism and Promotional Funds and Conservation Trust Fund total \$70,500, or 3% of the 2023 Capital Improvement Budget. This represents a significant decrease over the 2022 Special Revenue Fund Capital Expenditures Budget requests. Of the \$70,500 in capital requests, \$47,500 is funded through CTF for costing associated with a pool heater with the remainder to be used for infield mix at Merchants Park.

To assist in funding of capital projects, grants are sought to offset expenditures in each funding category. Grant funding is shown as "Other Income" in Capital Expenditures by fund. Though shown as revenue, grant funds for accounting purposes are shown as an expense. Without additional funding sources, projects could never be completed. Should grant funding not be available, Capital Projects will be moved to future years for funding purposes. 2023 Capital Expenditures reflect the expenditure of \$867,424 in Other Income (grant funds and other government contributions) to complete capital projects. This represents 31% of the 2023 Capital Projects budget.

Below is a chart depicting the 2023 Capital Budget, broken down by department so one can see where capital expenditures are taking place. These projects are each prioritized and listed on the Summary page.

2023 CAPITAL BUDGET BY DEPARTMENT - \$2,774,066





The following are discussions on proposed 2023 Capital Expenditures. The list is prioritized by most to least importance. Each narrative contains departmental information, project description, justification, funding sources, and impact on annual operating budget. No breakdown is offered by fund category, only by priority.

Capital Expenditures Summary Prioritized

CAPITAL BUDGET PRIORITIZED					
DEPARTMENT	PROJECT	FUND	COST	YEAR	NOTES
STREETS	Front End Loader/Backhoe Wagner/Cat	General/Enterprise	\$12,287	2023	Streets share, cost sharing with Electric and Water department to replace FE loader/Backhoe - Debt Services
ELECTRIC	Front End Loader/Backhoe	General/Enterprise	\$12,287	2023	Cost sharing with streets - electric - water department share
WATER/WASTEWATER	FE Loader/Backhoe	General/Enterprise	\$12,287	2023	Backhoe/FE Loader is 20+ years, experiencing multiple breakdowns and repairs, needs replacement
WATER/WASTEWATER	Water Tower Maintenance Program	Enterprise	\$25,000	2023	Ongoing maintenance costs associated with water tower, budget under contractual
WATER/WASTEWATER	Generator-Blending Plant	Enterprise	\$75,000	2023	Emergency generator needed to operate blending plant during power losses - 80 KW
STREETS	Street Resurface/replace	General	\$750,000	2023	Annual street resurface/ replace funded through 1% sales tax increase.
STREETS	Concrete repair and replace	General	\$100,000	2023	Replace deteriorating concrete to coincide with street maintenance projects.
ELECTRIC	Light Plant Upgrades (Reclosers)	Enterprise	\$300,000	2023	upgrade existing Light Plant Sub to improve and strengthen existing system
ELECTRIC	Rate Study	Enterprise	\$25,000	2023	NMPP to perform rate study to determine electrical rates for next 3-5 years.
ELECTRIC	South Circuit to underground, Planning/Bid Specs/Award	Enterprise	\$100,000	2023	Reduce risk of circuit failure by placing south loop underground.
ADMINISTRATION	City Comprehensive Plan with Zoning	General/DOLA	\$180,000	2023	Comprehensive plan required by statute. Cost is for firm to complete community outreach, develop needs, and provide comprehensive plan. DOLA/ARPA
STREETS	5 Ton Dual Drum Packer (used)	General	\$40,000	2023	Roll asphalt smooth while patching streets and after curb and gutter have been replaced to ensure asphalt has sealed properly.



CAPITAL BUDGET PRIORITIZED

DEPARTMENT	PROJECT	FUND	COST	YEAR	NOTES
WATER/ WASTEWATER	Well house upgrades	Enterprise	\$30,000	2023	Upgrade doors, interior wall panels, skylights to well houses to get to commercial grade.
ELECTRIC	Tree trimming	Enterprise	\$50,000	2023	Needed to keep vegetation out of power lines greatly reducing outages
WATER/ WASTEWATER	Automatic Chlorine Analyzer for Wastewater + controls	Enterprise	\$8,000	2023	Continuous automatic effluent chlorine adjustments Will help with Discharge Monitoring Report.
WATER/ WASTEWATER	Water Main Replacement	Enterprise	\$50,000	2023	Ongoing efforts to repair and replace existing infrastructure
WATER/ WASTEWATER	Sewer Main Replacement	Enterprise	\$70,000	2023	Ongoing efforts to repair and replace existing infrastructure
POOL/ACTIVITIES	Pool Heater	General	\$30,000	2023	Current heater installed in 2013 and has been repaired several times. Needs replaced to run more efficiently. .5 City, .5 CTF
POOL/ACTIVITIES	Pool Heater	CTF	\$30,000	2023	Current heater installed in 2013 and has been repaired several times. Needs replaced to run more efficiently. .5 City, .5 CTF
POOL/ACTIVITIES	Structure for Pool Heater	General	\$10,000	2023	With some of the recent issues with current heater, we have been informed that it should be enclosed to stay out of the elements.
POLICE	Body Camera Acquisition	General	\$10,000	2023	Year 2 of Camera Acquisition as mandated by CRS
POLICE	Data Storage System	General	\$10,000	2023	Data storage system for video systems as mandated by CRS
OUTBACK EXPRESS BUS	New Bus	General/ ECOG	\$106,205	2023	2013 Starcraft bus has > 100,000 miles, experiencing major repair issues. Grant funds coupled with city funding will provide for new bus.
AIRPORT	Generator to power full airport	Enterprise	\$300,000	2023	The airport is in need of a generator to continue normal operations in the event of a power failure. This cost would be covered 90% by the BIL
AIRPORT	Concrete Apron and Taxiway Engineering	Enterprise	\$300,000	2023	Design and engineering for Concrete Apron and Taxiway. 90% Funded



CAPITAL BUDGET PRIORITIZED					
DEPARTMENT	PROJECT	FUND	COST	YEAR	NOTES
OLD TOWN	Installation of large ceiling fans I Barn	Tourism and Promotional	\$8,000	2023	The current AC system doesn't keep up with 90+ temps, we need to circulate the air in barn better for our rental guest experience
OLD TOWN	Purchase of additional tables/chairs	Tourism and Promotional	\$8,000	2023	Purchase 150 more chairs, 10 round tables and 10 rectangle tables so that we can have enough to accommodate the east end and the barn without moving them back and forth every week.
LIBRARY	Replace Furniture	General	\$9,000	2023	30 Wooden Chairs, 4 Lounge chairs, 3 office chairs. Standardize, replace old/worn. Should last 15-20 years.
OLD TOWN	New flooring in Honor Hall	Tourism and Promotional	\$7,000	2023	Carpet is torn and stained-would like to install tile to ease cleaning and longevity
STREETS	Tracks for 279C Cat Skid Steer	General	\$6,000	2023	Tracks are worn, need replaced.
BASEBALL/SOFTBALL	Infield Mix Merchant Park	General	\$100,000	2023	Current field surface needs new infield mix and graded to help level surfaces and increase the playability. Potential for 3 organizations to help fund.

\$ 2,774,066

Baby Pool Slide	X									1	20%	Current slide is beyond repair and needs replaced. Potential for Rotary to help with expense. 8 GOCO, 2 City
Replacement of Fire Safety Doors	X									6	80%	Doors have been repaired several times. They stick, pins inside are broke and beyond repair. 3 doors need replaced.

POLICE

Patrol Vehicles - 3 Year lease	X									1	100%	Replacement of patrol vehicles (3) three-year lease will allow us to replace older patrol vehicles experiencing ongoing mechanical issues
Dog Pound exterior 2" foam coating insulation	X									1	100%	Will add insulation to steel building greatly increasing energy efficiency

STREETS

Street Resurface/ replace	X									1	100%	Annual street resurface/ replace funded through 1% sales tax increase.
Loader / Backhoe	X									1	100%	Street department share cost with Electric and Water departments. Replaced equipment experiencing ongoing break downs due to age.
Concrete repair and replace	X									1	100%	Replace deteriorating concrete to coincide with street maintenance projects.
5 Ton Dual Drum Packer (used)	X									1	100%	Roll asphalt smooth while patching streets and after curb and gutter have been replaced to insure asphalt has sealed properly.
10,000 Lbs Fork Lift (used)	X									1	100%	To off load materials and supplies from vendors (pipe, spools of wire valves, ect) Cost share with Electric and Water Departments.
Sand spreader	X									1	100%	Replace existing sand spreader with new unit. Old unit is 20+ years old with no available parts for repairs.
22" Heavy Load Trailer (pintle hitch)	X									1	100%	Heavy duty trailer needed for hauling materials and heavy equipment. (backhoe, mowing tractors and man lift)
48" Walker mower w/ grass collector	X									1	100%	Replace 20 year old mower needed for smaller areas where the larger mowers can not maneuver.
Tracks for 279C Cat Skid Steer	X									1	100%	Tracks are worn, need replaced.
Irrigation System upgrades Parmer	X									1	100%	Up Grade or Replace irrigation systems to conserve water.

Capital Item Description	New	Replace ment	Estimated Cost				Source of Cost Est	Funding Source		Remarks/Justification
			2023	2024	2025	2026		2027	Type	

SPECIAL REVENUE FUNDS

CTF

Pool Heater		X	30,000					1	50%	Current heater installed in 2013 and has been repaired several times. Needs replaced to run more
Infield mix for Merchant's Park (bas		X						6	50%	Current field surface needs new infield mix and graded to help level surfaces and increase the
								1	50%	
								5	50%	

TOURISM AND PROMOTIONAL FUND

Installation of large ceiling fans I Ba		X	8,000					1	100%	The current AC system doesn't keep up with 90+ temps, we need to circulate the air in barn better for
Purchase of additional tables/chairs	X		8,000					1	100%	Purchase 150 more chairs, 10 round tables and 10 rectangle tables so that we can have enough to
Flooring Honor Hall		X	7,000					1	100%	Replace flooring in honor hall
Barn floor refinishing			8,000					1	100%	Concrete needs to be stripped, painted, sealed. Wood needs to be stripped stained and sealed.
Warming oven and refrigerator for Barn			6,000					1	100%	these items would improve our rental experience by allowing catered meals to be kept warm or cold as

Capital Item Description	New	Replace ment	Estimated Cost				Source of Cost Est	Funding Source		Remarks/Justification
			2023	2024	2025	2026		2027	Type	

ENTERPRISE FUNDS

ELECTRIC

Loader/ Backhoe	X		12,287	12,287	12,287			3	100%	Cost sharing with Streets, Electric and Water departments. Year 2 of 5
South Circuit to underground	X		100,000	600,000				1	100%	Reduce risk of circuit failure by placing south loop underground. Design in 2023
Pole replacement Program	X			50,000	50,000	50,000		1	100%	Replacement of older deteriorating poles and addition of weight bearing poles where needed.
Fixed Base Meter read system		X		140,000	140,000	140,000		1	100%	Replacement of existing meters with radio read to improve accuracy and efficiency in billing. Cost
Tree trimming			50,000	50,000	50,000	50,000		1	100%	Needed to keep vegetation out of power lines greatly reducing outages
3/4 ton pick-up with a utility box	X			70,000				1	100%	Replace aging fleet
Pole Trailer extendable up to 42'	X			18,000				1	100%	To have the ability to move multiple poles to a job site at one time.
Light Plant Upgrades (reclosers)		X	300,000					1	100%	Upgrade existing light plant sub to improve and strengthen existing system
Electric Rate Study	X		25,000					1	100%	Electrical rate study to determine rates over next 3-5 years

WATER/WASTEWATER

Loader/ Backhoose	X		12,287	12,287	12,287	12,287	12,287	12,287	Wagner/ Cat	3	100%	Cost sharing with Streets, Electric and Water departments. Year 2 of 5
Water Tower Maintenance Program	X		25,000	25,000	25,000	25,000	25,000	Suez	1	100%	On going costs associated with the maintenance of the 500,000 gallon elevated water storage tank.	
Generator at Blending Plant	X		75,000					Daniel Electric	1	100%	Emergency Generator needed at the Blending Plant to maintain operational during power outages.	
Water Main Maintenance/ replace		X	50,000	50,000	50,000	50,000	50,000	Water Department	1	100%	On going efforts to repair or replace existing infrastructure	
Sewer Main Maintenance/ Replace		X	70,000	70,000	70,000	70,000	70,000	Wastewater Dept	1	100%	Ongoing efforts to repair or replace existing infrastructure.	
Fixed Based Meter Read System	X			140,000	140,000	140,000	140,000	Dana Kepner	1	100%	Replace existing meters with radio read to improve accuracy and efficiency in billing.	
1/2 Ton Pick up 4WD	X			70,000			70,000	Source well	1	100%	Public Works Director currently using personal vehicle.	
Well house upgrades	X		30,000	30,000	30,000	30,000	30,000	Water Department	1	100%	Upgrade doors, interior wall panels, skylights to well houses to get to commercial grade	
Automatic Chlorine Analyzer for Water	X		8,000					XYLEM	1	100%	Continous automatic effluent chlorine adjustments Will help with Discharge Monitoring Report.	
Water hauling/ sewer-hydrant fushion		X		65,000			65,000	Internet	1	100%	Replace the truck currently using (1970) with a used water hauler slightly bigger to be more efficient	

AIRPORT

Fuel Truck Storage Building	X			\$ 50,000				Estimate	1	100%	Storage of fuel truck to keep out of weather and 50' distance from existing buildings.
Insulate/Heat existing garage	X			\$ 40,000				Estimate	1	100%	Existing structure is not heated or insulated causing operational issues with equipment during winter months.
Emergency Generator	X		\$ 300,000						1	10%	Emergency Generator needed to continue normal operations in event of power failure. 90% covered through BIL
Concrete Apron and Taxiway Repair		X	\$ 300,000					Armstrong	2	90%	Concrete aprons and taxiways are experiencing failure due to ASR. As they have reached life expectancy repair and replacement is needed. Part of
Airport Access Road		X			\$ 530,000			Armstrong	1	5%	The airport access road needs repair. Costs to be covered 95% by BIL
Runway Rehab and Reseal	X				\$ 863,000			Armstrong	2	95%	Runway fogseal and Remark every 5 years